



Council Meeting Agenda

Wednesday, March 16, 2011
10:00 am

309 Cranes Roost Blvd., Suite 2000 Altamonte Springs, Florida 32701

- I. Call to Order and General Business
 - Call to Order
 - Roll Call
- II. Consent Agenda
 - February 2011 Minutes (Attachment 1)
 - February Financial Report (Attachments 2)
- III. Public Hearing: East Central Florida 2060 Plan (Strategic Regional Policy Plan Update) – George Kinney
 - Task Force Comments and Recommendations
 - Council Comments
 - Public Comments
 - Consideration for Transmittal to Governor/Transmittal Vote
- IV. CEDS Update – Elizabeth Rothbeind (Attachment 3)
 - Strategy Committee
 - CEDS Update Schedule
- V. Director's Report- Phil Laurien
 - Potential New Contracts
 - Legislative Update
 - Senate Bill 1910
 - Draft of Senate Bill 163 Revisions by the House Community & Military Affairs Subcommittee
- VI. Announcements/Comments
 - An opportunity for Council members and members of the public to bring up events, issues or other items of interest to the Council.
- VII. Adjournment
 - Next Meeting Wednesday, April 20, 2011

EAST CENTRAL FLORIDA REGIONAL PLANNING COUNCIL

COUNCIL MEETING MINUTES

FEBRUARY 16, 2011

CHAIR COMMISSIONER CHERYL L. GRIEB PRESIDING

In Attendance:

County Representatives:

Commissioner Chuck Nelson, Brevard County

Commissioner Welton Cadwell, Lake County

Commissioner Sean Parks, Lake County

Commissioner Scott Boyd, Orange County

Commissioner Fred Brummer, Orange County

Commissioner Brandon Arrington, Osceola County

Commissioner John Horan, Seminole County

Commissioner Brenda Carey, Seminole County

Councilwoman Patricia Northey, Volusia County

Municipal Representatives:

Mayor Rocky Randels, Space Coast League of Cities

Commissioner Cheryl Grieb, Kissimmee, Tri-County League of Cities (Osceola)

Mayor John Land, Apopka, Tri-County Leagues of Cities (Orange)

Commissioner Leigh Matusick, Volusia League of Cities

Gubernatorial Appointees:

Mr. Dan O'Keefe, Orange County

Ms. Christina Dixon, Orange County

Mr. John Lesman, Seminole County

Mr. William McDermott, Seminole County Economic Development

Ex-Officio Members:

Ms. Nancy Christman, St. Johns River Water Management District

Ms. Vivian Garfein, Florida Department of Environmental Protection

Mr. Larry Pearson for Ms. Cecelia Weaver, South Florida Water Management District

Mr. John Moore for Susan Sadighi, Florida Department of Transportation

Other Attendees:

Mr. Chris Testerman, Orange County

Mr. David Bottomley, MetroPlan BPAC

Ms. Dina Reider-Hicks, EDC of Florida's Space Coast

Mr. Patrick O'Neil, EDC of Florida's Space Coast

Members not in Attendance:

Commissioner Andy Anderson, Brevard County

Commissioner Frank Attkisson, Osceola County

Councilman Andy Kelly, Volusia County

Commissioner Patty Sheehan, City of Orlando

Commissioner Joanne Krebs, Winter Springs, Tri-County League of Cities (Seminole)
Mr. Al Glover, Brevard County
Mayor Melisa DeMarco, Lake County
Ms. Melanie Chase, Seminole County
Mr. Lonnie Groot, Volusia County
Mr. Russell Gibson, City of Sanford

ECFRPC Staff in attendance:

Executive Director Philip Laurien
Attorney Jerry Livingston
Mr. George Kinney
Ms. Lelia Hars
Mr. Andrew Landis
Mr. Chris Chagdes
Mr. Keith Smith
Ms. Tara McCue
Ms. Elizabeth Rothbeind
Ms. Gina Marchica
Ms. Carole Clark

I. Call to Order and General Business

Commissioner Cheryl Grieb called the meeting to order at 10:02 a.m. Ms. Carole Clark called the roll and announced a quorum was present.

