Council Meeting Agenda

Wednesday, July 21, 2010
10:00 am

309 Cranes Roost Blvd., Suite 2000 Altamonte Springs, Florida 32701

I. **Call to Order and General Business**
- Call to Order – Chair, Mary Martin - Vice Mayor, City of Port Orange
- Roll Call – Karen Heine

II. **Consent Agenda**
- May 2010 Minutes – Secretary Daniel O'Keefe **(Attachment 1)**
- May and June 2010 Financial Report – Treasurer Elaine Renick **(Attachment 2)**
- Scenic Byway Resolution **(Attachment 3)**

III. **Annual Financial Report** – *William Blend of Moore Stephens Lovelace, PA*

IV. **Presentation**- Phil Laurien
a) Task For on Space Industry Workshop & Economic Development
b) HUD Sustainability Grant Proposal (Revised)

V. **Budget 2010-2011** – *Phil Laurien* **(Attachment 4)**

VI. **Pension Document (Revised)** -Phil Laurien

VII. **Planning Manager's Report** - George Kinney
- SRPP 2060 Plan Update

VIII. **Announcements/Comments**
- An opportunity for Council members and members of the public to bring up events, issues or other items of interest to the Council.
- Florida Coalition for Safe Highways

IX. **Adjournment**

ATTACHMENT 1

May 2010 Minutes

EAST CENTRAL FLORIDA REGIONAL PLANNING COUNCIL
COUNCIL MEETING MINUTES
May 19, 2010
Chair Vice Mayor Martin Presiding

In Attendance:
County Representatives
Commissioner Cadwell, Lake County
Commissioner Renick, Lake County
Commissioner Brummer, Orange County
Commissioner Arrington, Osceola County
Commissioner McLean, Seminole County
Commissioner Carey, Seminole County
Councilman Kelly, Volusia County
Councilwoman Northey, Volusia County

Municipal Representatives
Mayor Randals, Space Coast League of Cities
Mayor Land, Tri-County League of Cities, Orange Co. Representative
Commissioner Grieb, City of Kissimmee, Tri-County League of Cities, Osceola Co. Representative
Vice Mayor Martin, Volusia County League of Cities

Gubernatorial Appointees
Mr. Al Glover, Brevard County
Mayor Melissa DeMarco, Lake County
Ms. Christa Dixon, Orange County
Mr. Dan O'Keefe, Orange County
Mr. Atlee Mercer, Osceola County
Ms. Melanie Chase, Seminole County
Mr. John Lesman, Seminole County
Mr. William McDermott, Economic Development

Ex-Officio Members
Ms. Nancy Christman, St. Johns River Water Management District
Ms. Lisa Kelly, Representative for Ms. Vivian Garfein, Florida Department of Environmental Protection
Ms. Susan Sadighi, Florida Department of Transportation
Mr. Russell Gibson, City of Sanford

Members Not in Attendance
Commissioner Bolin, Brevard County
Commissioner Nelson, Brevard County
Commissioner Boyd, Orange County
Commissioner Hawkins, Osceola County
Commissioner Sheehan, City of Orlando
Commissioner Krebs, Winter Springs, Tri-County League of Cities, Seminole Co. Representative
Mr. Lonnie Groot, Volusia County
Ms. Weaver, South Florida Water Management District

ECFRPC Staff
Executive Director Philip Laurien
Attorney Jerry Livingston
Mr. George Kinney
Ms. Claudia Paskauskas
Ms. Elizabeth Rothbeind
Ms. Gina Marchica
Ms. Karen Heine

I. Call to Order and General Business
Chairwoman Martin called the meeting to order at 10:00 a.m. Ms. Karen Heine called the roll and announced a quorum was present.

II. Consent Agenda
Chairwoman Martin asked for a Motion to Approve the March 2010 Minutes and the March 2010 Financial Report.

The Motion to approve the March 2010 Minutes and March 2010 Financial Report was made by Mayor Land and was seconded Mr. Mercer.

All were in favor.

III. Banking/Pension Committee Status Update – Dan O'Keefe and Phil Laurien
Director Laurien told the Council about the Banking and Pension Committee meeting that occurred last week with the attorney in charge of the Trust/Pension plans and subsequent revisions to those plans. He mentioned that recommended changes will be submitted to the Council at the next meeting for their approval. Chairwoman Martin commented that Council Members need to see the revisions as soon as possible since they will have to be voted on at the next meeting. Director Laurien agreed.

Chairwoman Martin asked Attorney Livingston to give the Council an update on whether Council Members could teleconference for monthly Council meetings instead of coming to the meetings in person. She reminded the Council that this was a question that came up at a previous Council Meeting.

Attorney Livingston said that the answer on the possibility of teleconferencing is that it cannot be done by Council Members; the only exception would be if there were special circumstances where someone could not be present but was needed to vote on an item on the agenda. He said that in that case the Council would have to vote on and adopt a rule for those types of special circumstances. Attorney Livingston stressed that since these are public meetings everyone must be here, since it is a public meeting where the public is invited to see their elected officials at work.

IV. Executive Director's Report – Phil Laurien

HUD Sustainable Communities Planning Grants program status update.
Director Laurien gave a status update about the HUD Sustainable Communities Planning Grants Program. He mentioned that if any county or city in the region is planning on applying for one of these grants that a generic sample application form is available on the website for pre-application use. Director Laurien stressed that applications must be multijurisdictional and tie together economic development, transportation, and land use and that applicants will probably only have about six weeks to submit an application after notice of

funding availability. Director Laurien discussed the grant applications that are being worked on currently by the Regional Planning Council Staff and also talked about potential projects. The Council discussed the possibility of projects being tied to SunRail.

Director Laurien mentioned that METROPLAN Orlando has approached the RPC to do a study of land use proposals within walking distance of each of the 17 SunRail stops to make sure that the land use around these stops are being used efficiently to promote ridership, increase property tax revenue, and enhance livability. He mentioned that this SunRail inventory study and analysis could potentially be funded by a HUD grant or by counties or cities in the region and perhaps it could also be funded in part by FDOT since it will benefit them as well.

Mr. Mercer asked if this study would be an in-house project or if it would need to be sub-contracted. Director Laurien replied that it would be primarily an in-house project with some possible sub-contract work. The Council discussed the logistics of getting this study funded and the scope of the project. Mr. Mercer commented that the RPC should figure out the scope of the project first and then ask cities in the region to get involved. Councilwoman Northey mentioned that Volusia County is already working on a similar exercise by looking at the impact SunRail will have on their county. Mayor Randels commented that this project is a good example of the role the RPC plays in the region, but that partners will have to help fund it.

