



Council Meeting Agenda

Wednesday, March 19, 2014
10:00 a.m. – 12:00 p.m.

309 Cranes Roost Blvd. Suite 2000, Mayor John H. Land Board Room
Altamonte Springs, Florida 32701

- I. **Call to Order and General Business**
 - Call to Order – Chair Melanie Chase
 - Pledge of Allegiance – Mayor John Land
 - Roll Call – Ms. Pegge Parker
- II. **Consent Agenda**
 - January 2014 Council Meeting Minutes (Attachment 1)
 - December 2013 and January 2014 Financial Reports (Attachment 2)
- III. **Memorandum of Understanding between ECFRPC, Energy Florida, and Treasure Coast Regional Planning Council** – re: Joint Participation in the Investing in Manufacturing Communities Partnership Initiative (#IMCP-MOU-R1) (Attachment 3)
- IV. **SunRail System Update and Kickoff Activities**
Mike Wacht, Public Involvement Specialist, SunRail
- V. **Brevard 2040 Transportation Choices** – Leigh Holt, Multimodal Program Manager, Space Coast TPO and Chris Sinclair, Principal, Renaissance Planning Group
- VI. **Chair's Report**
 - Sustainable Communities Grant Update
- VII. **Executive Director's Report**
 - Sector Plans
 - North Ranch Sector Plan (Osceola County)
 - South Lake Sector Plan (Lake County)
 - DEO Meeting with RPCs and Environmental Agencies
 - Osceola County Cattlemen's Association - 2014 Agricultural Legislative Luncheon
 - Indian River Lagoon Coalition Meeting
 - Planning for Sea Level Rise Workshop, St. Augustine
 - FY 2014-15 Draft Budget (Distributed prior to May Council Meeting)
 - Personnel Changes
 - Staff Activities Report
 - DRI Report

VIII. Announcements/Comments

IX. Adjournment

All Council meetings are open to the public as required by Florida Sunshine Law, Chapter 286, FS, and shall meet the requirements of Chapter 120, FS. The agenda is set as per Chapter 29F, FAC, the rules of the East Central Florida Regional Planning Council. Persons participating in a Council meeting shall be allocated a reasonable amount of time to present oral testimony and offer written materials relevant to their position. The Chairperson shall instruct all persons as to amount of time allocated for presentation and appropriateness of written materials. An opportunity for general public comment will be included in each agenda. If a person decides to appeal a decision on any matter considered on the above listed agenda, such person must ensure that a verbatim record of the proceedings is made to include testimony and evidence upon which the appeal is to be based.

ATTACHMENT 1

January 2014 Council Meeting Minutes

EAST CENTRAL FLORIDA REGIONAL PLANNING COUNCIL

COUNCIL MEETING MINUTES
JANUARY 15, 2014 10:00 A.M.
CHAIRPERSON MELANIE CHASE PRESIDING

In Attendance:

County Representatives:

Commissioner Chuck Nelson, Brevard County
Commissioner Welton Cadwell, Lake County
Commissioner Scott Boyd, Orange County
Commissioner Fred Brummer, Orange County
Commissioner Lee Constantine, Seminole County
Commissioner John Horan, Seminole County
Chair Jason Davis, Volusia County

Municipal Representatives:

Commissioner Patty Sheehan, City of Orlando
Commissioner Cheryl Grieb, Tri-County League of Cities (City of Kissimmee)
Mayor David Mealor, Tri-County League of Cities (Seminole County) (City of Lake Mary)
Commissioner Leigh Matusick, Volusia County League of Cities (City of DeLand)

Gubernatorial Appointees:

Ms. Jill Rose, Orange County
Mr. Jose A. Rivas, Orange County
Ms. Melanie Chase, Seminole County

Ex-Officio Members:

Ms. Nancy Christman, St. John's River Water Management District
Ms. Lisa Kelley representing Mr. Jeff Prather, Florida Department of Environmental Protection
Mr. William Graf, South Florida Water Management District

Other Attendees:

Mr. Tad Calkins, Brevard County
Mr. Tim McClendon, Orange County
Mr. Pedro Leon, Volusia County
Ms. Alayna Curry, OOCEA
Ms. Deborah Tyrone, FDOT

Members not in Attendance:

Councilwoman Joyce Cusack, Volusia County
Commissioner Robin Fisher, Brevard County
Commissioner Mary Bolin-Lewis, Brevard County
Commissioner Sean Parks, Lake County
Commissioner Brandon Arrington, Osceola County
Commissioner Frank Attkisson, Osceola County

Commissioner Michael Holland, Lake County League of Cities (City of Eustis)
Mayor John H. Land, Tri-County League of Cities (City of Apopka)
Ms. Mary Schoelzel, Florida Department of Transportation
Mayor Rocky Randels, Space Coast League of Cities (City of Cape Canaveral)
Mr. John Lesman, Seminole County
Mr. Russell Gibson, City of Sanford

ECFRPC Staff in Attendance:

Attorney Jerry Livingston	Ms. Pegge Parker
Mr. Hugh Harling, Jr.	Mr. P.J. Smith
Ms. Lelia Hars	Mr. Andrew Landis
Mr. Luis Nieves-Ruiz	Ms. Jessica Benn
Mr. Fred Milch	Ms. Tara McCue
Mr. Keith Smith	

I. Call to Order and General Business

Ms. Chase called the meeting to order at 10:03 a.m. The Pledge of Allegiance was led by Commissioner Nelson. Ms. Pegge Parker called the roll and announced a quorum was present. Ms. Chase welcomed new Governor's Appointees Ms. Jill Rose and Mr. Jose Rivas from Orange County.

II. Consent Agenda

Commissioner Cadwell made a motion to approve the November 2013 Nominating Committee Meeting minutes, the November 2013 Council Meeting minutes, and the October and November 2013 Financial Reports. The motion was seconded by Commissioner Sheehan and carried.