II. Consent Agenda

Commissioner Grieb asked for a motion to approve the January 2011 Meeting Minutes and the January 2011 Financial Reports. The motion was made by Commissioner Welton Cadwell and seconded by Mayor Rocky Randels. Chairwoman Grieb asked for any discussion concerning the minutes and Commissioner Matusick asked that her representation be corrected from "Volusia County" to Volusia League of Cities." The change was noted, and all were in favor of approving the minutes with the noted change.

III. Pension Plan Amendment

The Council welcomed Attorney Jeffrey Koltun to the meeting to discuss the details of the "Employer Elections" that need to be made concerning the mandated HEART Act and WRERA pension plan amendments.

Attorney Koltun directed the Council to the Default Provisions listed under Article II on page one of the amendment. He explained each entry of the Default Provisions, informed the Council of what other employers choose with their selections, and gave his recommendation for what he thought would be the best choices for contracts with future employees.

After Attorney Koltun's presentation, Commissioner Brenda Carey made the motion to accept the Default Provisions as listed in Article II, and Mr. William McDermott seconded the motion. All were in favor and the motion passed.

IV. Space Coast EDC Power Point Presentation

Chairwoman Grieb introduced Ms. Dina Reider-Hicks of the EDC of Florida's Space Coast. Ms. Reider-Hicks discussed how the space shuttle transition will impact the Brevard County economy. Her presentation highlighted proactive measures that have been taken to ensure the economy can weather the storm. She spoke of high technical capacity of the Space Coast workforce, and of the diversity of the Space Coast's high-tech economy in sectors other than aero-space.

Ms. Reider-Hicks stressed the strong competitive edge evident in the Space Coast region and the Space Coast EDC's commitment to getting their strategies to help displaced aerospace workers.

V. FPL Florida Energy Secure Line

Chairwoman Grieb introduced Ms. Tara McCue of the RPC staff to give a status report on the FPL Florida Energy Secure Line. Ms. McCue's update included maps that show the current and proposed southeast pipeline projects and the FPL abeyance reports. The Council agreed with the staff's action to support the applicants continued abeyance.

VI. SRPP 2060 Update

Mr. George Kinney announced that the most current red-line strikethrough version of the 2060 Policy Plan was distributed in electronic form (CD) to each Council member with their meeting packet. He asked all Council members to review the plan and to submit any comments they may have to the RPC staff within 7-10 days.

The Policy Plan Task Force will meet on Monday, March 7, 2011, to review and respond to any comments received from the Council and to prepare the Plan for transmittal to the Governor's office, if the Council votes to transmit on March 16, 2011.

Because Atlee Mercer's Gubernatorial Appointee term ended, he is no longer a member of the Task Force. Chairwoman Grieb asked if there was anyone on the Council who had been following what was going on with the Policy Plan and would be interested in taking Mr. Mercer's place. Ms. Christina Dixon, a Gubernatorial Appointee from Orange County, volunteered and was named to the Task Force.

Mr. Kinney went over the process from this point forward which included: 1) Receiving comments from Council members; 2) Task Force meeting to address those comments; 3) Presentation of Policy Plan to Council for vote of transmittal; 4) Transmittal to the Governor; 5) 60 days for the Governor's response; 6) Receipt and review/adoption/or rejection of Governor's comments; 7) Adoption by ECFRPC.

VII. CEDS Update

Ms. Elizabeth Rothbeind gave the Council an overview of the Comprehensive Economic Development Strategy (CEDS) and the impact it could have on funding regional projects. She distributed the Strategy Committee invitation list and asked the Council to provide recommendations for potential Committee members and to use their contact relationships to generate interest in Committee membership.

Ms. Rothbeind announced the kick-off meeting of the CEDS Committee would be on Monday, March 7, 2011 from 11:30 a.m.-1:30 p.m. in the ECFRPC offices.

VIII. Director's Report

Director Laurien opened the floor to discuss the "After Growth Management" White Paper in order to see if a consensus could be reached so that a recommendation from the Council could be sent to Florida's Legislative body. After some discussion, it was decided that the Council could not come to a consensus concerning the White Paper and instead requested that the Council's attorney develop a brief statement that is broader in perspective and reflects a "bottom-up" system of planning.