Commissioner Brummer agreed that the RPC will have to go to cities to ask for funding help. Ms. Sadighi said that FDOT can help coordinate and that this is a project they would be interested in partnering with the RPC on. Commissioner Carey asked if all counties in the region have adopted a Transit Oriented Development standard. Director Laurien replied that he did not know, but that standard was one of the questions that would need to be answered because all counties should be on the same page in this area. Commissioner Arrington mentioned that Osceola County has adjusted their comp. plan in Osceola and that he thinks this project is a great idea, that it will be a good education piece to have for local elected officials and leaders, but it will be tough to get funding in spite of how useful it would be. Commissioner Carey pointed out that counties need to change their comp. plans soon because of Amendment 4 if they do not already reflect the need for a standard of transit development.

Commissioner Renick said that at public meetings people want to hear about the lifestyle improvements this sort of development will bring as opposed to just hearing about more taxes being collected for government. She thinks that these ideas for new development need to be presented as a lifestyle option and as good things being done for residents as opposed to simply being discussed in terms of economic development.

Director Laurien spoke about the RPC budget and the need for outside funding for such a project. He talked about the amount of savings for each county and mentioned that he wants to have a budget draft ready for the next Council meeting. Stressed that compared to other RPC's in the region the East Central Florida Regional Planning Council is still a low cost provider of services for counties in our region.

V. Guide Book "Connecting the Region w/Transit" FDOT & ECFRPC & Kittelson Associates - Elizabeth Rothbeind

Ms. Rothbeind spoke about the partnership and the purpose of the guidebook. She gave an overview of the sections of the guidebook, emphasizing its focus on integrated transportation systems and the role of private investment in public transit. Ms. Rothbeind spoke about funding opportunities to implement these strategies and the importance of public-private partnerships. She concluded by saying that these guidebooks will be sent to all local government planning departments.

Chairwoman Martin called for questions. Mr. Mercer asked if there is there are any more resources with more substance than what can be covered in the guidebook. Director Laurien replied that the SRPP delves into greater detail and is a resource available to local planners. Mr. Mercer asked if they can be linked somehow and Ms. Rothbeind replied that they will be linked on the website. The Council then discussed briefly the guidebook and other resources for local and regional partners to use to promote connectivity in the region.

VI. Planning Manager's Report – George Kinney

Mr. Kinney stated that comp. plan amendments are down a bit, but are still higher than average. Mr. Kinney said that the staff is getting good input and comments on the SRPP and that this week he received input from Orlando and Kissimmee and that two of the four public outreach meetings have been conducted. He mentioned that he hopes July 15th will be the date that the comment period closes and the next phase of the adoption phase can begin. He wrapped up by saying if any Council Members have any questions they can email him.

VII. Announcements/Comments

Chairwoman Martin asked Council Members to take a look at the Horizon 2060 Plan that is a part of this month's packet. She explained that Horizon 2060 is the Florida Transportation Policy Plan and that the closest community meeting to our region will be June 10th in Orlando at the FDOT Headquarters and that everyone is invited to attend.

Director Laurien mentioned another handout in this month's packet that is a letter for the region announcing the EPA two million dollar grant that is going to the Titusville/Cocoa Airport. He gave a brief overview of the project and stressed the amount of money that is going back into the region because of the ECFRPC Comprehensive Economic Development Strategy approved by EDA.

Director Laurien also mentioned his conversation with a regional EDA director, in which the director expressed an interest in supporting a space technology incubator in Cape Canaveral. Mr. Mercer commented that 30,000 square feet must be the minimum size for a successful incubator and that Council Members must be careful about getting involved in a project that may fail. Mr. Glover agreed with Mr. Mercer saying that a minimum of 30,000 square feet is needed and high ceilings are needed as well. The Council discussed this topic briefly.

VII. Adjournment

There being no further business before the Council, Chairwoman Martin adjourned meeting at 10:47 a.m.

ATTACHMENT 2

May and June 2010 Financial Report

	Budget	4/30/2010 Year to Date	Actual May	Current Year to Date	Under (Over)	66.7%
Personnel						
Salaries & Wages (Permanent)	851,920	528,819	77,452	606,271	245,649	71.2%
Fringe Benefits	300,000	166,467	24,349	190,816	109,184	63.6%
Outside /Temporary Services	26,000	9,117	-	9,117	16,883	35.1%
Contract Labor-SRPP and contracts	83,645	308	-	308	83,337	0.4%
Interns	30,000	17,082	888	17,970	12,030	59.9%
Unemployment	3,500	3,025	-	3,025	475	86.4%
Total Personnel	1,295,065	724,818	102,689	827,507	467,558	63.9%
Overhead						
Annual Audit	17,000	578	7,288	7,866	9,134	46.3%
Advertising/Regional Promotion	4,000		50	50	3,950	1.3%
Computer Ops (General)	29,664	16,317	485	16,802	12,862	56.6%
Depreciation/Use Charge	12,000	7,000	1,000	8,000	4,000	66.7%
Equipment (General)	22,000	9,079	1,503	10,582	11,418	48.1%
Equipment Maintenance/Rental	1,500	75	-	75	1,425	5.0%
Equipment Lease/Sales Taxes	400	17	-	17	383	4.3%
Graphics/Outside Printing	30,000	13,207	4,059	17,266	12,734	57.6%
Insurance	14,000	5,569	879	6,448	7,552	46.1%
Inter-Regnl Bd Rel (travel/training)	3,500	395	-	395	3,105	11.3%
Legal Counsel	44,000	25,333	3,334	28,667	15,333	65.2%
Library/Publications/Subscriptions	3,000	2,313	1,494	3,807	(807)	126.9%
Office Supplies	12,000	4,345	325	4,670	7,330	38.9%
Pension Fund Mgmt. Fee	900		-		900	0.0%
Postage	12,000	2,502	366	2,868	9,132	23.9%
Professional Dues	26,000	15,701	1,988	17,689	8,311	68.0%
Rent	119,000	69,417	9,916	79,333	39,667	66.7%
Office Maintenance	2,000	1,375	-	1,375	625	68.8%
Staff Training	9,000	4,361	325	4,686	4,314	52.1%
Telephone & Communications	8,000	3,841	634	4,475	3,525	55.9%
Staff Travel	24,000	12,506	2,891	15,397	8,603	64.2%
Recruting	4,000		-		4,000	0.0%
Hmep Training	40,000	3,426	-	3,426	36,574	8.6%
GIS Coordination	3,000		-		3,000	0.0%
GIS Data Collection	1,500		-		1,500	0.0%
Consultants (DRI)	64,000	18,679	3,992	22,671	41,329	35.4%
Consultants(SRPP)	15,000		-		15,000	0.0%
Consultants(UASI Training & Exercs	164,000	72,000	-	72,000	92,000	43.9%
Consultants CFGIS/LRTP tool	10,000		-		10,000	0.0%
Consultants (Cape Canaveral)		300	-	300	(300)	
Consultants (TIC Plan)		5,400	-	5,400	(5,400)	
CFGIS Web Site Maintenance		10,000	-	10,000	(10,000)	
Storage-Off Site Records	1,600	1,014	143	1,157	443	72.3%
Meeting Expenses	10,000	4,093	5,210	9,303	697	93.0%
REMI Annual Maintenance	20,000	12,017	5,150	17,167	2,833	85.8%
S. Bitar VISA Sponsorship	4,000	720	-	720	3,280	18.0%
Total Overhead	731,064	321,580	51,032	372,612	358,452	51.0%
Total Expenditures	2,026,129	1,046,398	153,721	1,200,119	826,010	59.2%