III. Trails and SunRail – Herb Hiller, East Coast Greenway Alliance

Mr. Hiller, along with Ted Windler, DeLand Area Chamber of Commerce, and Scott McGrath, City of Deltona presented on "Trails and SunRail". They represent a working group focused on a Trail/Train connection at the DeBary SunRail station will connect to the St. Johns River-to-the-Sea Loop (a five-county, 260-mile, multi-use trail). He spoke about how this opportunity can usher economic development into the area. As an example, in March a Bike Florida tour will cover most of the River-to-Sea Loop with approximately 800 cyclists starting in Palatka, passing through Flagler to DeLand and back up to St. Augustine. The event serves as a significant economic generator and attracts many out-of-state tourists. Mr. Hiller asked for the Council's continued support of trail efforts through staff involvement, as articulated in the Resolution before them.

- Resolution #01-2014 – Supporting the SunRail/St. Johns River-to-Sea Loop Working Group – Commissioner Grieb motioned to support the resolution. The motion was seconded by Commissioner Sheehan and carried.

IV. Community Resiliency – Erin Deady, PA

Ms. Erin Deady, an Attorney and Land Use Planner, presented on “Planning for Climate Change & Adaptation Locally – What You Don’t Plan for May Land You in Court”. She discussed sea-level rise, climate change, and how regions are dealing with it. Inland communities will be impacted as well as coastal communities. The East Central Florida Region will continue to undergo changing precipitation patterns, and communities adjacent to natural areas and wetland areas are going to have different flooding regimens. She discussed how community leaders have to raise the bar in terms of knowledge of types of impacts and how communities may be affected in the future. As elected decision makers, they need to understand how it affects the bottom line in terms of infrastructure design and cost over time. Mr. Harling stated that every jurisdiction has freeboard standards and other mechanisms to begin working with.

V. Canaveral Port Authority: Past, Present and Future – Jim Dubea, Deputy Executive Director, Government and Strategic Partnerships

Mr. Dubea gave a presentation on the history of the Canaveral Port Authority. He provided an update on its four business lines: cruise, cargo, recreation and entertainment, and real estate. He also discussed future plans such as expanding the cruise terminals, cargo strategic plans and asset investments, and setting the stage for rail, barge, and highway growth.

VI. Chair’s Report

Ms. Chase asked Mr. Harling to update the Council on the FRCA Retreat in Tallahassee. Mr. Harling stated that he attended the Retreat with Commissioner Constantine, Commissioner Grieb, and Ms. Jill Rose. Mr. Harling reported that the Retreat focused on determining how agencies who have previously collaborated with regional planning councils in the past perceive RPCs. An extensive survey was conducted, and the analysis showed that most were very supportive of RPCs but required clearer definition of their primary functions. An educational piece is being developed by FRCA with that information. Towards the end of that meeting, several individuals stated they were not happy with FRCA, they do not understand its purpose, and they expressed concern that FRCA had not been able to get the Governor’s approval of designated funding for RPCs in the legislative budget for the past three years. A draft report will be issued within the next 30 days regarding legislative objectives and priorities.

Mr. Harling discussed how our Council has reduced the amount of funding provided to FRCA and will continue to do so, because the organization has not produced as expected. Ms. Chase asked if any of the other Councils have not paid the additional funds that FRCA is requesting. Mr. Harling answered that two RPCs, West Florida and Withlacoochee, have very limited staffs and budgets and are extremely limited in participation. Commissioner Constantine stated that all regional planning councils need to demonstrate a value that the legislature will notice. Ms. Chase asked Mr. Harling to bring the report to the Council when FRCA releases it.

VII. Executive Director's Report

- RPC Staffing – Mr. Harling stated that the RPC has had to lay off one employee in the GIS division due to lower than anticipated workload. We are in the process of promoting some new GIS projects, including one with the City of Apopka.

VIII. Announcements/Comments

- Ms. Chase asked if there were any comments or questions from the public. There were none.
- Ms. Christman followed up on a presentation given a few months ago on the Central Florida Water Initiative. She stated the draft water supply plan for the region came out at the end of November after some public workshops. The deadline for comments for that plan is January 31 (for Orange, Seminole, Lake and Osceola). The plan will be adopted by the three water management districts later this year. For those in Volusia County, the comments for the draft plan are due by February 20.
- Commissioner Brummer discussed the grand opening of the completed Lake Apopka Loop Trail. On March 1st, at Magnolia Park, is the 2nd Annual Lake Apopka Wildlife Festival.
- Commissioner Boyd thanked Mr. Harling and the ECFRPC staff for their assistance with an ongoing issue in Orange County related to a high school placement in a Rural Settlement. He discussed a push to have a community based meeting to look at this matter as a whole, and they are looking for a moderator to facilitate the meeting in Orlando. This is a broad policy issue extends beyond one local government and the meeting would enable the school board and Orange County staff to discuss options with community stakeholders and residents. Mr. Boyd asked if the ECFRPC could become further involved and perhaps facilitate the meeting. Commissioner Constantine informed the board that this issue was discussed in the Executive Committee Meeting earlier, and it was determined that this was an area of interest for the Council. He suggested the Council provide the requested help. Chair Chase agreed and preferred that the Council be directly involved. Commissioner Brummer made a motion for the Council to vote on the matter as an item of immediate Council concern. The motion was seconded by Commissioner Boyd and passed unanimously. A second motion was made by Commissioner Boyd to direct RPC staff to participate in the discussion of the high school siting issue in Orange County pertaining to the Rural Settlement and if asked, to moderate or facilitate the upcoming community meeting. The motion was seconded by Commissioner Brummer and passed unanimously.
- Commissioner Matusick discussed upcoming events in DeLand: Feb. 8 – Craft Beer Festival, Downtown in Artisan Alley; March 1 – Mardi Gras on Main Street, Doggy Parade at 11:00 a.m.; March 8 – Motorcycle Bike Rally.
- Volusia County Chair Davis updated the Council on the rezoning of areas around the DeLand SunRail station. They are working with Commissioner Matusick and FDOT on the feasibility of opening up the DeLand station this year so SunRail will be able to go from DeLand south to Orlando using one track line. Chair Davis stated they are continuing their efforts on financing for the second track.
- Commissioner Horan discussed Seminole County's Annual Scottish Highland Games this Saturday and Sunday in Winter Springs.

IX. Adjournment

There being no further business before the Council, Ms. Chase adjourned the meeting at 11:50 a.m.

