



Council Meeting Agenda

Wednesday, July 22, 2015 • 10:00 a.m. – 12:00 p.m.

309 Cranes Roost Blvd. Suite 2000, Mayor John H. Land Board Room
Altamonte Springs, Florida 32701

I. Call to Order and General Business

- Call to Order – Commissioner Constantine
- Roll Call – Ms. Pegge Parker
- Pledge of Allegiance – Commissioner Constantine

II. Consent Agenda

- May 2015 Council Meeting Minutes (Attachment 1)
- April 2015 and May 2015 Financial Reports (Attachment 2)

III. Public Comments

IV. FY2014 Audit Presentation – Dan O’Keefe (Attachment 3)

V. Proposed FY2015-2016 Budget and Work Plan – Hugh Harling

- Work Plan (Attachment 4)
- Budget (Attachment 5)

VI. Combination of Metropolitan Statistical Areas (MSAs)- Urban Area Security Initiative (UASI)

- Resolution 04-2015 (Attachment 6)

VII. Economic Development Services – Luis Nieves-Ruiz

VIII. Orange County Update

IX. Chair’s Report

- Legislative Schedule
- Florida Regional Councils Association (FRCA) Update (Handout)
- Policy and Procedures Update

X. Executive Director’s Report

- Sumter County Meeting Review (Handout)
- Current Projects and Activities (Handout)

XI. Brief County Updates – County Representatives

XII. Announcements/Public Comments

XIII. Adjournment

All Council meetings are open to the public as required by Florida Sunshine Law, Chapter 286, FS, and shall meet the requirements of Chapter 120, FS. The agenda is set as per Chapter 29F, FAC, the rules of the East Central Florida Regional Planning Council. Persons participating in a Council meeting shall be allocated a reasonable amount of time to present oral testimony and offer written materials relevant to their position. The Chairperson shall instruct all persons as to amount of time allocated for presentation and appropriateness of written materials. An opportunity for general public comment will be included in each agenda. If a person decides to appeal a decision on any matter considered on the above listed agenda, such person must ensure that a verbatim record of the proceedings is made to include testimony and evidence upon which the appeal is to be based.

ATTACHMENT 1

May 2015 Council Meeting Minutes

EAST CENTRAL FLORIDA REGIONAL PLANNING COUNCIL

COUNCIL MEETING MINUTES

MAY 20, 2015 10:00 A.M.

COMMISSIONER LEE CONSTANTINE PRESIDING

In Attendance:

County Representatives:

Commissioner Jim Barfield, Brevard County
Commissioner Welton Cadwell, Lake County
Commissioner Sean Parks, Lake County
Commissioner Scott Boyd, Orange County
Commissioner Cheryl Grieb, Osceola County
Commissioner Viviana Janer, Osceola County
Commissioner Lee Constantine, Seminole County
Commissioner John Horan, Seminole County
Councilwoman Joyce Cusack, Volusia County

Municipal Representatives:

Mayor Gary Bruhn, Tri-County League of Cities (Town of Windermere)
Commissioner Jose Alvarez, Tri-County League of Cities (City of Kissimmee)
Mayor David Mealor, Tri-County League of Cities (City of Lake Mary)
Vice Mayor Leigh Matusick, Volusia County League of Cities (City of DeLand)

Gubernatorial Appointees:

Mr. Jose A. Rivas, Orange County

Ex-Officio Members:

Ms. Heather Garcia, Florida Department of Transportation
Ms. Nancy Christman, St. Johns River Water Management District
Mr. Jordan Smith for Mr. Russell Gibson, City of Sanford

Other Attendees:

Mr. Pedro Leon, Volusia County Economic Development
Ms. Alayna Curry, Central Florida Expressway Authority
Ms. Susan McCune, Orange County Planning

Members not in Attendance:

Commissioner Andy Anderson, Brevard County
Commissioner Bryan Nelson, Orange County
County Chair Jason Davis, Volusia County
Commissioner Patty Sheehan, City of Orlando
Mayor Rocky Randels, Space Coast League of Cities (City of Cape Canaveral)
Commissioner Michael Holland, Lake County League of Cities (City of Eustis)
Ms. Jill Rose, Orange County
Mr. John Lesman, Seminole County
Mr. Jeff Prather, Florida Department of Environmental Protection
Mr. William Graf, South Florida Water Management District

ECFRPC Staff in Attendance:

Attorney Jerry Livingston
Mr. Fred Milch
Mr. Luis Nieves-Ruiz
Ms. Pegge Parker
Mr. PJ Smith
Mr. Rick Stilp
Ms. Emily Niederman

Mr. Hugh Harling, Jr.
Mr. Steve Jones
Ms. Tara McCue
Mr. Andrew Landis
Ms. Lelia Hars
Mr. Tim Kitchen

I. Call to Order and General Business

Commissioner Constantine called the meeting to order at 10:05 a.m. Ms. Pegge Parker called the roll and announced a quorum was present. The Pledge of Allegiance was led by Commissioner Cadwell.

