



Council Meeting Agenda

Wednesday, September 18, 2013
10:00 a.m. – 12:00 p.m.

309 Cranes Roost Blvd. Suite 2000, Altamonte Springs, Florida 32701

- I. Call to Order and General Business**
 - Call to Order – Chair Melanie Chase
 - Pledge of Allegiance – Mayor John Land
 - Roll Call – Ms. Amanda Webb

- II. Consent Agenda**
 - July 2013 Council Meeting Minutes (Attachment 1)
 - April, June, and July 2013 Financial Reports (Attachment 2)

- III. Comprehensive Economic Development Strategy Annual Update – Luis Nieves-Ruiz**
 - CEDS Transmittal to EDA – Resolution #01-2013

- IV. Space Coast Energy Consortium – Mike Aller, Executive Director**

- V. Port Canaveral Update – Jim Dubea, Deputy Executive Director**
Government and Strategic Partnership, Port Canaveral Authority

- VI. All Aboard Florida – Russel Roberts, Vice President, Corporate Development**
Florida East Coast Industries

- VII. Central Florida Water Initiatives – Nancy Christman, SJRWMD**

- VIII. Chair's Report**
 - HUD Consortium Meeting invitation (September 20th)

- IX. Executive Director's Report**
 - APA-Florida 2013 Conference
 - SunRail Line Sneak Peek Ride 2 – Orlando Regional Realtors Association
 - HUD Sustainable Communities Planning Grant update
 - July and August Staff Activities Brief

- X. Announcements/Comments**
 - An opportunity for Council members and members of the public to bring up events, issues or other items of interest to the Council.

- XI. Adjournment**

All Council meetings are open to the public as required by Florida Sunshine Law, Chapter 286, FS, and shall meet the requirements of Chapter 120, FS. The agenda is set as per Chapter 29F, FAC, the rules of the East Central Florida Regional Planning Council. Persons participating in a Council meeting shall be allocated a reasonable amount of time to present oral testimony and offer written materials relevant to their position. The Chairperson shall instruct all persons as to amount of time allocated for presentation and appropriateness of written materials. An opportunity for general public comment will be included in each agenda. If a person decides to appeal a decision on any matter considered

on the above listed agenda, such person must ensure that a verbatim record of the proceedings is made to include testimony and evidence upon which the appeal is to be based.

ATTACHMENT 1

July 2013 Council Meeting Minutes

EAST CENTRAL FLORIDA REGIONAL PLANNING COUNCIL

COUNCIL MEETING MINUTES

JULY 17, 2013 10:00 A.M.

CHAIRPERSON MELANIE CHASE PRESIDING

In Attendance:

County Representatives:

Commissioner Chuck Nelson, Brevard County
Commissioner Welton Cadwell, Lake County
Commissioner Sean Parks, Lake County
Commissioner Fred Brummer, Orange County
Commissioner Lee Constantine, Seminole County
Commissioner John Horan, Seminole County

Municipal Representatives:

Mayor Rocky Randels, Space Coast League of Cities (Cape Canaveral)
Mayor David Mealar, Tri-County League of Cities (City of Lake Mary)
Commissioner Leigh Matusick, Volusia County League of Cities (City of DeLand)

Gubernatorial Appointees:

Ms. Melanie Chase, Seminole County

Ex-Officio Members:

Mr. Jeff Prather, Florida Department of Environmental Protection
Mr. William Graf, South Florida Water Management District
Ms. Mary Schoelzel, Florida Department of Transportation

Other Attendees:

Ms. April Taylor, Orlando Fire Department
Mr. Chris Francisco, Orange County Sheriff's Office
Ms. Tammy Miller, Orange County Sheriff's Office
Mr. William Bartlett, Orange County Sheriff's Office
Mr. Mark Oaks, Seminole County Fire Department
Mr. Randy Dickson, Orlando Fire Department
Ms. Leanna Mims, Seminole County Fire Department
Mr. John Haskett, Orange County Fire Rescue Department
Ms. Catherine Howard, Orange County
Mr. Gary Huttman, MetroPlan Orlando
Ms. Catherine Howard, Orange County
Ms. Alayna Riveria, OOCEA
Mr. Rich Dunkel, Florida Greenways and Trails Foundation
Mr. Joel Knopp, Moore Stephens Lovelace, P.A.
Mr. Dan Holder, Seminole County Fire Department