East Central Florida Regional Planning Council
Financial Report
May
2010

Project:	General	DRI Reviews	FY10 DCA General	FY10 LEPC Staff Support	FY10 Haz Mat Emrg Preparedness	FDOT Con't & Imp of CFGIS	Regional Evacuation Study	USDC EDA/CEDS FY08-FY09	REMI Seminole County Public Schools	17-92.2 Seminole County	Casselberry Intersection 17-92 & 436	SR 50 Corridor Study	Cape Canaveral Visioning	Palm Bay Sign Code	State TEP 2010-2012 Update	State TEP 2011-2013 Update
REVENUES																
Revenues Paid:																
Member Assessments	579,209.00															
Member REMI Contributions																
Federal					187.88			16,796.05								
State			230,487.12	21,591.44		10,986.59						7,500.00			15,000.00	
Local									5,000.00	99,100.00				6,000.00		
DRI Fees		101,759.30														
Other	12,688.71															
Total Revenues Received	591,897.71	101,759.30	230,487.12	21,591.44	187.88	10,986.59	0.00	16,796.05	5,000.00	99,100.00	0.00	7,500.00	0.00	6,000.00	15,000.00	0.00
Account Receivables:																
Member Assessments								18,184.22								
Federal					8,151.01		30,626.16	10,480.28								606.80
State			55,035.88	2,025.26		19,078.25						17,239.76				
Local/Other																
Total Accounts Receivables																
TOTAL REVENUES	591,897.71	101,759.30	285,523.00	23,616.70	8,338.89	30,064.84	30,626.16	45,460.55	5,000.00	99,100.00	0.00	24,739.76	0.00	6,000.00	15,000.00	606.80
EXPENDITURES																
Salaries	175,025.80	46,131.39	194,064.03	11,082.25	3,397.34	7,706.22	25,136.59	26,182.99	3,542.67	21,936.24	273.42	14,851.58	7,212.76	2,123.54	2,403.25	373.64
Fringe Benefits (Pool)	54,284.82	14,870.26	57,569.14	3,291.59	1,057.69	2,088.74	8,107.06	8,486.54	1,148.26	6,185.77	88.62	4,059.74	2,234.41	642.50	769.85	96.85
Indirect Cost (Pool)	64,774.80	17,231.53	71,080.41	4,060.27	1,258.44	2,766.84	9,390.55	9,793.32	1,325.08	7,943.81	102.27	5,341.99	2,668.61	781.34	896.33	132.91
Unemployment Comp	3,025.00															
Audit Fees																
Advertising/Regional Promotion	50.00															
Computer Operations	8,285.49					6,500.00										
Dues	2,499.56															
Equipment	9,582.09					1,000.00										
Graphics	5,851.00	245.69	11,754.02	100.65	589.00		275.92	8.28	1.46	681.61		364.63	385.58	2.17	14.39	3.40
Inter-Regnl Bd Relations	395.22															
Legal	28,666.64															
Office Supplies	484.77		598.43													
Postage	699.23	274.95	710.54	687.83	13.36	3.04	9.33			10.37		2.44			0.44	
Publications	876.19		2,839.14	65.56												
Recruiting																
Rent																
Equipment Rent & Maintenance			75.00													
Staff Training	4,460.75			225.00												
HMEP Training				2,259.67	1,166.73											
Taxes, Sales/Property	17.00															
Telephone																
Travel	6,414.52	74.37	2,981.94	1,588.68	856.33		1,172.13	989.42		188.92		119.38	195.91	64.92		
Temporary Labor/Outside Services	1,667.60		5,756.88	255.20												
Interest Expense																
DATA Fees																
Consultants		22,671.11	308.00													
GIS Coordination													300.00			
CFGIS Workshop Expense																
Meeting Expenses	2,085.64	260.00														
REMI Annual Maintenance	17,166.67															
Web Site Maintenance						10,000.00										
Web Site Upgrade																
S. Bitar VISA Sponsorship	720.00															
Office Maint/Painting	1,374.67															
New Office Fit Up																
TOTAL EXPENDITURES	388,407.46	101,759.30	347,737.53	23,616.70	8,338.89	30,064.84	44,091.58	45,460.55	6,017.47	36,946.72	464.31	24,739.76	12,997.27	3,614.47	4,084.26	606.80

East Central Florida Regional Planning Council
Financial Report
May
2010

RDSTF	UASI RFP	UASE 2010 Exerciser	TIC Plan	Rollins College	Camp Blanding Exercise	COML Training	EDICS Training	STATE TEP 2011-2013	HSEEP Training Materials	Total
										579,209.00
1,935.88	25,000.00	94,500.00	18,453.75		5,010.00	8,000.00	8,500.00			0.00
										193,383.56
										270,565.15
										110,100.00
										101,759.30
1,935.88	25,000.00	94,500.00	18,453.75	0.00	5,010.00	8,000.00	8,500.00	0.00	0.00	12,688.71
										1,267,705.72
										0.00
5,189.16										18,184.22
								596.32		55,649.73
				3,540.04						93,379.15
										3,540.04
7,125.04	25,000.00	94,500.00	18,453.75	3,540.04	5,010.00	8,000.00	8,500.00	596.32	0.00	0.00
										1,438,458.86
4,290.89	2,545.48	2,999.51	4,829.53	2,258.25	1,395.51	1,040.36	1,393.01	387.24	43.84	562,627.33
1,203.80	825.05	862.30	1,517.35	440.11	452.32	233.10	189.98	125.51	14.21	170,845.57
1,552.12	952.09	1,090.87	1,792.84	762.22	521.97	359.72	447.16	144.84	16.40	207,188.73
										3,025.00
										0.00
										50.00
										14,785.49
										2,499.56
1.25	5.25	1.77	153.31	52.62	0.20	0.60				10,582.09
									1,014.88	21,507.68
										395.22
										28,666.64
61.67	60.75	1.32	0.44		5.44					1,083.20
	16.39									2,541.15
										3,797.28
										0.00
										0.00
										75.00
										4,685.75
										3,426.40
										17.00
15.31		221.49	161.32	26.84	158.97	59.12	107.82			0.00
										15,397.39
										7,679.68
										0.00
		72,000.00	5,400.00							0.00
										100,679.11
										0.00
										0.00
						2,128.79	4,828.55			9,302.98
										17,166.67
										10,000.00
										0.00
										720.00
										1,374.67
7,125.04	4,405.01	77,177.26	13,854.79	3,540.04	2,534.41	3,821.69	6,966.52	657.59	1,089.33	0.00
										1,200,119.59