II. Consent Agenda

- Commissioner Constantine stated the four items on the Consent Agenda: March 2015 Council Meeting Minutes, February and March 2015 Financial Reports, Amended FY2015 Budget and Osceola County Housing Study. A motion was made to approve all by Commissioner Cadwell. It was seconded by Vice Mayor Matusick and the motion carried.
- Commissioner Constantine commented that for informational purposes, adjustments have been made over the last few months to the current budget. In the last Council meeting shortfalls were discussed and they have since been corrected. Further details regarding the Amended Budget will be discussed later in the meeting by the Executive Director.

III. Sustainable Communities Regional Planning Grant – SunRail/HUD (Station Area Planning) – Mr. Fred Milch, ECFRPC

Mr. Milch gave a presentation on the grant that ECFRPC has been working on for over three years that will end May 31. The brand for the HUD Sustainable Communities Grant is Enhance Central Florida. Mr. Milch discussed the grant overview which includes: SunRail; the East Central Florida Sustainable Communities Consortium made up of 26 partners; the six Station Area Plans; the Affordable Housing Assessment; the Fair Housing Equity Assessment; and the six Livability Principals. Out of the \$2.4 grant, \$1.7 went to the Sub-recipients which included DeBary (\$154,000), Seminole County (\$316,790), Longwood (\$422,386), Orlando (\$696,918) and Orange County (\$126,716) and each had to contribute a 20% match. Mr. Milch described Transit Oriented Development (TOD) and the 17 planning principles that define station areas. He then discussed the individual stations and their existing conditions, goals, and projects. The final Consortium meeting is scheduled for May 29 with discussions centering on future opportunities for the region, and the Final Report is due May 31.

Comments from the Council included the positive developments and activities happening around the individual SunRail stations. Vice Mayor Matusick stated that DOT has applied for a TIGER Grant for Phase II North which is to connect DeBary to DeLand, and they will be looking for letters of support. She requested that Mr. Harling discuss with Ms. Noranne Downs and made a motion to draft a letter in support of the TIGER Grant. Commissioner Grieb seconded the motion and it carried. Further discussions about the TIGER Grant included which counties within the area would be competing for the dollars. Vice Mayor Matusick responded there was a letter submitted that Osceola County was looking into considering a TIGER Grant application but that it has been withdrawn. Commissioner Janer did confirm that they have withdrawn that request and were considering sending a Letter of Support. Commissioner Cusack also confirmed that Volusia County was on board to support.

IV. Council Orientation/Promotion – Tara McCue, ECFRPC

Ms. Tara McCue gave a presentation to assist new members. Her presentation included topics such as what the Regional Planning Councils are, functions of members of the Council Board and what services the RPC can provide. She explained that RPCs are authorized by Florida Statutes and our RPC serves seven counties and 73 cities. Funding for the RPC is made up of local county dues based on assessment per capita, grants and contracts. Historically, we provided over 50 primary specified tasks but with new legislation our responsibilities have been redefined. The remaining core responsibilities of the RPC, as well as the needs of our member communities, have been worked into our East Central Florida 2060 Plan (Strategic Regional Policy Plan).

Ms. McCue went on to explain the agency's Mission Statement, Regional Vision, and the East Central Florida 2060 Plan. These are the policies that guide our day-to-day activities and reviews of projects and programs. The plan recommends broad regional policy direction intended to filter down to local governments. The 2060 Plan is aligned with the State's Comprehensive Plan. Ms. McCue gave an overview of the different chapters in the Policy Plan which explained core areas of focus. The Chapters include: Natural Resources, Economic Development, Transportation, Emergency Preparedness, Affordable Housing, Resilient Community, Water, Community Design and Agriculture.