Members not in Attendance:

Commissioner Mary Bolin Lewis, Brevard County
Commissioner Scott Boyd, Orange County
Commissioner Brandon Arrington, Osceola County
Commissioner Frank Attkisson, Osceola County
Chair Jason Davis, Volusia County
Councilwoman Joyce Cusack, Volusia County
Commissioner Patty Sheehan, City of Orlando
Commissioner Michael Holland, Lake County League of Cities (City of Eustis)
Mayor John Land, Tri-County League of Cities (City of Apopka)
Commissioner Cheryl Grieb, Tri-County League of Cities (City of Kissimmee)
Mr. John Lesman, Seminole County
Ms. Nancy Christman, St. John's River Water Management District
Mr. Russell Gibson, City of Sanford

ECFRPC Staff in Attendance:

Attorney Jerry Livingston
Mr. Hugh Harling, Jr.
Ms. Lelia Hars
Mr. Luis Nieves-Ruiz
Mr. Tim Kitchen
Ms. Claudia Paskauskas
Mr. Keith Smith
Mr. Chris Chagdes
Ms. Pegge Parker
Ms. Amanda Webb
Mr. PJ Smith
Mr. Andrew Landis
Ms. Jessica Benn
Mr. Fred Milch
Ms. Tara McCue
Mr. Steve Jones
Mr. Rick Stilp

I. Call to Order and General Business

Chairperson Chase called the meeting to order at 10:00 a.m. The Pledge of Allegiance was led by Commissioner Nelson, and Ms. Amanda Webb called the roll and announced a quorum was present.

II. Consent Agenda

Mayor Randels made a motion to approve the May 2013 minutes. The motion was seconded by Commissioner Nelson and carried. Mayor Randels then motioned to approve the May 2013 Financial Report. The motion was seconded by Commissioner Nelson and carried.

III. Annual Audit Presentation

Mr. Joel Knopp, Audit Manager with Moore Stephens Lovelace, P.A., presented highlights of the Annual Financial Report for the Year Ending September 30, 2012, which includes a letter stating that the audit was conducted in accordance with United States Government Auditing Standards. Those standards require that they show any significant audit findings, of which there were none. Mr. Knopp continued with a synopsis of the Annual Financial Report which includes: a General Overview; a Financial Section showing more detailed financial statements and a Budgetary Comparison comparing actuals to budget; and a Compliance Section.

A question was brought up by Mayor Randels about whether we are “living within our means”. Mr. Harling responded yes, we are living within our budget for this year and the proposed budget for next year is also within our means.

Mayor Randels noted that on page 13 of the report, the actual contributions for retirement appeared to be less than the required 10% of the total payroll. Mr. Knopp explained that the required 10% is of the covered payroll only, which totaled \$74,972.00. The covered payroll totaled \$749,760.00. The required contribution is based off of only the covered payroll and therefore the 10% was met.

A motion was made by Commissioner Cadwell to approve the Annual Financial Report for the fiscal year ending September 30, 2012 and was seconded by Commissioner Nelson. The motion carried.

IV. Homeland Security Funding

Chief Mims, the Fire Chief of Seminole County Fire Department gave an overview of the importance of regional partnerships between the first responders which include Fire, EMS and Law Enforcement.

Lt. Chris Francisco, Orange County Sheriff's Department, presented on the Urban Area Security Initiative (UASI). The UASI is a funding mechanism for the six counties. Mr. Francisco described how federal dollars are used across the region based on threat assessments and vulnerability studies. He added the Orlando UASI has funded several projects across the Region including training and exercises for local first responders and schools. It enhances public-private partnerships, as well as planning and equipment purchases. As of 2014 the Orlando UASI will no longer receive funding. Tammy Miller

presented on the Metropolitan Statistical Area (MSA) risk formula and how the federal government determines who receives grant funding. It was noted that Volusia and Brevard are not used in demographic calculations for the MSA, however they do receive the benefits of the UASI program and are included in the UASI Strategy. The Orlando UASI has appealed the decision to not include Brevard and Volusia within the MSA. By including Brevard and Volusia Counties, it would potentially move the Orlando UASI up on the ranking list and make them eligible for future funding.

