



# East Central Florida Regional Planning Council

## Agenda

Wednesday, August 17, 2011 • 10:00 a.m.

309 Cranes Roost Blvd., Suite 2000, Altamonte Springs, Florida 32701

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- I. Call to Order and General Business
  - Call to Order – Chair Cheryl Grieb
  - Pledge of Allegiance – Mayor John Land
  - Roll Call – Ms. Tuesdai Brunsonbyrd-Bowden
- II. Consent Agenda
  - July 2011 Minutes (Attachment 1)
  - July 2011 Financials (Attachment 2)
- III. Chair's Announcements – Chair Cheryl Grieb
- IV. Strategic Regional Policy Plan - Presentation of Final Revisions- Consensus Vote set date for Public Hearing for adoption September 21, 2011(Attachment 3)
- V. HUD Sustainable Communities Planning Grant – Mr. Phil Laurien
  - a) Discussion
  - b) Permission to Hire Consultant
- VI. Kelly Park DRI – Mr. Fred Milch (Attachment 4)
- VII. Announcement/Comments
  - The TIME (Transportation Interface for Modeling Evacuations) has been released
  - An opportunity for Council members and members of the public to bring up events, issues or other items of interest to the Council.
- VIII. Adjournment

# **ATTACHMENT 1**

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July 2011 Minutes

# EAST CENTRAL FLORIDA REGIONAL PLANNING COUNCIL

## COUNCIL MEETING MINUTES

JULY 27, 2011

CHAIR COMMISSIONER CHERYL L. GRIEB PRESIDING

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### In Attendance:

#### County Representatives:

Commissioner Chuck Nelson, Brevard County  
Commissioner Welton Cadwell, Lake County  
Commissioner Sean Parks, Lake County  
Ms. Diana Dethlefs for Commissioner Scott Boyd, Orange County  
Commissioner Fred Brummer, Orange County  
Commissioner John Horan, Seminole County  
Councilman Andy Kelly, Volusia County

#### Municipal Representatives:

Commissioner Patty Sheehan, City of Orlando  
Mayor Rocky Randels, Space Coast League of Cities  
Mayor John Land, Apopka, Tri-County Leagues of Cities (Orange)  
Commissioner Cheryl Grieb, Kissimmee, Tri-County League of Cities (Osceola)

#### Gubernatorial Appointees:

Ms. Christina Dixon, Orange County  
Mr. Atlee Mercer, Osceola County  
Ms. Melanie Chase, Seminole County  
Mr. William McDermott, Seminole County Economic Development

#### Ex-Officio Members:

Ms. Nancy Christman, St. Johns River Water Management District  
Ms. Vivian Garfein, Florida Department of Environmental Protection  
Mr. John Moore, Florida Department of Transportation

#### Other Attendees:

Mr. Joel Knopp, Moore, Stephens, Lovelace  
Mr. Ehab Azer, Moore, Stephens, Lovelace  
Mr. Chris Testerman, Orange County Administration  
Ms. Andrea Ostrodka, LYNX  
Mr. Alex Trauger, Metro Plan Orlando  
Ms. Amye King, Growth Management Director, Lake County

#### Members not in Attendance:

Commissioner Andy Anderson, Brevard County  
Commissioner Brandon Arrington, Osceola County  
Commissioner Frank Attkisson, Osceola County  
Commissioner Brenda Carey, Seminole County  
Councilwoman Patricia Northey, Volusia County

#### **IV. Chair's Announcements**

As a matter of housekeeping, Chair Grieb mentioned that representatives sitting in proxy for Council members need to obtain authorization from their governing body (city or county) if they want to be a voting proxy.

#### **V. FRCA Reps Report**

Commissioner Sean Parks and Councilman Andy Kelly attended the Florida Regional Council Association (FRCA) Policy Board meeting at the end of July. Chair Grieb asked them to share their thoughts and assessments of those meetings.

Commissioner Parks stated that the bulk of the meetings centered around raising dues to hire a new lobbyist for the RPCs that would go to Tallahassee and lobby to bring money to the RPCs. He said no job description was presented nor was there any performance criteria or measurement of performance offered to define the responsibilities of this new lobbyist.

Chair Grieb asked if the FRCA Board discussed anything concerning the future of RPCs in Florida. Commissioner Parks said that although there are concerns amongst the Board about the future of RPCs, the focus was on the need to hire this new lobbyist to get funding for the RPCs.