ATTACHMENT 2

December 2013 and January 2014 Monthly Financial Reports

Financial Forecast

Statement of Condition as of December 31, 2013

Cash-in-bank on December 1, 2013		\$703,817.35
Deposits and Interest - December 2013	\$470,105.13	
Checks Issued - December 2013	<u>-\$258,358.97</u>	
Cash-in-bank on December 31, 2013		<u>\$915,563.51</u>
CD Investment		<u>\$350,000.00</u>

Financial Forecast for January 2014

Operating Cash January 1, 2014		\$915,563.51
Accounts Payable on January 1, 2014		<u>-28,482.08</u>
Net Operating Cash for January 1, 2014		\$887,081.43
Anticipated Revenue/Expense for January 2014:		
Accounts Receivables (Revenues)	\$51,798.85	
Accounts Payables (Expenditures)	<u>-193,249.52</u>	
Net Anticipated Revenue/Expense		<u>-141,450.67</u>
Anticipated Operating Cash for February 1, 2014		<u>\$745,630.76</u>

	Budget	11/30/2013	Actual	Current	Under (Over)	25.0%
		Year to Date	December	Year to Date		
Personnel						
Salaries & Wages (Permanent)	1,015,701	135,466	81,723	217,189	880,235	21.4%
Fringe Benefits	376,789	57,924	30,446	88,370	318,865	23.5%
Outside /Temporary Services	8,000		-		8,000	0.0%
Contract labor-SRPP and contracts	-				-	
Interns	-		-		-	
Unemployment	-		-		-	
Total Personnel	1,400,490	193,390	112,169	305,559	1,094,931	21.8%
Overhead						
Annual Audit/Audit Preparation	25,000	2,310	-	2,310	22,690	9.2%
Computer Ops (General)	30,000	1,202	475	1,677	28,798	5.6%
Depreciation/Use Charge	17,000	2,024	1,012	3,036	14,976	17.9%
Equipment (General)	12,000	1,668	-	1,668	10,332	13.9%
Equipment Maintenance/Rental	1,300		-		1,300	0.0%
Equipment Lease/Sales Taxes	50		-		50	0.0%
Graphics/Outside Printing	22,000	2,040	1,170	3,210	19,960	14.6%
Insurance	12,000	1,525	973	2,498	10,475	20.8%
Inter-Regnl Bd Rel (travel/training)	2,000		-		2,000	0.0%
Legal Counsel	50,000	6,668	3,334	10,002	43,332	20.0%
Library/Publications/Subscriptions	2,500	110	26	137	2,390	5.5%
Office Supplies	9,440	1,146	96	1,241	8,294	13.1%
Pension Fund Mgmt. Fee	1,400		-		1,400	0.0%
Postage	4,000	210	171	381	3,790	9.5%
Professional Dues	26,809	4,305	2,403	6,708	22,504	25.0%
Recruiting	100		-		100	0.0%
Rent	113,832	18,972	9,486	28,458	94,860	25.0%
Office Maintenance	1,500		-		1,500	0.0%
Staff Training	7,500	614	-	614	6,886	8.2%
Telephone & Communications	8,000	935	453	1,388	7,065	17.3%
Staff Travel	20,000	3,885	3,771	7,656	16,115	38.3%
Advertising	170		-		170	0.0%
Hmep Training	35,000	1,200	-	1,200	33,800	3.4%
EM Exercise Expense		-	1,913	1,913	-	
GIS Coordination	3,000		-		3,000	0.0%
GIS Data Collection	1,500		-		1,500	0.0%
Consultants - DRI	20,000		-		20,000	0.0%
Consultants - HUD Grant	107,000	3,900	-	3,900	103,100	3.6%
HUD - Pass thru	819,000		-		819,000	0.0%
Web site maintenance	10,000		-		10,000	0.0%
Storage-Off Site Records	2,200	327	163	490	1,873	22.3%
Meeting Expenses	5,000	551	-	551	4,449	11.0%
REMI Annual Maintenance	21,000	3,433	1,717	5,150	17,567	24.5%
Total Overhead	1,390,301	57,026	27,163	84,189	1,306,112	6.1%
Total Expenditures	2,790,791	250,416	139,332	389,748	2,401,043	14.0%