Chief Mark Oaks provided additional examples of the Counties within the Region working together across jurisdictional lines to enhance the public safety of the Region.

A motion was made by Commissioner Horan to direct the staff to create a resolution for increasing the UASI funding and restructuring of the statistical analysis. The motion was seconded by Mayor Mealor and carried.

V. Coast to Coast Trail

Rich Dunkel, a volunteer board member of the Florida Greenways and Trails Foundation and Chairman of the committee Trails Mean Business, proposed coordinating a one-day conference with the ECFRPC, Withlacoochee Regional Planning Council, Tampa Planning Council and some of the department heads in Tallahassee, such as the Governor's Office. The conference would occur later in the fall in Winter Garden and would discuss connecting gaps between other completed trails in order to create a 275-mile coast-to-coast trail. The proposed trail would connect St. Petersburg to Titusville. Commissioner Matusick commented that the Central Florida MPO Alliance and the West Coast Alliance met on July 12 and composed a regional priority list to assist facilities and address the gaps in the trail system.

VI. Chair's Report

- HUD Consortium Meeting invitation (July 19) with update on progress
- SunRail Line Sneak Peek Ride 2 – Orlando Regional Realtors Association
 - Mr. Harling to get tickets; mid-August deadline if you want to go
- Mayor Land
 - Possibly hold the next meeting (August or September) in Apopka as a Thank You
 - Commissioner Matusick suggested naming the ECFRPC conference room for Mayor Land. The motion was seconded and carried.
 - Resolutions from each county thanking him by September

VII. Executive Director's Report

- FY 2013–14 Budget Proposal (Attachment 3)
 - Ms. Hars – The dues per capita rate remained the same at \$0.1637889; slight variation in the actual dues due to population change; reduced

expenditures by \$82,000/year; working on getting new projects; hoping not to have to use any reserves for 2014.

- HUD Sustainable Communities Planning Grant update
 - Mr. Milch – Presented the new logo and Enhance Central Florida website; Fair Housing Equity Assessment contract should be signed shortly with HUD; other contracts are ready to go; working with Metro Plan Orlando and just need the final touches and we're half way through the grant.
- DEO Technical Assistance Grants update
 - Mr. Landis – We received three grants out of the four we applied for totaling \$60,000 for DeBary, Tavares and Lake Helen; teaming with UCF on Lake Helen
- Comprehensive Economic Development Strategy (CEDS) Committee
 - Mr. Landis – Meeting scheduled for August 9, 1:30 p.m.
- Farmton Master Framework DRI PreApp Meeting
 - Mr. Harling – Master DRI completed with Volusia County May 31; coordinated with Brevard and Volusia Counties; three main elements – there will be no funds coming from the county; cannot become a total residential project, it's scheduled to have residences and work force with it so there are jobs and houses; and coordinates with the water supply to provide backup for the City of Titusville
- June Staff Activities Brief
 - Mr. Harling introduced Pegge Parker as the new Office Assistant and Jessica Benn as a new Planning Assistant which brings the staff back up to the level that has been budgeted.

VIII. Announcements/Comments

- An opportunity for Council members and members of the public to bring up events, issues or other items of interest to the Council.
 - No new issues brought up by the public.
 - Commissioner Matusick – October 25, 26, 27 Deland is having a celebration of bicycling; March 22-28, 2014 Bike Florida
 - Commissioner Nelson – Introduced Mel Scott as the Assistant County Manager for Brevard
 - Commissioner Parks – July 31, Lake County Wellness Way Design, Clermont
 - Mr. Harling – Homeland Security issue with regards to how things are gauged when they go after funding, same thing happens with MPOs and TPOs and Lois Bollenback is here representing Volusia's TPO.
 - Commissioner Matusick – Change of Chairs in Volusia County – two council members assigned but they haven't attended; ECFRPC can send an encouragement letter but Mr. Harling stated that he intends to meet with them personally before our next meeting.
 - Commissioner Matusick - Where are we with the Governor's letter for our Governor's appointment; according to Mr. Harling nothing has been received yet, still working their system.

IX. Adjournment

Chairperson Chase adjourned the meeting at 11:45 AM.