Director Laurien prepared a presentation to demonstrate to the Council the use of CLIP (Critical Lands and Waters Identification Project) maps. Mr. Keith Smith of the RPC staff showed the Council the set of maps that was sent to Senator Bennett that depict State Lands Overlaid with CLIP maps. Director Laurien reiterated that CLIP maps are not intended to be regulatory instruments but are for planning use only. He also pointed out that the 2060 Strategic Policy Plan has a chapter that deals with policies that would guide the use of these maps and the ECFRPC Natural Resource of Regional Significance maps.

Director Laurien updated the Council on recent contracts that have been secured (Please see attached Budget update). He said that due to the decrease in revenue from County dues, the adopted budget for FY2011 anticipated \$457,000 in reserves to balance. Since our last meeting, the RPC staff has received \$94,000 in contracts and prospectively, have another \$240,000 that if received could eliminate the need for reserves. In addition to these prospective contracts, there is the possibility of other contracts totaling between \$235-250,000. If all contracts are approved, the ECFRPC could end the year in the black and not draw any money from reserves.

Director Laurien reported that the Governor asked all state agencies to submit two budget schedules; one calling for a 10% budget cut in FY2010-2011, and the other calling for a 15% budget cut in FY2011-2012. Outgoing DCA Secretary Pelham's recommendation for FY2011 was to take \$1 million from RPC's to satisfy the 10% cut this year and to completely eliminate the \$2.5 million budget for RPC's for next year.

This was just an exercise and does not necessarily reflect the thoughts of new DCA Secretary Buzzett. It is still too early to know what the new legislature means for Florida's Regional Planning Councils.

XI. Announcements and Comments

Commissioner Fred Brummer announced a charette for the bridge across the Wekiva River for the potential Wekiva Parkway. The charette will be held on March 2 and 3. For more information you may contact the Expressway Authority.

IX. Adjournment

Chairwoman Grieb adjourned the meeting at 11:50 a.m.

Contracts Since 10/1/10

Confirmed and Signed		(\$457,700) Reserves Needed in FY2011 Budget as of 10/1/10
● Brevard PDRP	\$89,300	
● CDC Radiation	\$48,500	
● FDOT GIS Coordination	\$30,000	
● FDEP Economic Impact		
● FL Greenwaays/Trails FDN	\$8,100	
● Apopka Food Assesment (Kellogg FDN)	\$40,000	(\$457,700)+/-
● FDOT TOD Sketch Book	<u>\$54,000</u>	<u>+\$269,900</u>
	\$269,900	(\$186,769)

Possible - Prospective		(\$186,769) Reserves Needed as of 3/4/11
● Volusia - 3 Emergency Plans	\$80,000	
● Kissimmee PDRP	\$60,000	
● UASI PRND	\$25,000	(\$186,769)
● UASI Anti-Terrorism Admin	<u>\$35,000</u>	<u>+\$200,000</u>
	\$200,000	\$ 13,231

Speculative		Reserves Needed
● CDC Health Designed Communities	\$150,000	\$0
● DEM Communications	<u>\$70,000 +/-</u>	\$13,231
	\$220,000	\$ 13,231
		<u>\$220,000</u>
		\$233,231

Add to Reserves
\$233,231

Financial Forecast

Statement of Condition as of February 28, 2011

Cash-in-bank on February 1, 2011		\$2,096,802.89
Deposits and Interest - February 2011	\$13,383.99	
Checks Issued - February 2011	<u>-\$156,098.81</u>	
Cash-in-bank on February 28, 2011		<u>\$1,954,088.07</u>

Financial Forecast for March 2011

Operating Cash March 1, 2011		\$1,954,088.07
Accounts Payable on March 1, 2011		<u>-26,054.43</u>
Net Operating Cash for March 1, 2011		\$1,928,033.64

Anticipated Revenue/Expense for March 2011:		
Accounts Receivables (Revenues)	\$148,942.82	
Accounts Payables (Expenditures)	<u>-137,312.82</u>	
Net Anticipated Revenue/Expense		11,630.00
Anticipated Operating Cash for April 1, 2011		<u>\$1,939,663.64</u>