Councilman Kelly added that FRCA intends to raise dues by \$5,000 per RPC and use reserves to cover the new lobbyist for the first year. Next year, the RPCs would once again be asked to increase their dues to cover the cost. He recommended the ECFRPC send a letter asking for more definition as to the responsibilities of the new position.

Chair Grieb responded that since the July meeting she had received a job description for the new position but that it seemed to greatly overlap that of the present lobbyist, Mr. Ron Book. She said she had requested a job description for him as well but as of the date of the Council meeting had not received a response.

At the FRCA meeting, Councilman Kelly and Commissioner Parks voted against hiring the lobbyist however, the motion still carried. The Council discussed the pros and cons of continuing to pay FRCA dues. Chair Grieb said the recommendation from the Budget Committee was to pay the regular annual dues but not the additional \$5,000 requested for the lobbyist.

Questions were raised about how the amount of FRCA dues is determined and whether they are paid monthly or lump sum. Director Laurien informed the Council that dues are paid up front at the beginning of the fiscal year and that a portion of the dues is a flat fee that all RPCs pay while the rest is determined by population within each region. The suggestion was made that the Council look at paying the FRCA dues quarterly. This would allow the Council to evaluate benefits being received from FRCA as it relates to the ECFRPC and to make a decision concerning the payment of dues based on the results.

The question was then asked if the FRCA Board had made any decisions in relation to the unfunded statutory mandates that are required of all RPCs. Mr. George Kinney noted that RPC directors discussed the issue and agreed to perform the unfunded mandates through this transition year but if RPCs receive no future funding from the state, they will no longer perform those mandates. He mentioned that Ron Book, the RPC lobbyist, recommended not doing the work if they're not paid.

Commissioner Sheehan thanked Director Laurien for his dedication and service to the Council and the region over the last five years and for taking the region to another level. Mayor Land also expressed his thanks and appreciation to Director Laurien and suggested at the next Council Meeting the Council should make a Resolution of Appreciation.

**VII. Adjournment**

The meeting adjourned at 11:45 a.m. The next meeting will be August 17, 2011, at 10:00 a.m.

## **ATTACHMENT 2**

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July 2011 Financial Report

## Financial Forecast

### Statement of Condition as of July 31, 2011

Cash-in-bank on July 1, 2011		\$1,665,357.00
Deposits and Interest - July 2011	\$97,308.09	
Checks Issued - July 2011	<u>-\$180,850.51</u>	
Cash-in-bank on July 31, 2011		<u>\$1,581,814.58</u>

### Financial Forecast for August 2011

Operating Cash August 1, 2011		\$1,581,814.58
Accounts Payable on August 1, 2011		<u>-27,657.68</u>
Net Operating Cash for August 1, 2011		\$1,554,156.90

Anticipated Revenue/Expense for August 2011:		
Accounts Receivables (Revenues)	\$136,871.27	
Accounts Payables (Expenditures)	<u>-127,456.83</u>	
Net Anticipated Revenue/Expense		9,414.44
Anticipated Operating Cash for September 1, 2011		<u>\$1,563,571.34</u>