Ms. McCue discussed the role of the RPC Board to discuss regional approaches for local problems. Services the RPC offers include grant applications; Regional Economic Modeling (REMI); Economic Development Strategic Plans; Emergency Preparedness to assist with Continuity of Operations Plans and training and exercises; GIS and Data Development; and, Community Development.

At the Chairman's prompting, Luis Nieves-Ruiz provided an overview of the REMI software and how it can help to calculate the economic impacts of different policy decisions. Commissioner Constantine suggested reaching out to county economic development officials, starting with Seminole County, and then following up with the cities. Mr. Nieves-Ruiz will make a full presentation about REMI at the next Council Meeting.

V. Brief County Updates – County Representatives

- Osceola County – Commissioner Janer gave an update on county highlights which include the new Advanced Manufacturing Research Center; the County received positive news from legislative update that there is a minimum of \$5 million in an incentive budget; the County adopted a mobility fee to provide dedicated funding to transportation needs; and the approval

of the North Ranch Master Plan for submittal to the state, which is a huge development of 133,000 acres.

- Brevard County – Commissioner Barfield highlights include a number of new companies coming in, attracted by incentives, with two more coming up next week which between them add directly about \$60 million year in direct economic impact; and showing an upshot in real estate market with new buildings and houses.
- Volusia County – Commissioner Cusack stated that unemployment has gone from 7.1% to 5.8%. International Speedway Boulevard and the Williamson Boulevard interchange continue to show new developments; \$80 million in new residential permits and \$50 million in new commercial permits; the County has joined several surrounding counties and signed a memorandum of understanding with Federal Homeland Security on the Urban Area Security Initiative; and Public Works has been approved for \$14 million in design-build construction grants.
- Seminole County – Commissioner Horan discussed the 15-field Sports Complex near the Sanford Orlando International Airport which should be open by next May; proposed economic effect impact for the Sports Complex goes from \$12 million the first year up to \$22 million over the next five or six years; discussions recently about how the new Sports Complex will affect already full existing hotel rooms and that the County is open for development of new hotels. Commissioner Constantine stated that Flea World will be closing soon and that area could possibly be rezoned for a mixed used project. Casselberry is developing a new CRA; Altamonte Springs CRA is ending after 30 years; Casselberry Fire Dept. has merged with Seminole County which now makes three of seven cities served by Seminole County Fire Department which will increase efficiency, service and savings. Sabal Golf Course, after seven years, has finally reached an agreement with their homeowners and now the BOCC and State will have to decide if they will approve the agreement.
- Lake County – Commissioner Parks gave an update on the Sector Plan after meeting recently with the review team in Tallahassee. They are working on recommendations and addressing some of the issues and anticipate the plan will be adopted in July; also working with MPO addressing Safe Routes to School sites and projects such as bicycle and pedestrian issues. Commissioner Cadwell updated on the economic increase for hotels sand volleyball complex. Vice Mayor Matusick also added there are new college scholarships for volleyball including at Stetson University. Commissioner Cadwell stated that CFX Authority is starting their 2040 Master Plan and will contact counties about coming to their county and city meetings to collect input. Laura Kelley was hired as the new Executive Director of CFX. Commissioner Constantine expressed his appreciation for Commissioner Cadwell taking over the CFX during the difficult interim period.
- Orange County – Commissioner Boyd stated that there were over 62 million visitors in Orange County in 2014. The county continues to have a tremendous amount of growth in Southwest Orange County with approximately 34% of permits pulled in Orange coming out of that area; other areas of regional interest include North and South Lake Pickett which impacts Seminole County, the Sector Plan for Horizons West which impacts Lake County, the Northeast district for Osceola County and Morman Ranch, discussion with All Aboard Florida and the CFX Authority. Some challenges experienced include school related issues such as a site that was designed for a middle school site that was denied, but moving forward and working on a resolution.
- Commissioner Grieb welcomed new Council member, Commissioner Jose Alvarez representing the Tri-County League of Cities. Commissioner Alvarez discussed recent approval by the City of Kissimmee for a new project to complete the last section of the park

and also approved a new residential development across from the park which includes hotel, condos and retail.

- Mayor Bruhn discussed the loss of seven officers' lives recently in the line of duty. Attended the Tallahassee Law Enforcement Memorial and also a candlelight vigil held in Washington D.C.
- Ms. Christman announced that the SJWMD will be holding Water Supply Planning meetings. The Water Initiative has been a large effort that includes five counties and cities within those counties. Public meetings will be held in June and you can look up the dates and review the Plan at cfwiwater.com.