East Central Florida Regional Planning Council
Financial Report December 2013

	31014	31114	31214	31314	31407	31612	31709	31811	31914	32014	32114	32307	33912	34412	34514	35114
		FY12	FY13	FY13		Safe Routes	FDOT	USDC	Osceola	Osceola	Volusia Cty	Regional	RDSTF	HUD	Regional	Reg Planner
Project:	General	Unfunded Mandates	LEPC Staff Support	Haz Mat Emrg Preparedness	DRI Reviews	to School Webpage	Con't & Imp of CFGIS	EDA/CEDS FY12	COOP	Hospital Exercise	Higher Ed TTX	Evacuation Study	FY11	Sustainable	USAR Coordinator	for Haz Mat Teams
REVENUES																
Revenues Paid:																
Member Assessments	528,606.00															
Member REMI Contributions																
Federal																
State																
Local																
DRI Fees					17,575.01											
Other	3,813.06															
Total Revenues Received	532,419.06	0.00	0.00	0.00	17,575.01	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Account Receivables:																
Member Assessments								17,783.72						7,357.22		
Federal				7,556.29		16,388.14		17,783.71	803.29	807.67	0.09		25,331.87	36,786.09	17,450.35	17,646.95
State			12,295.41				11,664.58									
Local/Other																
Total Accounts Receivables	532,419.06	0.00	12,295.41	7,556.29	17,575.01	16,388.14	11,664.58	35,567.43	803.29	807.67	0.09	0.00	25,331.87	44,143.31	17,450.35	17,646.95
EXPENDITURES																
Salaries	46,919.81	11,409.91	6,272.93	3,425.47	9,708.87	9,037.21	6,445.67	17,751.96	416.38	424.14		1,440.36	12,763.98	20,892.03	9,486.65	9,392.00
Fringe Benefits (Pool)	18,756.50	4,718.99	2,627.51	1,434.81	4,066.71	3,783.30	2,699.87	7,004.47	174.41	177.66		597.09	5,346.39	8,256.96	3,973.63	3,933.98
Indirect Cost (Pool)	18,027.22	4,427.16	2,443.04	1,334.08	3,781.20	3,519.04	2,510.32	6,795.28	162.16	165.19		559.26	4,971.04	8,000.98	3,694.66	3,657.79
Unemployment Comp																
Audit Fees																
Advertising/Regional Promotion																
Computer Operations	689.85												236.94			
Dues	786.22															
Equipment													1,348.00			
Equipment under \$500	249.99															
Software over \$500																
Graphics	633.92	172.64	41.23	13.29	18.23	6.46	7.20	4.25	50.34	11.40	0.09		375.19	40.29	29.08	76.08
Inter-Regnl Bd Relations																
Legal	10,002.00															
Office Supplies	120.09											9.99				
Postage	269.43	3.84	7.82				1.52						0.92			0.46
Publications	36.67	30.02	17.10												53.01	
Recruiting																
Rent																
Equipment Rent & Maintenance																
Staff Training	68.74							320.00				200.00		25.00		
HMEP Training				1,200.00												
Emergency Mgmt Exercise Exp																
Overtime/Backfill reimbursement																
Taxes, Sales/Property																
Telephone																
Travel	947.38	1,141.44	885.78	148.64		42.13		258.13		29.28		235.45	289.41	2,664.28	213.32	586.64
Temporary Labor/Outside Services																
Interest Expense																
DATA Fees																
Consultants														3,900.00		
GIS Coordination																
Emergency Mgmt Workshop Expense																
Meeting Expenses	137.76	49.75												363.77		
Miscellaneous supplies																
REMI Annual Maintenance	1,716.67							3,433.34								
Web Site Maintenance																
Web Site Upgrade																
Office Maint/Painting																
HUD DeBary sub-recipient																
HUD Seminole County sub-recipient																
HUD Longwood sub-recipient																
HUD Shimberg UF sub-recipient																
TOTAL EXPENDITURES	99,362.25	21,953.75	12,295.41	7,556.29	17,575.01	16,388.14	11,664.58	35,567.43	803.29	807.67	0.09	3,042.15	25,331.87	44,143.31	17,450.35	17,646.95

East Central Florida Regional Planning Council
Financial Report December 2013

	36313	36413	36513	37213	37913	38213	38311	38414	38514	38614	38713	38814	38914	
	Brevard	Brevard	Loch Haven	Community	ST. Cloud	Brevard Cty	Apopka	Eatonville	Tavares South	Debary Station	UASI Project	West Lake	Comm T	
	County	County	Park	Exercise UASI	Hurricane	PIO Exercise	Food	Comp Plan	Lake Dora Shore	Area Economic	Management	elen Economi	Class	
Project:	COOP Plan2012	LMS 2012			Exercise		Assessment		Economic Plan	Dev Plan	FY11	Dev Plan		Total
REVENUES														
Revenues Paid:														
Member Assessments														528,606.00
Member REMI Contributions														0.00
Federal									3,000.00					3,000.00
State														0.00
Local								2,500.00						2,500.00
DRI Fees														17,575.01
Other														3,813.06
Total Revenues Received	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	3,000.00		0.00	0.00	0.00	555,494.07
Account Receivables:														0.00
Member Assessments														25,140.94
Federal				3,562.76		9,270.63					2,614.91		2,726.49	158,729.24
State														23,959.99
Local/Other									6,633.22	3,579.15		1,576.89		11,789.26
Total Accounts Receivables	0.00	0.00	0.00	3,562.76	0.00	9,270.63	0.00		9,633.22		2,614.91	1,576.89	2,726.49	769,034.35
EXPENDITURES														
Salaries	1,261.66	889.04	522.70	1,968.98		6,484.94	7,932.48	678.03	5,378.54	1,993.67	1,444.70	864.30	1,218.31	196,424.72
Fringe Benefits (Pool)	528.47	372.39	218.94	824.74		2,716.31	2,755.15	284.00	2,140.14	807.28	605.13	357.84	510.31	79,672.98
Indirect Cost (Pool)	491.36	346.24	203.57	766.84		2,525.61	2,933.60	264.06	2,063.77	768.82	562.65	335.46	474.48	75,784.88
Unemployment Comp														0.00
Audit Fees														0.00
Advertising/Regional Promotion														0.00
Computer Operations														926.79
Dues														786.22
Equipment														1,348.00
Equipment under \$500														249.99
Software over \$500														0.00
Graphics	340.85	308.44		2.20		694.64	72.99	4.80	22.99	6.14	2.43	16.57	23.39	2,975.13
Inter-Regnl Bd Relations														0.00
Legal														10,002.00
Office Supplies						35.52								165.60
Postage									1.52	3.24		2.72		291.47
Publications														136.80
Recruiting														0.00
Rent														0.00
Equipment Rent & Maintenance														0.00
Staff Training														613.74
HMEP Training														1,200.00
Emergency Mgmt Exercise Exp						1,412.83							500.00	1,912.83
Overtime/Backfill reimbursement														0.00
Taxes, Sales/Property														0.00
Telephone														0.00
Travel						168.05	7.74	11.84	26.26					7,655.77
Temporary Labor/Outside Services														0.00
Interest Expense														0.00
DATA Fees														0.00
Consultants														3,900.00
GIS Coordination														0.00
Emergency Mgmt Workshop Expens														0.00
Meeting Expenses														551.28
Miscellaneous supplies														0.00
REMI Annual Maintenance														5,150.01
Web Site Maintenance														0.00
Web Site Upgrade														0.00
Office Maint/Painting														0.00
HUD DeBary sub-recipient														0.00
HUD Seminole County sub-recipient														0.00
HUD Longwood sub-recipient														0.00
HUD Shimberg UF sub-recipient														0.00
TOTAL EXPENDITURES	2,622.34	1,916.11	945.21	3,562.76	0.00	14,037.90	13,701.96	1,242.73	9,633.22	3,579.15	2,614.91	1,576.89	2,726.49	389,748.21