Financial Forecast

Statement of Condition as of May 31, 2010

Cash-in-bank on May 1, 2010		$2,307,597.35
Deposits and Interest - May 2010	$122,433.21	
Checks Issued - May 2010	-$167,549.07	
Cash-in-bank on May 31, 2010		$2,262,481.49

Financial Forecast for June 2010

Operating Cash June 1, 2010		$2,262,481.49
Accounts Payable on June 1, 2010		-23,884.00
Net Operating Cash for June 1, 2010		$2,238,597.49
Anticipated Revenue/Expense for June 2010:		
Accounts Receivables (Revenues)	$93,147.92	
Accounts Payables (Expenditures)	-87,663.63	
Net Anticipated Revenue/Expense		5,484.29
Anticipated Operating Cash for July 1, 2010		$2,244,081.78

Financial Forecast

Statement of Condition as of June 30, 2010

Cash-in-bank on June 1, 2010		$2,262,481.49
Deposits and Interest - June 2010	$148,221.73	
Checks Issued - June 2010	-$163,466.21	
Cash-in-bank on June 30, 2010		$2,247,237.01

Financial Forecast for July 2010

Operating Cash July 1, 2010		$2,247,237.01
Accounts Payable on July 1, 2010		-23,884.00
Net Operating Cash for July 1, 2010		$2,223,353.01
Anticipated Revenue/Expense for July 2010:		
Accounts Receivables (Revenues)	$52,329.40	
Accounts Payables (Expenditures)	-88,388.46	
Net Anticipated Revenue/Expense		-36,059.06
Anticipated Operating Cash for August 1, 2010		$2,187,293.95

	Budget	5/31/2010 Year to Date	Actual June	Current Year to Date	Under (Over)	75.0%
Personnel						
Salaries & Wages (Permanent)	851,920	606,271	78,561	684,832	167,088	80.4%
Fringe Benefits	300,000	190,816	24,287	215,103	84,897	71.7%
Outside /Temporary Services	26,000	9,117	-	9,117	16,883	35.1%
Contract Labor-SRPP and contracts	83,645	308	-	308	83,337	0.4%
Interns	30,000	17,970	882	18,852	11,148	62.8%
Unemployment	3,500	3,025	-	3,025	475	86.4%
Total Personnel	1,295,065	827,507	103,730	931,237	363,828	71.9%
Overhead						
Annual Audit	17,000	7,866	9,990	17,856	(856)	105.0%
Advertising/Regional Promotion	4,000	50	-	50	3,950	1.3%
Computer Ops (General)	29,664	16,802	731	17,533	12,131	59.1%
Depreciation/Use Charge	12,000	8,000	1,000	9,000	3,000	75.0%
Equipment (General)	22,000	10,582	157	10,739	11,261	48.8%
Equipment Maintenance/Rental	1,500	75	429	504	996	33.6%
Equipment Lease/Sales Taxes	400	17	-	17	383	4.3%
Graphics/Outside Printing	30,000	17,266	2,609	19,875	10,125	66.3%
Insurance	14,000	6,448	879	7,327	6,673	52.3%
Inter-Regnl Bd Rel (travel/training)	3,500	395	-	395	3,105	11.3%
Legal Counsel	44,000	28,667	3,333	32,000	12,000	72.7%
Library/Publications/Subscriptions	3,000	3,807	1,855	5,662	(2,662)	188.7%
Office Supplies	12,000	4,670	714	5,384	6,616	44.9%
Pension Fund Mgmt. Fee	900		-		900	0.0%
Postage	12,000	2,868	383	3,251	8,749	27.1%
Professional Dues	26,000	17,689	2,650	20,339	5,661	78.2%
Rent	119,000	79,333	10,209	89,542	29,458	75.2%
Office Maintenance	2,000	1,375	95	1,470	530	73.5%
Staff Training	9,000	4,686	2,277	6,963	2,037	77.4%
Telephone & Communications	8,000	4,475	562	5,037	2,963	63.0%
Staff Travel	24,000	15,397	3,513	18,910	5,090	78.8%
Recruting	4,000		-		4,000	0.0%
Hmep Training	40,000	3,426	2,698	6,124	33,876	15.3%
GIS Coordination	3,000		3,000	3,000	-	100.0%
GIS Data Collection	1,500		-		1,500	0.0%
Consultants (DRI)	64,000	22,671	1,384	24,055	39,945	37.6%
Consultants(SRPP)	15,000		-		15,000	0.0%
Consultants(UASI Training & Exercs	164,000	72,000	-	72,000	92,000	43.9%
Consultants CFGIS/LRTP tool	10,000		-		10,000	0.0%
Consultants (Cape Canaveral)		300	-	300	(300)	
Consultants (TIC Plan)		5,400	-	5,400	(5,400)	
CFGIS Web Site Maintenance		10,000	1,380	11,380	(11,380)	
Storage-Off Site Records	1,600	1,157	150	1,307	293	81.7%
Meeting Expenses	10,000	9,303	643	9,946	54	99.5%
REMI Annual Maintenance	20,000	17,167	-	17,167	2,833	85.8%
S. Bitar VISA Sponsorship	4,000	720	3,000	3,720	280	93.0%
Total Overhead	731,064	372,612	53,641	426,253	304,811	58.3%
Total Expenditures	2,026,129	1,200,119	157,371	1,357,490	668,639	67.0%