	Budget	1/31/2011	Actual	Current	Under (Over)	41.6%
		Year to Date	February	Year to Date		
Personnel						
Salaries & Wages (Permanent)	978,920	280,495	78,703	359,198	619,722	36.7%
Fringe Benefits	347,000	105,767	27,805	133,572	213,428	38.5%
Outside /Temporary Services	11,650	8,624	3,300	11,924	(274)	102.4%
Contract labor-SRPP and contracts	5,000	-	-	-	5,000	0.0%
Interns	16,800	1,005	-	1,005	15,795	6.0%
Unemployment	3,500	-	-	-	3,500	0.0%
Total Personnel	1,362,870	395,891	109,808	505,699	857,171	37.1%
Overhead						
Annual Audit	17,000	770	-	770	16,230	4.5%
Advertising/Regional Promotion	3,000	-	-	-	3,000	0.0%
Computer Ops (General)	35,000	15,820	507	16,327	18,673	46.6%
Depreciation/Use Charge	12,000	6,539	1,635	8,174	3,826	68.1%
Equipment (General)	22,000	4,700	1,465	6,165	15,835	28.0%
Equipment Maintenance/Rental	1,500	-	-	-	1,500	0.0%
Equipment Lease/Sales Taxes	400	-	-	-	400	0.0%
Graphics/Outside Printing	29,650	7,851	1,295	9,146	20,504	30.8%
Insurance	14,000	2,577	881	3,458	10,542	24.7%
Inter-Regnl Bd Rel (travel/training)	3,000	-	-	-	3,000	0.0%
Legal Counsel	44,000	14,846	4,008	18,854	25,146	42.9%
Library/Publications/Subscriptions	3,000	597	169	766	2,234	25.5%
Office Supplies	11,000	2,739	728	3,467	7,533	31.5%
Pension Fund Mgmt. Fee	900	-	-	-	900	0.0%
Postage	9,000	1,024	296	1,320	7,680	14.7%
Professional Dues	26,000	9,579	2,586	12,165	13,835	46.8%
Rent	123,750	40,833	10,209	51,042	72,708	41.2%
Office Maintenance	2,000	1,556	-	1,556	444	77.8%
Staff Training	9,000	2,636	-	2,636	6,364	29.3%
Telephone & Communications	8,000	2,105	523	2,628	5,372	32.9%
Staff Travel	24,000	5,637	1,180	6,817	17,183	28.4%
Recruiting	4,000	-	-	-	4,000	0.0%
Hmep Training	33,000	3,243	595	3,838	29,162	11.6%
GIS Coordination	3,000	3,000	-	3,000	-	100.0%
GIS Data Collection	1,500	-	-	-	1,500	0.0%
Consultants (DRI)	50,000	3,312	3,012	6,324	43,676	12.6%
Consultants DEM Communication Exercise	50,000	-	-	-	50,000	0.0%
Consultants - UASI EM Portal		10,000	10,000	20,000	(20,000)	
Storage-Off Site Records	1,600	447	286	733	867	45.8%
Meeting Expenses	10,000	955	352	1,307	8,693	13.1%
CFGIS Workshop Expenses	-	541	-	541	(541)	
Web site maintenance		10,000	-	10,000	(10,000)	
REMI Annual Maintenance	20,600	6,867	1,716	8,583	12,017	41.7%
S. Bitar VISA Sponsorship	6,000	-	-	-	6,000	0.0%
Total Overhead	577,900	158,174	41,443	199,617	378,283	34.5%
Total Expenditures	1,940,770	554,065	151,251	705,316	1,235,454	36.3%