Financial Forecast

Statement of Condition as of January 31, 2014

Cash-in-bank on January 1, 2014		\$915,563.51
Deposits and Interest - January 2014	\$51,798.85	
Checks Issued - January 2014	<u>-\$221,731.60</u>	
Cash-in-bank on January 31, 2014		<u>\$745,630.76</u>
CD Investment		<u>\$350,000.00</u>

Financial Forecast for February 2014

Operating Cash February 1, 2014		\$745,630.76
Accounts Payable on February 1, 2014		<u>-27,393.17</u>
Net Operating Cash for February 1, 2014		\$718,237.59
Anticipated Revenue/Expense for February 2014:		
Accounts Receivables (Revenues)	\$244,333.35	
Accounts Payables (Expenditures)	<u>-216,334.33</u>	
Net Anticipated Revenue/Expense		<u>27,999.02</u>
Anticipated Operating Cash for March 1, 2014		<u>\$746,236.61</u>

	Budget	12/31/2013	Actual	Current	Under (Over)	33.3%
		Year to Date	January	Year to Date		
Personnel						
Salaries & Wages (Permanent)	1,015,701	217,189	111,745	328,934	798,512	32.4%
Fringe Benefits	376,789	88,370	38,974	127,344	288,419	33.8%
Outside /Temporary Services	8,000		-		8,000	0.0%
Contract labor-SRPP and contracts	-		-		-	
Interns	-		-		-	
Unemployment	-		-		-	
Total Personnel	1,400,490	305,559	150,719	456,278	944,212	32.6%
Overhead						
Annual Audit/Audit Preparation	25,000	2,310	-	2,310	22,690	9.2%
Computer Ops (General)	30,000	1,677	2,293	3,970	28,323	13.2%
Depreciation/Use Charge	17,000	3,036	1,012	4,048	13,964	23.8%
Equipment (General)	12,000	1,668	-	1,668	10,332	13.9%
Equipment Maintenance/Rental	1,300		-		1,300	0.0%
Equipment Lease/Sales Taxes	50		-		50	0.0%
Graphics/Outside Printing	22,000	3,210	1,244	4,454	18,790	20.2%
Insurance	12,000	2,498	1,216	3,714	9,502	31.0%
Inter-Regnl Bd Rel (travel/training)	2,000		845	845	2,000	42.2%
Legal Counsel	50,000	10,002	3,334	13,336	39,998	26.7%
Library/Publications/Subscriptions	2,500	137	64	200	2,363	8.0%
Office Supplies	9,440	1,241	371	1,612	8,199	17.1%
Pension Fund Mgmt. Fee	1,400		1,300	1,300	1,400	92.9%
Postage	4,000	381	85	466	3,619	11.6%
Professional Dues	26,809	6,708	2,103	8,811	20,101	32.9%
Recruiting	100		-		100	0.0%
Rent	113,832	28,458	9,486	37,944	85,374	33.3%
Office Maintenance	1,500		700	700	1,500	46.7%
Staff Training	7,500	614	-	614	6,886	8.2%
Telephone & Communications	8,000	1,388	461	1,849	6,612	23.1%
Staff Travel	20,000	7,656	2,368	10,024	12,344	50.1%
Advertising	170		-		170	0.0%
Hmep Training	35,000	1,200	13,730	14,930	33,800	42.7%
EM Exercise Expense		1,913	2,438	4,351	(1,913)	
GIS Coordination	3,000		2,880	2,880	3,000	96.0%
GIS Data Collection	1,500		1,030	1,030	1,500	68.7%
Consultants - DRI	20,000		285	285	20,000	1.4%
Consultants - HUD Grant	107,000	3,900	2,450	6,350	103,100	5.9%
HUD - Pass thru	819,000		-		819,000	0.0%
Web site maintenance	10,000		9,000	9,000	10,000	90.0%
Storage-Off Site Records	2,200	490	163	653	1,710	29.7%
Meeting Expenses	5,000	551	197	748	4,449	15.0%
REMI Annual Maintenance	21,000	5,150	1,717	6,867	15,850	32.7%
Total Overhead	1,390,301	84,189	60,770	144,959	1,245,342	10.4%
Total Expenditures	2,790,791	389,748	211,489	601,237	2,189,554	21.5%