	<b>Budget</b>	<b>6/30/2011</b>	<b>Actual</b>	<b>Current</b>	<b>Under (Over)</b>	<b>83.3%</b>
		<b>Year to Date</b>	<b>July</b>	<b>Year to Date</b>		
<b>Personnel</b>						
Salaries & Wages (Permanent)	978,920	722,391	76,558	798,949	179,971	81.6%
Fringe Benefits	347,000	249,209	27,189	276,398	70,602	79.7%
Outside /Temporary Services	11,650	17,064	-	17,064	(5,414)	146.5%
Contract labor-SRPP and contracts	5,000	-	-	-	5,000	0.0%
Interns	16,800	1,005	-	1,005	15,795	6.0%
Unemployment	3,500	275	-	275	3,225	7.9%
<b>Total Personnel</b>	<b>1,362,870</b>	<b>989,944</b>	<b>103,747</b>	<b>1,093,691</b>	<b>269,179</b>	<b>80.2%</b>
<b>Overhead</b>						
Annual Audit	17,000	15,470	4,250	19,720	(2,720)	116.0%
Advertising/Regional Promotion	3,000	50	-	50	2,950	1.7%
Computer Ops (General)	35,000	18,498	879	19,377	15,623	55.4%
Depreciation/Use Charge	12,000	14,713	1,634	16,347	(4,347)	136.2%
Equipment (General)	22,000	8,127	-	8,127	13,873	36.9%
Equipment Maintenance/Rental	1,500	996	-	996	504	66.4%
Equipment Lease/Sales Taxes	400	1	-	1	399	0.3%
Graphics/Outside Printing	29,650	13,666	1,785	15,451	14,199	52.1%
Insurance	14,000	6,979	880	7,859	6,141	56.1%
Inter-Regnl Bd Rel (travel/training)	3,000	-	-	-	3,000	0.0%
Legal Counsel	44,000	32,187	4,324	36,511	7,489	83.0%
Library/Publications/Subscriptions	3,000	1,917	406	2,323	677	77.4%
Office Supplies	11,000	6,417	618	7,035	3,965	64.0%
Pension Fund Mgmt. Fee	900	1,220	-	1,220	(320)	135.6%
Postage	9,000	2,164	126	2,290	6,710	25.4%
Professional Dues	26,000	20,694	2,808	23,502	2,498	90.4%
Rent	123,750	92,187	10,521	102,708	21,042	83.0%
Office Maintenance	2,000	2,048	250	2,298	(298)	114.9%
Staff Training	9,000	7,841	425	8,266	734	91.8%
Telephone & Communications	8,000	4,859	569	5,428	2,572	67.9%
Staff Travel	24,000	14,962	3,792	18,754	5,246	78.1%
Recruiting	4,000	-	-	-	4,000	0.0%
Hmep Training	33,000	11,025	296	11,321	21,679	34.3%
Emergency Mgmt Exercise Expense		35,253	3,396	38,649	(38,649)	
Overtime/backfill reimbursement		3,231	-	3,231	(3,231)	
GIS Coordination	3,000	3,000	-	3,000	-	100.0%
GIS Data Collection	1,500	-	-	-	1,500	0.0%
Consultants (DRI)	50,000	7,033	-	7,033	42,967	14.1%
Consultants DEM Communication Exercise	50,000	-	5,949	5,949	44,051	11.9%
Consultants - UASI EM Portal		20,000	-	20,000	(20,000)	
Storage-Off Site Records	1,600	1,386	148	1,534	66	95.9%
Meeting Expenses	10,000	3,471	210	3,681	6,319	36.8%
CFGIS Workshop Expenses	-	541	-	541	(541)	
Web site maintenance		10,000	-	10,000	(10,000)	
REMI Annual Maintenance	20,600	15,450	1,717	17,167	3,433	83.3%
S. Bitar VISA Sponsorship	6,000	-	-	-	6,000	0.0%
<b>Total Overhead</b>	<b>577,900</b>	<b>375,386</b>	<b>44,983</b>	<b>420,369</b>	<b>157,531</b>	<b>72.7%</b>
<b>Total Expenditures</b>	<b>1,940,770</b>	<b>1,365,330</b>	<b>148,730</b>	<b>1,514,060</b>	<b>426,710</b>	<b>78.0%</b>