East Central Florida Regional Planning Council
 Financial Report
 February 2011

Project:	General	DRH	FY11 DCA	FY11 LEPC Staff Support	FY11 Haz Mat Emrg Prep/Response	FY11 Cont & Imp Evacuation of LEFAS	Regional STUDY	USDC EDWARDS FY08-10	USDC EDWARDS FY11	SR 50 Corridor Study Update	State TEP 2011-2013 Update	UASE 2010 Exercise	HISTIF FY09	HSEEP Fall 2010	Greenways & Trails Economic Analysis	UASI Gap Analysis	Motorola & Harris Training	Broward POPP	UASI EMI Portal	UASI Prof. Mgmt. FY2008	CDC Radiation Drill	Communication Exercise Planning	SunPal TOD Sketchbook	Total
Revenue Field	519,601.00																							519,601.00
Member Assessments																								0.00
Member Renewl. Contributions																								0.00
State		7,329.76																						7,329.76
Local		47,549.40																						47,549.40
DRH Fees	9,173.36		0.00	7,329.76		0.00	0.00	19,027.70																78,530.86
Other																								0.00
Total Revenue Received	528,773.36	47,549.40	0.00	7,329.76		0.00	0.00	19,027.70																592,680.82
Account Receivables:																								0.00
Member Assessments																								0.00
Federal			182,018.39	9,514.27		13,150.02	32,980.83	1,790.32	13,088.54	0.00	0.00	0.00	15,000.00	59,327.97	0.00	4,000.00	0.00	0.00	20,500.00	0.00	0.00	0.00	0.00	256,040.44
State																								0.00
Local/Other			0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Account Receivables			182,018.39	9,514.27		13,150.02	32,980.83	1,790.32	13,088.54	0.00	0.00	0.00	15,000.00	59,327.97	0.00	4,000.00	0.00	0.00	20,500.00	0.00	0.00	0.00	0.00	256,040.44
EXPENDITURES	528,773.36	47,549.40	182,018.39	9,514.27	13,150.02	32,980.83	1,790.32	32,098.24	4,446.84	0.00	15,000.00	59,327.97	15,419.56	4,000.00	0.00	0.00	0.00	0.00	20,500.00	2,927.96	1,590.88	612.80	1,932.61	1,000,571.89
Salaries	131,045.44	20,551.88	88,638.74	8,375.01	4,509.74	7,337.61	891.36	18,172.24	3,545.90	200.14	1,434.83	273.83	8,478.71	1,831.69	3,672.97	2,867.48	74.82	17,045.06	853.29	1,559.09	647.92	342.91	1,029.18	223,788.04
Fringe Benefits (Fringe)	49,248.06	7,848.82	32,769.60	3,329.60	1,763.55	2,823.20	319.54	7,028.18	1,371.59	77.40	554.85	105.50	3,197.62	629.99	1,406.42	1,031.65	28.94	5,200.82	330.01	602.59	327.54	132.62	398.05	119,488.03
Indirect Cost (Fringe)	62,951.53	8,227.21	36,130.45	3,358.36	1,759.38	2,643.02	324.83	7,274.62	1,419.43	80.12	574.30	109.82	3,370.62	710.61	1,486.27	1,067.83	28.95	6,421.67	341.59	623.72	339.43	137.27	412.00	127,650.78
Unemployment Comp																								0.00
Audit Fees																								0.00
Advertising/Regional Promotion	6,609.88																							6,609.88
Computer Operations	2,660.00																							2,660.00
Equipment	5,794.62																							5,794.62
Graphics	2,531.49	3,072.18																						5,603.67
Interior-Design Bd Relations																								0.00
Legal	17,341.65	1,512.50																						18,854.15
Office Supplies	1,183.24																							1,183.24
Postage	330.38	380.81																						711.19
Publications	420.85																							420.85
Printing																								0.00
Travel	3,558.05	26.70	1,296.24	1,080.55																				6,961.54
Temporary Labour/Outside Services	10,102.15	45.37	450.87																					11,608.39
Interest Expense																								0.00
DNA Fees																								0.00
Consultants	6,323.92																							6,323.92
GIS Contention	541.04																							541.04
GIS Version Expense	1,325.79																							1,325.79
Field Expenses	6,953.33																							6,953.33
Web Site Maintenance																								0.00
Web Site Upgrade																								0.00
S. Silver USA Sponsorship	1,559.23																							1,559.23
Office Maintenance																								0.00
New Office Fit Up																								0.00
TOTAL EXPENDITURES	327,471.581	47,549.40	182,018.391	16,044.03	13,150.02	32,980.831	1,790.32	32,098.24	4,446.841	387.651	2,582.861	59,327.971	15,419.561	4,414.771	0.00	0.00	0.00	0.00	20,500.001	2,927.961	1,590.881	612.801	1,932.611	705,316.71