East Central Florida Regional Planning Council
Financial Report January 2014

	31014	31114	31214	31314	31407	31612	31709	31811	31814	31914	32014	32114	32214	32307	33912	34412	34514
		FY12	FY13	FY13		Safe Routes	FDOT	USDC	USDC	Osceola	Osceola	Volusia Cty	Lake	Regional	RDSTF	HUD	Regional
Project:	General	Unfunded	LEPC Staff	Haz Mat Emrg	DRI	to School	Con't & Imp	EDA/CEDS	EDA/CEDS	COOP	Hospital	Higher Ed	County	Evacuation	FY11	Sustainable	USAR
		Mandates	Support	Preparedness	Reviews	Webpage	of CFGIS	FY12			Exercise	ITX	CEMP	Study			Coordinator
REVENUES																	
Revenues Paid:																	
Member Assessments	528,606.00																
Member REMI Contributions																	
Federal																	
State																	
Local																	
DRI Fees					24,249.85												
Other	4,744.38																
Total Revenues Received	533,350.38	0.00	0.00	0.00	24,249.85	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Account Receivables:																	
Member Assessments								20,079.22	1,537.34							10,395.70	
Federal				26,853.03		23,003.60		20,079.21	1,537.34	2,111.88	3,967.91	1,494.14	124.60		37,199.32	51,978.46	27,691.76
State			18,992.15				31,170.48										
Local/Other																	
Total Accounts Receivables	533,350.38	0.00	18,992.15	26,853.03	24,249.85	23,003.60	31,170.48	40,158.43	3,074.68	2,111.88	3,967.91	1,494.14	124.60	0.00	37,199.32	62,374.16	27,691.76
EXPENDITURES																	
Salaries	72,617.48	20,604.79	9,520.05	6,484.32	13,560.32	12,999.09	10,070.53	20,756.89	1,685.72	1,159.33	2,160.65	801.70	64.09	1,724.80	19,676.08	30,334.97	15,399.07
Fringe Benefits (Pool)	27,631.24	8,093.35	3,771.95	2,569.80	5,371.28	5,149.78	3,988.23	7,818.54	668.07	459.45	856.29	317.72	25.40	677.93	7,797.81	11,413.97	6,102.80
Indirect Cost (Pool)	26,547.64	7,599.77	3,519.95	2,397.69	5,013.42	4,806.14	3,723.00	7,567.28	623.33	428.68	798.94	296.44	23.70	636.28	7,275.57	11,055.87	5,694.08
Unemployment Comp																	
Audit Fees																	
Advertising/Regional Promotion																	
Computer Operations	919.80						1,500.00								236.94		
Dues	914.96																
Equipment															1,348.00		
Equipment under \$500	249.99																
Software over \$500																	
Graphics	929.51	264.68	121.65	22.69	19.83	6.46	7.20	4.25		64.42	93.66	14.29	11.41	19.34	432.65	51.23	47.89
Board Member Travel		844.68															
Legal	13,336.00																
Office Supplies	144.27			36.00										9.99			50.38
Postage	283.07	3.84	14.21				1.52								11.85		
Publications	100.32	30.02	17.10														53.01
Recruiting																	
Rent																	
Equipment Rent & Maintenance																	
Staff Training	68.74							320.00						200.00		25.00	
HMEP Training				14,930.00													
Emergency Mgmt Exercise Exp																	
Overtime/Backfill reimbursement																	
Taxes, Sales/Property																	
Telephone																	
Travel	1,028.31	1,557.14	1,127.24	412.53		42.13		258.13	97.56		58.37	63.99		235.45	420.42	2,779.35	344.53
Temporary Labor/Outside Services																	
Interest Expense																	
DATA Fees	1,001.25																
Consultants					285.00											6,350.00	
GIS Coordination							2,880.00										
Emergency Mgmt Workshop Expense			900.00														
Meeting Expenses	334.81	49.75														363.77	
Miscellaneous supplies																	
REMI Annual Maintenance	3,433.33							3,433.34									
Web Site Maintenance							9,000.00										
Web Site Upgrade																	
Office Maint/Painting	700.00																
HUD DeBary sub-recipient																	
HUD Seminole County sub-recipient																	
HUD Longwood sub-recipient																	
HUD Shimberg UF sub-recipient																	
TOTAL EXPENDITURES	150,240.72	39,048.02	18,992.15	26,853.03	24,249.85	23,003.60	31,170.48	40,158.43	3,074.68	2,111.88	3,967.91	1,494.14	124.60	3,503.79	37,199.32	62,374.16	27,691.76

East Central Florida Regional Planning Council
Financial Report January 2014

	35114	36313	36413	36513	37213	37313	37913	38213	38311	38414	38514	38614	38713	38814
	Reg Planner	Brevard	Brevard	Loch Haven	Community	RDSTF FY12	ST. Cloud	Brevard Cty	Apopka	Eatonville	Tavares South	Debary Station	UASI Project	West Lake
Project:	for Haz Mat	County	County	Park	Exercise UASI		Hurricane	PIO Exercise	Food	Comp Plan	Lake Dora Shore	Area Economic	Management	Welen Economi
	Teams	COOP Plan2012	LMS 2012				Exercise		Assessment		Economic Plan	Dev Plan	FY11	Dev Plan
REVENUES														
Revenues Paid:														
Member Assessments														
Member REMI Contributions														
Federal							1,101.32				3,000.00			
State														
Local									15,435.64	2,500.00				
DRI Fees														
Other														
Total Revenues Received	0.00	0.00	0.00	0.00	0.00	0.00	1,101.32	0.00	15,435.64		3,000.00		0.00	0.00
Account Receivables:														
Member Assessments														
Federal	26,828.64				4,079.18	300.00		9,270.63					3,297.34	
State														
Local/Other											10,552.20	5,024.29		4,544.14
Total Accounts Receivables	26,828.64	0.00	0.00	0.00	4,079.18	300.00	1,101.32	9,270.63	15,435.64		13,552.20		3,297.34	4,544.14
EXPENDITURES														
Salaries	14,564.41	1,326.96	935.07	549.75	3,388.56			6,820.57	9,471.29	1,101.08	7,707.27	2,856.18	1,855.91	2,602.83
Fringe Benefits (Pool)	5,772.01	525.89	370.58	217.87	1,342.92			2,703.06	3,177.84	436.37	2,944.72	1,108.75	735.51	974.64
Indirect Cost (Pool)	5,385.44	490.66	345.76	203.28	1,252.98			2,522.03	3,349.71	407.14	2,820.84	1,049.98	686.25	947.38
Unemployment Comp														
Audit Fees														
Advertising/Regional Promotion														
Computer Operations						300.00								
Dues														
Equipment														
Equipment under \$500														
Software over \$500														
Graphics	110.81	340.85	308.44		2.20			694.84	79.19	7.20	22.99	6.14	9.97	16.57
Board Member Travel														
Legal														
Office Supplies								35.52						
Postage	11.63										1.52	3.24		2.72
Publications														
Recruiting														
Rent														
Equipment Rent & Maintenance														
Staff Training														
HMEP Training														
Emergency Mgmt Exercise Exp							1,146.00	1,412.83						
Overtime/Backfill reimbursement														
Taxes, Sales/Property														
Telephone														
Travel	984.34							168.05	7.74	11.84	26.26		9.70	
Temporary Labor/Outside Services														
Interest Expense														
DATA Fees											28.60			
Consultants														
GIS Coordination														
Emergency Mgmt Workshop Expens														
Meeting Expenses														
Miscellaneous supplies														
REMI Annual Maintenance														
Web Site Maintenance														
Web Site Upgrade														
Office Maint/Painting														
HUD DeBary sub-recipient														
HUD Seminole County sub-recipient														
HUD Longwood sub-recipient														
HUD Shimberg UF sub-recipient														
TOTAL EXPENDITURES	26,828.64	2,684.36	1,959.85	970.90	5,986.66	300.00	1,146.00	14,356.90	16,085.77	1,963.63	13,552.20	5,024.29	3,297.34	4,544.14