Project:	General	DRI Reviews	FY11 DCA	FY12 Unfunded Mandates	FY11 LEPC Staff Support	FY12 LEPC Staff Support	FY11 Haz Mat Emrg Preparedness	FDOT Cont & Imp of CFGIS	Regional Evacuation Study	USDC EDA/CEDS FY08-10	USDC EDA/CEDS FY11	USDC EDA/CEDS FY12	SR 50 Corridor Study	State TEP 2011-2013 Update	UASE 2010 Exerciser
<b>REVENUES</b>															
Revenues Paid:															
Member Assessments	519,601.00														
Federal															
State															
Local															
DRI Fees		71,905.07													
Other		18,773.45													
<b>Total Revenues Received</b>	<b>538,374.45</b>	<b>71,905.07</b>	<b>185,541.92</b>	<b>0.00</b>	<b>20,081.49</b>	<b>0.00</b>	<b>18,610.41</b>	<b>37,417.09</b>	<b>0.00</b>	<b>19,027.70</b>	<b>13,073.12</b>	<b>0.00</b>	<b>0.00</b>	<b>15,000.00</b>	<b>509.61</b>
Account Receivables:															
Member Assessments	-26,445.85														
Federal															
State															
Local/Other															
<b>Total Accounts Receivables</b>	<b>-26,445.85</b>	<b>0.00</b>	<b>2,361.59</b>	<b>0.00</b>	<b>15,468.85</b>	<b>2,153.80</b>	<b>5,823.36</b>	<b>2,580.66</b>	<b>7,033.20</b>	<b>12,394.72</b>	<b>9,283.40</b>	<b>10,217.04</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>TOTAL REVENUES</b>	<b>511,928.60</b>	<b>71,905.07</b>	<b>187,903.51</b>	<b>0.00</b>	<b>35,550.34</b>	<b>2,153.80</b>	<b>24,433.77</b>	<b>39,997.75</b>	<b>7,033.20</b>	<b>31,422.42</b>	<b>22,356.52</b>	<b>10,217.04</b>	<b>0.00</b>	<b>15,000.00</b>	<b>509.61</b>
<b>EXPENDITURES</b>															
Salaries	291,488.69	34,010.68	166,258.19	5,130.67	18,643.96	875.03	7,811.76	11,532.53	3,227.48	17,599.08	12,346.18	5,416.66	193.69	1,388.43	265.01
Fringe Benefits (Pool)	102,953.61	12,617.05	59,707.83	1,898.44	6,281.93	322.17	2,737.62	3,007.45	1,197.31	6,528.79	4,570.32	1,767.88	71.85	515.07	98.31
Indirect Cost (Pool)	116,042.16	13,117.55	66,477.63	2,067.91	7,333.02	352.21	3,103.55	4,277.57	1,301.74	7,098.25	4,976.71	2,113.63	78.12	560.00	106.89
Unemployment Comp	275.00														
Audit Fees															
Advertising/Regional Promotion	50.00														
Computer Operations	7,941.49														
Dues	4,157.50														
Equipment	7,746.64														
Graphics	4,640.49														
Inter-Regnd Bd Relations															
Legal															
Office Supplies	34,998.30	1,512.50	4,053.36	30.34	1,077.80	59.55	1,208.26	0.20	35.84	42.78	249.41	66.18		16.74	3.83
Postage	2,063.29	389.06	415.44	1.92	11.03	12.76	43.42		6.53	38.02	0.88	1.32		2.34	16.43
Publications	1,526.18		439.79		251.32	69.50									
Recruiting															
Rent															
Equipment Rent & Maintenance															
Staff Training	7,371.28				225.00					175.00	70.00	425.00			
HMEP Training					99.00										
Emergency Mgmt Exercise Exp															
Overtime/Backfill reimbursement															
Taxes, Sales/Property	1.48														
Telephone															
Travel	10,170.71	26.70	1,876.28		1,627.28	462.58	717.96		1,089.30	115.50	103.12	426.37			
Temporary Labor/Outside Services	14,445.16	45.37	581.62												
Interest Expense															
DATA Fees															
Consultants					7,032.74										
GIS Coordination															
CFGIS Workshop Expense	541.04														
Meeting Expenses	2,654.42														
REMI Annual Maintenance	17,166.66														
Web Site Maintenance															
Web Site Upgrade															
S. Bihar VISA Sponsorship															
Office Maint/Painting	2,298.23														
New Office Fit Up															
<b>TOTAL EXPENDITURES</b>	<b>629,182.32</b>	<b>71,905.07</b>	<b>300,207.27</b>	<b>9,129.28</b>	<b>35,550.34</b>	<b>2,153.80</b>	<b>24,433.77</b>	<b>39,997.75</b>	<b>7,033.20</b>	<b>31,422.42</b>	<b>22,356.52</b>	<b>10,217.04</b>	<b>343.66</b>	<b>2,482.58</b>	<b>490.47</b>