East Central Florida Regional Planning Council
Financial Report
June 2010

Project:	General	DRI Reviews	FY10 DCA General	FY10 LEPC Staff Support	FY10 Haz Mat Emrg Preparedness	FDOT Con't & Imp of CFGIS	Regional Evacuation Study	USDC EDA/CEDS FY08-FY09	REMI Seminole County Public Schools	17-92.2 Seminole County	Casselberry Intersection 17-92 & 436	SR 50 Corridor Study	Cape Canaveral Visioning	Palm Bay Sign Code	State TEP 2010-2012 Update	State TEP 2011-2013 Update
REVENUES																
Revenues Paid:																
Member Assessments	579,209.00															
Member REMI Contributions																
Federal					3,727.30		30,612.50	16,796.05								
State			230,487.12	21,591.44		33,809.87									15,000.00	
Local												7,500.00				
DRI Fees		111,322.14							5,000.00	99,100.00				6,000.00		
Other	13,921.29															
Total Revenues Received	593,130.29	111,322.14	230,487.12	21,591.44	3,727.30	33,809.87	30,612.50	16,796.05	5,000.00	99,100.00	0.00	7,500.00	0.00	6,000.00	15,000.00	0.00
Account Receivables:																
Member Assessments								21,126.75								
Federal					6,712.67			14,894.07								
State			55,035.88	8,601.81												762.61
Local/Other												17,435.33				
Total Accounts Receivables																
TOTAL REVENUES	593,130.29	111,322.14	285,523.00	30,193.25	10,439.97	33,809.87	30,612.50	52,816.87	5,000.00	99,100.00	0.00	24,935.33	0.00	6,000.00	15,000.00	762.61
EXPENDITURES																
Salaries	207,282.09	50,542.24	212,211.06	14,816.18	4,735.30	8,026.16	31,461.36	30,268.93	3,547.69	21,990.43	273.89	14,866.43	7,228.27	2,126.58	2,406.60	481.35
Fringe Benefits (Pool)	64,469.62	16,267.88	63,083.03	4,165.45	1,294.36	2,177.92	10,131.96	9,791.44	1,147.61	6,187.55	88.60	4,057.89	2,234.34	642.24	769.42	106.31
Indirect Cost (Pool)	79,332.01	19,503.79	80,366.12	5,541.28	1,760.24	2,978.86	12,142.27	11,694.76	1,370.69	8,225.95	105.82	5,524.56	2,762.41	808.30	927.17	171.55
Unemployment Comp	3,025.00															
Audit Fees																
Advertising/Regional Promotion	50.00															
Computer Operations	8,605.74					6,500.00										
Dues	3,250.90															
Equipment	9,739.37					1,000.00										
Graphics	6,358.19	326.87	11,835.84	258.15	589.17		2,444.99	41.63	1.46	681.61		364.63	385.58	2.17	14.39	3.40
Inter-Regnl Bd Relations	395.22															
Legal	31,999.97															
Office Supplies	556.40		598.43				306.07									
Postage	828.12	292.38	762.46	690.78	13.36	3.04	115.25			10.37		2.44			0.44	
Publications	1,082.87		4,176.22	376.66												
Recruiting																
Rent																
Equipment Rent & Maintenance			75.00													
Staff Training	6,213.25		350.00	225.00			175.00									
HMEP Training				2,259.67	1,166.73											
Taxes, Sales/Property	17.00															
Telephone																
Travel	8,501.59	74.37	3,086.42	1,604.88	880.81		1,539.49	1,020.11		188.92		119.38	195.91	64.92		
Temporary Labor/Outside Services	1,667.60		5,756.88	255.20												
Interest Expense																
DATA Fees																
Consultants		24,054.61	308.00													
GIS Coordination						3,000.00							300.00			
CFGIS Workshop Expense																
Meeting Expenses	2,091.73	260.00														
REMI Annual Maintenance	17,166.67															
Web Site Maintenance	1,380.00					10,000.00										
Web Site Upgrade																
S. Bitar VISA Sponsorship	3,720.00															
Office Maint/Painting	1,469.67															
New Office Fit Up																
TOTAL EXPENDITURES	459,203.01	111,322.14	382,609.46	30,193.25	10,439.97	33,685.98	58,316.39	52,816.87	6,067.45	37,284.83	468.31	24,935.33	13,106.51	3,644.21	4,118.02	762.61

East Central Florida Regional Planning Council
Financial Report
June 2010

RDSTF	UASI RFP	UASE 2010 Exerciser	TIC Plan	Rollins College	Camp Blanding Exercise	COML Training	EDICS Training	STATE TEP 2011-2013	HSEEP Training Materials	RDSTF FY09	HSEEP Jacksonville	Total
												579,209.00
4,705.09	25,000.00	162,000.00	18,453.75		5,010.00	8,000.00	8,500.00	5,060.00				0.00
												302,864.69
												293,388.43
												110,100.00
												111,322.14
4,705.09	25,000.00	162,000.00	18,453.75	0.00	5,010.00	8,000.00	8,500.00	5,060.00	0.00	0.00	0.00	13,921.29
												1,410,805.55
												0.00
2,477.56												21,126.75
									1,298.69	206.02	1,477.85	26,145.60
				3,674.19								81,073.02
												3,674.19
7,182.65	25,000.00	162,000.00	18,453.75	3,674.19	5,010.00	8,000.00	8,500.00	5,060.00	1,298.69	206.02	1,477.85	0.00
												1,542,825.11
4,295.93	2,549.09	3,465.33	5,223.89	2,318.35	1,397.49	1,041.25	1,393.52	387.79	133.90	117.06		634,588.16
1,203.15	824.58	948.33	1,641.95	458.84	452.06	232.99	189.92	125.44	20.63	37.87		192,751.38
1,605.34	984.87	1,288.47	2,004.33	810.74	539.94	371.99	462.25	149.83	45.11	45.23		241,523.88
												3,025.00
												0.00
												50.00
												15,105.74
												3,250.90
1.25	5.25	1.94	153.31	52.62	0.20	0.60			1,094.05		961.85	10,739.37
												25,579.15
												395.22
												31,999.97
61.67	60.75	1.32	0.44		5.44				5.00			1,460.90
	16.39											2,853.26
												5,652.14
												0.00
												0.00
												75.00
		2,698.50										6,963.25
												6,124.90
												17.00
15.31		419.49	317.36	33.64	158.97	59.12	107.82			5.86	516.00	0.00
												18,910.37
												7,679.68
												0.00
		72,000.00	5,400.00									0.00
												102,062.61
												3,000.00
		636.43				2,128.79	4,828.55					0.00
												9,945.50
												17,166.67
												11,380.00
												0.00
												3,720.00
												1,469.67
												0.00
7,182.65	4,440.93	81,459.81	14,741.28	3,674.19	2,554.10	3,834.74	6,982.06	663.06	1,298.69	206.02	1,477.85	1,357,489.72

ATTACHMENT 3

Scenic Byway Resolution

East Central Florida Regional Planning Council

Resolution #05-2010

A RESOLUTION OF THE EAST CENTRAL FLORIDA PLANNING COUNCIL SUPPORTING THE EXTENSION OF THE GREEN MOUNTAIN SCENIC BYWAY INTO THE CITY OF WINTER GARDEN.