East Central Florida Regional Planning Council
Financial Report January 2014

	38914	
	Comm T	
	Class	
Project:		Total
REVENUES		
Revenues Paid:		
Member Assessments		528,606.00
Member REMI Contributions		0.00
Federal		4,101.32
State		0.00
Local		17,935.64
DRI Fees		24,249.85
Other		4,744.38
Total Revenues Received	0.00	579,637.19
Account Receivables:		
Member Assessments		32,012.26
Federal	7,278.03	247,095.07
State		50,162.63
Local/Other		20,120.63
Total Accounts Receivables		0.00
	7,278.03	921,503.49
EXPENDITURES		
Salaries	3,375.96	296,175.72
Fringe Benefits (Pool)	1,337.92	114,361.69
Indirect Cost (Pool)	1,248.32	108,717.55
Unemployment Comp		0.00
Audit Fees		0.00
Advertising/Regional Promotion		0.00
Computer Operations		2,956.74
Dues		914.96
Equipment		1,348.00
Equipment under \$500		249.99
Software over \$500		0.00
Graphics	33.04	3,743.40
Board Member Travel		844.68
Legal		13,336.00
Office Supplies		276.16
Postage		333.60
Publications		200.45
Recruiting		0.00
Rent		0.00
Equipment Rent & Maintenance		0.00
Staff Training		613.74
HMEP Training		14,930.00
Emergency Mgmt Exercise Exp	500.00	3,058.83
Overtime/Backfill reimbursement		0.00
Taxes, Sales/Property		0.00
Telephone		0.00
Travel	390.94	10,024.02
Temporary Labor/Outside Services		0.00
Interest Expense		0.00
DATA Fees		1,029.85
Consultants		6,635.00
GIS Coordination		2,880.00
Emergency Mgmt Workshop Expens	391.85	1,291.85
Meeting Expenses		748.33
Miscellaneous supplies		0.00
REMI Annual Maintenance		6,866.67
Web Site Maintenance		9,000.00
Web Site Upgrade		0.00
Office Maint/Painting		700.00
HUD DeBary sub-recipient		0.00
HUD Seminole County sub-recipient		0.00
HUD Longwood sub-recipient		0.00
HUD Shimberg UF sub-recipient		0.00
TOTAL EXPENDITURES	7,278.03	601,237.23

ATTACHMENT 3

Memorandum of Understanding between ECFRPC, Energy
Florida, and Treasure Coast Regional Planning Council
#IMCP-MOU-R1

**MEMORANDUM OF UNDERSTANDING
BETWEEN
EAST CENTRAL FLORIDA REGIONAL PLANNING COUNCIL,
ENERGY FLORIDA, INC.,
AND
TREASURE COAST REGIONAL PLANNING COUNCIL,
REGARDING JOINT PARTICIPATION IN THE
FLORIDA TURBINE INITIATIVE**

THIS MEMORANDUM OF UNDERSTANDING (“Memorandum”) is made and entered into by and between the EAST CENTRAL FLORIDA REGIONAL PLANNING COUNCIL, a Florida non-profit corporation hereinafter (“ECFRPC”), ENERGY FLORIDA, INC., a Florida non-profit corporation hereinafter (“EF”) and the TREASURE COAST REGIONAL PLANNING COUNCIL, a Florida non-profit corporation (“TCRPC”).

IT IS THE PURPOSE OF THIS MEMORANDUM to provide a basic outline of the partnership between ECFRPC, EF, and TCRPC to support the development of the Florida Turbine Initiative under the auspices of the Investing in Manufacturing Community Partnership, and conduct programs and activities supportive of the growth of Florida’s turbine and rotating machinery industry with an emphasis on activities that will grow the manufacturing base for that industry within the region and across the state of Florida.

THEREFORE, IT IS MUTUALLY AGREED THAT: ECFRPC, EF and TCRPC will work cooperatively to support the development of the Florida Turbine Initiative through a collaborative regional framework, which will be supportive of the growth of the turbine and rotating machinery industry and support targeted industry working groups as well as regional economic development strategies, community planning and infrastructure investments to support the growth and development of Florida’s manufacturing base associated with the turbine and rotating machinery sector. An overview of the Florida Turbine Initiative and the region is set forth in Attachment "A," which is attached hereto and incorporated herein.

STATEMENT OF RESPONSIBILITIES

EF will provide support for programs related to cluster strategy and industry engagement, including coordination of working groups and industry forum(s) to support understanding of key industry needs, strengths, weaknesses, opportunities and gaps related to the local turbine and rotating machinery industry supply chain, entrepreneurial ecosystem and operational environment for businesses in the sector of focus and related manufacturing activities.

ECFRPC and TCRPC will provide coordination with broader regional economic development strategies, community planning, local governments and other stakeholders involved in infrastructure investments, workforce training or other resources that can support the growth and development of the region’s turbine and rotating machinery industry and related manufacturing activities.

EF will be responsible for coordination with turbine and rotating machinery industry representatives across the region encompassed by the Florida Turbine Initiative for the

purposes of strategic action plan development and engagement in industry-specific programs and activities related to the Florida Turbine Initiative.

ECFRPC will be responsible for coordination of the activities of the Florida Turbine Initiative with parties and activities within the East Central Florida region, namely the counties of Brevard, Lake, Orange, Osceola, Seminole and Volusia.

TCRPC will be responsible for coordination of the activities of the Florida Turbine Initiative with parties and activities within the Treasure Coast region, namely the counties of Indian River, Martin, Palm Beach, and St. Lucie.

RESTRICTIONS

This Memorandum shall not be construed to create any legal obligation on the part of any Party, nor shall it be construed to provide a private right or cause of action for or by any person or entity, unless such obligation is specifically agreed upon in a subsequent amendment or agreement regarding this partnership. The Memorandum in no way restricts any of the Parties from participating in any activity with other public or private agencies, organizations, businesses, or individuals.

DISPUTES

In the event that a dispute arises under this Memorandum, the dispute shall be resolved by a conflict resolution process determined to be appropriate by the parties involved.

GOVERNANCE

This Memorandum is entered into pursuant to and under the authority granted by the laws of the state of Florida and any applicable federal laws. The provisions of this Memorandum shall be construed to conform to those laws. In the event of an inconsistency in the terms of this Memorandum, or between its terms and any applicable statute or rule, the inconsistency shall be resolved by giving precedence in the following order:

- a. Applicable state and federal statutes and rules;
- b. Statement of responsibilities; and
- c. Any other provisions of the Memorandum, including materials incorporated by reference.