Seminole City	Osceola	Safe Routes	FDOH	FDOH	UASI	OUC	Volusia	UASI Fire	Orange	FINN	RDSTF	UASI Project	Total
Whole Comm Exercise	RMLP	to School Video	Workshop	Leading Edge Exercise	NBA Exercise	TTX	CSA Project	Project Mgmt FY09	County PDRP	& MARC Training	FY10	Management FY09	
20,000.00	9,985.60										2,390.75		519,601.00
													0.00
													272,886.33
													276,748.50
													8,600.00
													71,905.07
													18,773.45
20,000.00	9,985.60	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,390.75	0.00	1,168,514.35
													0.00
													0.00
													43,266.46
													10,144.07
0.00	0.00	0.00	1,340.54	374.27	276.74	166.99							184,443.48
20,000.00	9,985.60	0.00	1,340.54	374.27	276.74	166.99	0.00	451.25	0.00	0.00	2,390.75	4,514.24	1,356,006.61
													0.00
2,755.24	5,285.55		546.58	190.70	149.34	95.52	288.70	253.96	12.00		1,363.25	2,530.61	721,405.29
676.46	1,383.44		202.77	63.41	55.40	14.30	104.14	82.87	0.89		416.81	904.55	247,791.64
1,009.58	1,956.09		220.45	74.76	60.23	32.37	115.57	99.09	3.79		523.68	1,010.60	285,130.92
													275.00
													0.00
													50.00
													16,241.19
													4,157.50
													7,746.64
467.39	164.14	7.37	205.74	0.80	0.40	24.60	16.40	5.00	2.20	5.47	0.40	10.63	21,518.57
													0.00
													36,510.80
													2,641.12
													1,828.59
	4.80	7.40	0.44	3.84				1.28				5.92	2,307.87
		7.44											0.00
													0.00
													0.00
													8,266.28
5,950.30			535.03										11,320.66
													38,649.32
													3,230.51
													1.48
31.19	142.17		13.53	40.76	11.37			9.05			86.61	51.93	18,753.91
													16,564.01
													0.00
													0.00
													32,981.89
													3,000.00
													541.04
													3,680.86
													17,166.66
													10,000.00
													0.00
													0.00
													2,298.23
10,890.16	8,916.19	992.01	1,340.54	374.27	276.74	166.99	524.81	451.25	18.88	5.47	2,390.75	4,514.24	1,514,059.98

## **ATTACHMENT 3**

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Strategic Regional Policy Plan - Presentation of Final  
Revisions- Consensus Vote



*East Central Florida Regional Planning Council*

**Resolution #03-2011**

*Adoption of the East Central Florida 2060 Plan  
as a Strategic Regional Policy Plan (SRPP) and as a  
Regional Plan for Sustainable Development (RPSD)*

*By the East Central Florida Regional Planning Council (ECFRPC)*

**WHEREAS**, the ECFRPC is a Florida Regional Planning Council mandated by FS 186.504 and in existence since 1962 serving the Greater Orlando Area and its six counties of Brevard, Orange, Osceola, Lake, Seminole and Volusia; and

**WHEREAS**, Florida Statute 186.507 requires Regional Planning Councils to prepare and adopt Strategic Regional Policy Plans that certain Regional goals and policies for “affordable housing, economic development, emergency preparedness, natural resources of regional significance and regional transportation, and may address any other subject that relates to the particular needs and circumstances of the comprehensive planning district as determined by the regional planning council; and

**WHEREAS**, the ECFRPC added additional chapters to its SRPP with policies on water, agriculture, energy and climate change and sustainable community design so as to implement the 2007 Regional Vision from “How Shall We Grow?”; and

**WHEREAS**, The ECF 2060 Plan also complies with the U.S. Department of Housing and Urban Development standards for a “Regional Plan for Sustainable Development, making the region and its Communities eligible for HUD grants under the HUD Sustainable Communities program; and

**WHEREAS**, the ECFRPC has spent the years 2007-2011 in researching the region and working with 285 stakeholders to develop the ECF 2060 Plan policies; and

**WHEREAS**, all the SRPP dissemination, public hearings, agency and government comments have been completed and all appropriate revisions to the ECF Plan have been completed,

**NOW, THEREFORE**, that the East Central Florida Regional Planning Council, on August 17, 2011 hereby adopts The East Central Florida 2060 Plan as its updated Strategic Regional Policy Plan as prescribed by Florida Statute 186.507-508 and also as its East Central Florida Regional Plan for Sustainable Development pursuant to the HUD Sustainable Communities Program.

Attest:

EAST CENTRAL FLORIDA  
REGIONAL PLANNING COUNCIL:

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Cheryl Grieb  
Chair, ECFRPC

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Phil Laurien  
Executive Director