WHEREAS, the Green Mountain Scenic Byway is located in Lake County and Orange County; and

WHEREAS, the scenic byway promotes the preservation and beautification of this most significant, historic, recreational, scenic and natural corridor; and

WHEREAS, Historic Downtown Winter Garden offers a truly historic addition to the byway's interconnected recreational, ecological, and historical features; and

WHEREAS, the byway would extend through the historic Winter Garden Downtown to Dillard Street; and

WHEREAS, this opportunity has the potential to provide additional economic development to the City, County and Region; and

WHEREAS, the East Central Florida Regional Planning Council is a supporter of the Green Mountain Scenic Byway;

NOW, THEREFORE BE IT RESOLVED, that the **East Central Florida Regional Planning Council** does hereby support and encourage the extension of the Green Mountain Scenic Byway through historic downtown Winter Garden.

DULY ADOPTED by the East Central Florida Regional Planning Council on this 21th day of July, 2010.

ATTEST:

Mary Martin
ECFRPC Chair

Phil Laurien
Executive Director

ATTACHMENT 4

Budget 2010-2011

Page 1 ECFRPC FY 2011 Work Program

Federal Contracts	Program Type: Statutory Policies and FY11 Work Program					
	Planning	NRORS	EMmgt	Ec Dev	Transp	Aff Hsg
DEM(HMEP) Hazardous Materials Plng & Training			SR;SP;C			
Hurricane Evacuation Study (State and Region)			SR;SP;C			
UASI (Anti terrorism planning), Orlando & 6 counties			FP;C			
USEDA/Comp. Econ. Dev. Strategy Implementation				FP;C		
Regional Domestic Security Task Force 9 counties			FP;C			
State DCA General Contract						
Comprehensive Plan reviews	SR;DCA-C					
Evaluation Appraisal Reports reviews	SR; DCA-C					
Strategic Policy Plan 10 year Update	SR;DCA-C	SR;DCA-C	SR;DCA-C	SR;DCA-C	SR;DCA-C	SR;DCA-C
Quarterly reports/ Annual Report	DCA-C	DCA-C	DCA-C	DCA-C	DCA-C	DCA-C
Power Plant/10 yr site plans	SR;DCA-C					
Base data collection	DCA-C					
Emergency preparedness workshop	DCA-C					
Hazard Mitigation workshop	DCA-C					
Intergovernmental Coordination	SR; DCA-C					
Technical Assistance	DCA-C					
Office of Greenways and Trails membership		SP				
Wekiva Commission Tech Ass. & hosting and staffing **	SR; DCA-C	SR			SR	
Dispute Resolution	SR; DCA-C					
Developments of Regional Impact-General Admin.	SR; DCA-C					
Other Contracts						
DCA/ DEM (LEPC)			SR;SP;C			
CFGIS-FDOT (FLU, DRI, ETC)	SP;C;CPD					
REMI Economic Impact Studies				SP;C;		
Emergency Mgt Special Projects			SR;SP			
Hi speed rail/SunRail stops TOD land use study	SP; C;CPD; FP					
FDOT SR 50 Analysis	C					
HUD Grant Cape Canaveral	FP					
Local Work Program						
Developments of Regional Impact Reviews	SR;F;DCA-C					
Internal GIS Dev.; GIS staff/region support	CPD					
CFGIS website; data maint; news; training;admin	C;CPD					
IT computer operations support	CPD					
Administration	CPD					
RPC meetings (Exec. Comm and Council)	SR;CPD					
Outreach; agency and public	SR					
Marketing services; RPC website maint.	CPD					
Budget and Finance/Accounting	CPD;C;DRI					

Program Key

SR-Statutorily required
SP-State Program
C-Contract
DCA-C- DCA Contract
FP-Federal Program
CPD Core program
funded by dues
D- Discretionary
F-Supported by fees

Page 3 ECFRPC FY 2011 Proposed Expenditures Budget

	A	B	C	D	E
1		Proposed 2011		Approved 2010	
2		Items	Totals	Items	Totals
3	Personnel				
4	Salaries & Wages-full time (2011)	$ 933,120		$ 806,120	
5	Paid leave	$ 25,000		$ 25,000	
6	Part time salaries	$ 20,800		$ 20,800	
7	Fringe Benefits	$ 347,000		$ 300,000	
8			$ 1,325,920		$ 1,151,920
9					
10	Casual Labor (secretarial temps)	$ 2,000		$ 2,000	
11	Contract labor- SRPP and contracts	$ 5,000		$ 83,645	
12	Outside Services - Computers	$ 9,650		$ 24,000	
13	Interns	$ 16,800		$ 30,000	
14	Unemployment	$ 3,500		$ 3,500	
15	Total Contract and Unemployment		$ 36,950		$ 143,145
16	**Total Personnel**		**$ 1,362,870**		**$ 1,295,065**
17	A	B	C	D	E
18		Proposed 2011		Approved 2010	
19	**Operating Expenses**	Items	Totals	Items	Totals
20	***Office Administration***				
21	Insurance	$ 14,000		$ 14,000	
22	Pension Fund Management Fee	$ 900		$ 900	
23	**Total Office Administration**		$ 14,900		$ 14,900
24	***Office Operations***				
25	Advertising/Regional Promotion	$ 3,000		$ 4,000	
26	Cleaning/Pest Control Services	0		0	
27	Computer Operations (General)	$ 35,000		$ 29,664	
28	Electric Utility	0		0	
29	Copy costs/Graphics/Printing	$ 29,650		$ 30,000	
30	Library/Subscriptions/Legal Ads	$ 3,000		$ 3,000	
31	Meeting Expenses	$ 10,000		$ 10,000	
32	Office Supplies	$ 11,000		$ 12,000	
33	Postage	$ 9,000		$ 12,000	
34	Professional & Agency Dues	$ 26,000		$ 26,000	
35	Rent	$ 123,750		$ 119,000	
36	Office Maintenance	$ 2,000		$ 2,000	
37	Sales and Lease Taxes	$ 400		$ 400	
38	Storage - Off Site Records	$ 1,600		$ 1,600	
39	Telephone Communications	$ 8,000		$ 8,000	
40	**Total Office Operations**		$ 262,400		$ 257,664
41	***Equipment***				
42	Equipment (General)	$ 22,000		$ 22,000	
43	Equipment Maintenance/Renta	$ 1,500		$ 1,500	
44	Equipment Use Charge	$ 12,000		$ 12,000	
45	**Total Equipment**		$ 35,500		$ 35,500
46	***Staff Support***				
47	Staff Training	$ 9,000		$ 9,000	
48	Staff Travel/Sustenance	$ 24,000		$ 24,000	
49	Recruiting	$ 4,000		$ 4,000	
50	**Total Staff Support**		$ 37,000		$ 37,000
51	***Board Support***				
52	Inter-Regional Board Relations	$ 3,000		$ 3,500	
53	**Total Board Support**		$ 3,000		$ 3,500
54	***Contingencies***				
55	Contingencies	$ -		$ -	
56	**Total Contingencies**		$ -		$ -
57	**Total Operating Expenses**		**$ 1,715,670**		**$ 1,643,629**
58	A	B	C	D	E
59		Proposed 2011		Approved 2010	
60	**External Expenses**	Items	Totals	Items	Totals
61	***Professional Services***				
62	Annual Audit/Audit Preparatior	$ 17,000		$ 17,000	
63	Legal Counsel	$ 44,000		$ 44,000	
64	S. Bitar VISA Sponsorship	$ 6,000		$ 4,000	
65	Consultants (DRI)	$ 50,000		$ 64,000	
66	Consultants (SRPP)	$ -		$ 15,000	
67	Consultants DEM Communication Exercise	$ 50,000		$ 164,000	
68	Consultants CFGIS/LRTP tool	$ -		$ 10,000	
69	Consultants (Speculative contracts total)	0		0	
70	**Total Professional Services**		$ 167,000		$ 318,000
71	***Project Expenses***				
72	GIS Coordination	$ 3,000		$ 3,000	
73	GIS Data Collection	$ 1,500		$ 1,500	
74	HMEP Training	$ 33,000		$ 40,000	
75	REMI Maintenance	$ 20,600		$ 20,000	
76	**Total Project Expenses**		$ 58,100		$ 64,500
77	**Total External Expenses**		**$ 225,100**		**$ 382,500**
78	**Total Expenditures**		**$ 1,940,770**		**$ 2,026,129**
	Indicates change in line item for FY11				