AMENDMENT

This Memorandum and the responsibilities therefor pertaining for each party may be amended or updated by mutual agreement, formalized in a written amendment (or amendments) to this Memorandum, and with the written assent of the relevant authority(ies) for each organization.

TERMINATION

Any party may terminate its participation under this Memorandum upon 30-days prior written notification to the other parties.

By our hands and with enthusiasm to formally acknowledge a convergence of will, a common line of action, and shared viewpoints, the following persons of authority enter into this Memorandum of Understanding for their respective organizations.

IN WITNESS WHEREOF, the parties have executed this Memorandum of Understanding.

ENERGY FLORIDA, INC. (EF)

EAST CENTRAL FLORIDA REGIONAL
PLANNING COUNCIL (ECFRPC)

Signature

Signature

Michael Aller, Executive Director

Hugh Harling, Executive Director

Name, Title

Name, Title

Date

Date

TREASURE COAST REGIONAL PLANNING
COUNCIL (TCRPC)

Signature

Michael Busha, Executive Director

Name, Title

Date

Attachment A

The Florida Turbine Initiative *Turbo-charging Florida Manufacturing*

In collaboration with industry and regional partners across the Central Florida region, Energy Florida, the East Central Florida Regional Planning Council and the Treasure Coast Regional Planning Council propose to develop the Florida Turbine Initiative as a response to the Investing in Manufacturing Communities Partnership designation opportunity led by the US Department of Commerce’s Economic Development Administration. The objective of the Florida Turbine Initiative is to support the development of a robust cluster strategy focused on turbines, rotating machinery, and related processes and materials. Accelerating and exploiting the region’s existing strengths in this industry sector, the Florida Turbine Initiative aims to solidify Florida’s position as a world-class turbine developer, manufacturer and exporter.

The Region:

Florida’s “Turbine Blade” encompasses a broad swath of the state from Palm Beach County north through Melbourne and Daytona and west through metro Orlando.

The Plan:

Florida Turbine Initiative will establish a strategic plan and scorecard to allow individual communities to tailor investments, strategic planning, and future grant requests with a broader strategy to support a key industrial sector within the state. By tying together existing investments in strategic infrastructure such as the All-Aboard Florida higher-speed rail project, and major investments in cargo capacity at Port Canaveral, Orlando International and the region’s airports with an integrated strategy to address the needs of a major manufacturing industry in the state of Florida, the Initiative will turbocharge the growth of Florida’s turbine industry.

Florida Turbine Scorecard:

Florida Turbine Initiative partners will coordinate and engage with existing leaders in Florida’s turbine industry in order to establish milestones and metrics to be tracked using the Florida Turbine Scorecard. One key goal of the Initiative will be to write a strategic implementation action plan outlining Florida’s key strengths and weaknesses, and outline gaps with regard to Florida’s turbine and rotating machinery industry. Gaps identified by the industry so far include a limited number of bearings suppliers, under-development of cargo infrastructure, and lack of testing facilities, among others.

Florida’s Turbine Supply Chain:

<i>Supply Chain Segment</i>	<i>Rating</i>	<i>Impact</i>	<i>Workforce Needs</i>
Research	Moderate	Enabler	High-End STEM
Design	Strong	High Value Add	High-End STEM
Component Manufacturing	Strong	Job Creator	Training Need
Assembly	Lacking (GAP)	Job Creator	Training Need
Test & Demonstration	Lacking (GAP)	Enabler	Training Need
Maintenance, Repair & Overhaul	Strong	Job Creator	Training Need
Operations	Strong	Replace Retirements	Training Need

The Initiative partners will establish a baseline scorecard, update the scorecard as individual programs and investments are made that close the state's existing "gaps", and track the growth and development of the industry. A core element of this strategy is the ability to be nimble, and able to pivot and take advantages of opportunities for the region as they arise.

Florida's "Turbine Blade"

The Turbine and Rotating Machinery Manufacturing Community in Florida

Florida has a thriving turbine and rotating machinery manufacturing community that is more than half a century old. This cluster is based on Florida's aviation and aerospace heritage which has now expanded into energy production. Major companies such as Siemens, Mitsubishi and Pratt & Whitney, as well as sector-leading firms including Florida Turbine Technologies, Paradigm Precision and Chromalloy demonstrate the depth of the regional supply chain.

The region forms a blade on its side across central and eastern Florida. The region's focal point, the pivot point of the blade, is the NASA John F. Kennedy Space Center. The region extends from the Daytona Beach to the north to Palm Beach and Boca Raton to the south. The region spans central Florida from Port Canaveral to metro Orlando.

The "Turbine Blade" consists of 10 counties with a population of over 5 million people. There are four cities with a population greater than 100,000. There are five international airports and three deep water cargo ports. The region has a unique feature of having the world's premiere launch site which consists of NASA's John F. Kennedy Space Center and the Cape Canaveral Air Force Station. The region is served by two state-chartered regional planning councils, the East Central Florida Regional Planning Council and the Treasure Coast Regional Planning Council.

The "Turbine Blade" has an outstanding university system of both private and public institutions. One focal point of the region is the University of Central Florida, now the second largest institution of higher learning in the nation. At the other focal point, Florida Atlantic University is playing a key role in developing under water turbines. Those turbines will be tested just offshore in the Gulf Stream. Two of the world's leading aeronautical and engineering universities are also in the region: Embry Riddle Aeronautical University in Daytona Beach and the Florida Institute of Technology in Melbourne. The region also has very strong vocational programs in support of the industry at Daytona State College, Seminole State College, Valencia College, Eastern Florida State College, Indian River State College and Palm Beach State College.

The region with its strong turbine industry and supply chain, outstanding educational institutions, infrastructure and workforce can be a leader in two national goals. The first is the reemergence of US manufacturing and the second is the development of clean energy technology. The region can take advantage of the expansion of the Panama Canal and its proximity to Central and South America. The Florida Turbine Blade is at the cutting edge, a community worth investing in and optimizing in order to *Turbocharge Florida Manufacturing*.