Page 4 ECFRPC FY 2011 Projected Revenues

		Proposed Budget FY2011	Approved Budget FY2010	Outside consultant or contract costs FY2011
1				
2				
3	Federal Revenues			
4	DCA /DEM(HMEP) Training and Planning	60,000	$ 60,000	33,000
5	RDSTF	75,000	$ 75,000	0
6	UASI TEP 2011-2013	5,000		0
7	US EDA/CEDS	66,000	$ 66,000	
8	**Total Federal Revenues**	**$ 206,000**	**$ 201,000**	
9	State Revenues			
10	DCA (General Revenue)	285,000	$ 285,000	
11	DCA/ DEM (LEPC Staff Support)	41,000	$ 41,000	
12	DCA (Wekiva Commission)	0		
13	FDOT (GIS Coordination)	10,000	$ 10,000	
14	**Total State Revenues**	**$ 336,000**	**$ 336,000**	
15	Local Revenues			
16	Member Assessments @ $0.164421 for 2011*	**$ 519,601**	579,208	
17	DRI Fees - (estimated)	100,000	$ 180,000	
18	Cape Canaveral		$ 8,000	
19	Interest	20,000	$ 18,000	
20	Sales (Publications/GIS Maps)	1,000	$ 1,000	
21	Pension Fund Forfeitures			
22	**Total Projected Local Revenues**	**$ 640,601**	**$ 786,208**	
23	**Likely Speculative Contract Revenue**	**$ 300,000**	**$ 395,000**	
24	**Total Prospective Revenues**	**$ 1,482,601**	**$ 1,718,208**	
25	**Total Projected Expenditures**	**$ 1,940,770**	**$ 2,026,129**	
26	Reserves Balance (projected 10/1/10)	$ 1,985,876		
27	Reserves (Needed to balance Budget)	$ 458,169	$ 307,921	
28				
29	**Speculative Revenues - FY 2011 Contracts**			Outside consultant
30	**Contract Description**	Revenues	Likely	or contract costs
31	REMI Econ Impact Studies	$ 20,000	$ 20,000	
32	Emergency Mgt Special Projects**	$ 30,000		
33	DEM communications Exercise	$ 100,000	$ 100,000	50,000
34	FDOT SR 50 phases 2-4	$ 40,000	40,000	
35	FDOT DRI Tool	$ 4,000	4,000	
36	FDOT Future Land Use	$ 30,000	$ 30,000	
37	FDOT 2040 SIS Plan	$ 10,000	$ 10,000	
38	Daytona Beach DRI type reviews	$ 30,000	$ 30,000	
39	OGT Economic Impact study Orange Co trails	$ 8,000	$ 8,000	
40	Kissimmee CRA Blight Study	$ 50,000	$ 50,000	
41	Daytona ISB corridor analysis	$ 75,000		
42	EDC GIS support	30,000		
43	GIS Mapping contract projects	15,000	$ 8,000	
44	Hi Spd Rail/SunRail stops land use TOD design	250,000		
45	HUD SCP Grant	5,000,000		4,000,000
	Space Coast Task Force Economic Dev Energy Retrofit gran	200,000		
46	EPA wetlands mapping Indian River lagoon	35,000		
47	Mt. Dora Vision plan	35,000		
48	YMCA Community School siting project R. L.	30,000		
49	Safe routes to School	30,000		
50	Healthy Community Initiative grant	30,000		
51	Food planning	30,000		
52	Umatilla vision scenic byway	30,000		
53	**Speculative Contracts Total**	**$ 6,112,000**	**$ 300,000**	**$ 4,050,000**

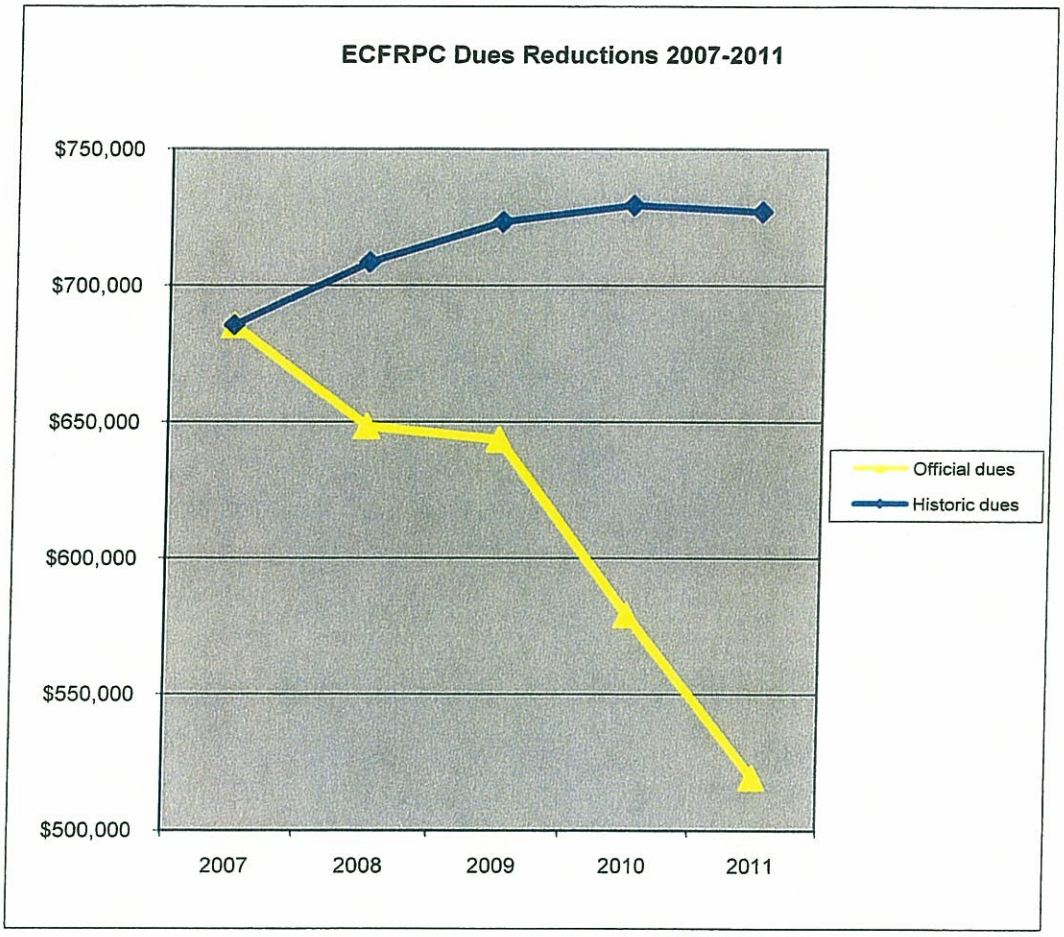
East Central Florida Regional Planning Council

Page 5 ECFRPC FY 2011 Approved Local Assessments

	A					B	C	D	
1		ECFRPC FY 2011 Dues		ECFRPC FY 2010 Dues		FY 2009		FY 2008	
			Approved		7/22/2009				
2	Member	2009 Population	April 21 2010	Population	Approved	Population	Actual	Population	Actual
3		1-Apr-09	per capita dues @		Dues @		Dues @		Dues @
4		BEBR	$ 0.164421		$0.18269/capita		0.2047/Capita		0.21054/Capita
5		Estimates	*10% reduction from*						
			2010 multiplier						
6	Brevard County	555,657	$ 91,362	556,213	$ 101,615	552,109	$ 113,017	543,050	$ 114,334
7	Lake County	291,993	$ 48,010	288,379	$ 52,684	286,499	$ 58,646	276,783	$ 58,274
8	Orange County	1,108,882	$ 182,323	1,114,979	$ 203,696	1,105,603	$ 226,317	1,079,524	$ 227,283
9	Osceola County	272,788	$ 44,852	273,709	$ 50,004	266,123	$ 54,475	255,903	$ 53,878
10	Seminole County	423,759	$ 69,675	426,413	$ 77,901	425,698	$ 87,140	420,667	$ 88,567
11	Volusia County	507,105	$ 83,379	510,750	$ 93,309	508,014	$ 103,990	503,844	$ 106,079
12	**Total Assessments**	**3,160,184**	**$ 519,601**	**3,170,443**	**$ 579,208**	**3,144,046**	**$ 643,586**	**3,079,771**	**$ 648,415**

This was a fourth consecutive dues rollback.

11.3% overall reduction , combination of population loss and 10% multiplier reduction.



Year	Actual	Official
2007	**$685,394**	**$685,394**
2008	**$ 648,415**	**$ 708,348**
2009	**$ 643,586**	723,131
2010	579,208	729,202
2011	519,601	726,842

Page 6 ECFRPC FY 2011 budget

Page 7 ECFRPC FY 2010 Budget and Staffing Comparison to all other Florida RPCs as self reported by Florida Regional Councils Association

Region	Council & city	# Counties	#Cities	Population UF BEBR 4 1 08	Population UF BEBR 4 1 09	MPO staff support	2011 Projected Budget	2011 total Budget cost per capita	2010 Actual Budget	#Full Time Staff 2011	Dues per capita 2008	Dues per capita 2009	Dues Per Capita 2010	Dues per capita 2011	Salary % increase FY 11
1	WFRPC/ Pensacola	7	35	926,840	925,782	yes	$ 4,000,000	$4.32	$3,500,000	35	0.0325	0.325	0.0325	0.0325	0
2	ARPC/ Tallahassee	9	28	475,134	475,987	no	$ 1,400,000	$2.94	$1,200,000	10	5k*	5k*	5k*	5k*	3
3	NCFRPC/ Gainesvle	11	33	504,105	507,609	yes	$ 2,200,000	$4.33	$2,500,000	16	0.3000	0.3	0.30	0.30	2
4	NEFRC/ Jax	7	27	1,539,625	1,537,294	no	$ 2,900,000	$1.89	$2,884,775	23	0.4310	0.41	0.41	0.41	0
5	WRPC/ Ocala	5	22	770,219	774,097	no	$ 1,100,000	$1.42	$1,190,000	9	0.4000	0.4	0.40	0.40	0
6	**ECFRPC/ Alt Spgs**	**6**	**68**	**3,170,443**	**3,160,184**	**no**	**$ 1,940,000**	**$0.61**	**$2,026,129**	**15**	**0.2105**	**0.2047**	**0.18269**	**0.1644**	**0**
7	CFRPC/ Bartow	5	25	788,339	786,884	no	$ 2,600,000	$3.30	$2,766,500	12	0.2500	0.25	0.25	0.25	0
8	TBRPC/ Tampa	4	41	2,895,369	2,886,195	no	$ 2,600,000	$0.90	$2,878,000	18	0.3200	0.3	0.3	0.3	0
9	SWFRPC/ Ft. Myrs	6	16	1,568,507	1,555,562	yes	$ 5,000,000	$3.21	$5,000,000	25	0.3000	0.3	0.30	0.30	0
10	TCRPC/ Stuart	4	50	1,856,774	1,845,698	no	$ 2,400,000	$1.30	$2,400,000	14	0.4300	0.43	0.43	0.43	0
11	SFRPC/ Hollywood	3	70	4,311,864	4,295,191	no	$ 3,100,000	$0.72	$3,200,000	21	0.1750	0.175	0.175	0.175	0
	Totals State of Florida	67	415	18,807,219	18,750,483										
AVG.	**All RPCs**	**6**	**37.5**	**1,709,747**	**1,704,589**		**$ 2,658,182**	**$ 2.27**	**$2,685,946**	**18**	**$0.28**	**$0.31**	**$0.28**	**$0.28**	**0.45**

* communities pay a flat $5000 dues

indicates population loss from 2010-2011