VI. Chair's Report – Legislative Update

- CS/CS/SB 1216: Community Development – was approved. Highlights include:
 - Statutory mandates for RPCs – The Legislation eliminated RPC reviews of proposed natural gas transmissions, proposed electrical transmissions, proposed power plant facilities, site selection for hazardous waste, and urbanized area transportation plans.
 - Eliminated the mandatory requirement for certain state and local governments to utilize RPCs for dispute resolutions which was also not something that we did often.
 - It eliminated RPCs from involvement in new DRIs but existing DRIs will continue to be governed.
 - Reduces RPCs to ten by eliminating the Withlacoochee Regional Planning Council which means ECFRPC picked up Sumter County which will become a member of this Council.
 - Eliminate the requirement for reports from the RPCs for appropriate legislative committees but still requires individual reports from the state land planning agencies, the DEO and the local government.
 - Regarding DRIs, those responsibilities have moved to the State, but agencies understand they may not be able to do all the new work given to them by the legislature so some projects might come back to RPCs through contracts.
 - We must continue to work together on a regional level to ensure what we do in our own counties doesn't adversely affect our neighbors.

VII. Executive Director's Report

- **Staff Organization** – Mr. Harling stated that we have had a reduction in staff due to resignations and other circumstances and current staff stands at 11. We are currently in the process of interviewing for the Emergency Preparedness Manager. Budget adjustments due to staff reduction have allowed us to be at a breakeven point in the budget.
- **Sumter County** - Mr. Harling reported that Sumter County shares a TPO with Lake County and is covered by District V of DOT which covers all of ECFRPCs seven counties. We are working with their County Manager and Development Manager to see what we can do to assist them including review of major road systems. FDOT is looking at one of their corridors for the possibility of adding a road which will run from the Southwest part of the state to the Northeast part of the state in an effort to relieve traffic on I-75.
- **Project Updates and Activities** – The meeting packet contains information on current, ongoing and prospective projects and activities for March and April 2015. Staff is working on several grants with the DEO including the planning for the future of golf courses going out of

business. Mr. Harling stated that we are providing a promotions package to the Council Members that includes RPC brochures on the services we provide.

VIII. Announcements/Comments

- There was a discussion regarding the need for transportation research from the Airport to International Drive, the Florida Mall and other major retail centers through a partnership with the rail system, as well as shuttle services. Mr. Harling said that there would be further research on future connectivity.
- Commissioner Grieb welcomed Osceola County Commissioner Janer as a new member of the Council, as well as Commissioner Alavarez from the City of Kissimmee.
- Commissioner Horan discussed his concerns and the need for a solution to re-evaluate the timing of the construction of two new toll lanes on SR 417 planned to commence 2016 from the Orange County line north to SR 434 which would take three years at the same time as the I-4 Ultimate construction would be going on. Commissioner Constantine stated there was a discussion at the last MPO meeting with the Turnpike representative, which included Mayor Dyer, Mayor Jacobs, and several Commissioners, that it was not a good idea. The MPO was going to meet later with her regarding projects and they were hopeful that they will get them to re-evaluate the project.
- Vice Mayor Matusick announced Bike Florida in Clermont November 13-15.

IX. Adjournment

There being no further business before the Council, Commissioner Constantine adjourned the meeting at 11:55 a.m.

ATTACHMENT 2

April 2015 and May 2015 Financial Reports

Financial Forecast

Statement of Condition as of April 30, 2015

Cash-in-bank on April 1, 2015		\$974,917.82
Deposits and Interest - April 2015	\$60,065.49	
Checks Issued - April 2015	<u>-\$153,909.60</u>	
Cash-in-bank on April 30, 2015		<u>\$881,073.71</u>

Financial Forecast for May 2015

Operating Cash May 1, 2015		\$881,073.71
Accounts Payable on May 1, 2015		<u>-25,552.69</u>
Net Operating Cash for May 1, 2015		\$855,521.02

Anticipated Revenue/Expense for May 2015:		
Accounts Receivables (Revenues)	\$97,300.72	
Accounts Payables (Expenditures)	<u>-\$68,557.40</u>	
Net Anticipated Revenue/Expense		<u>\$28,743.32</u>
Anticipated Operating Cash for June 1, 2015		<u>\$884,264.34</u>

	Budget	3/31/2015	Actual	Current	Under (Over)	58.3%
		Year to Date	April	Year to Date		
Personnel						
Salaries & Wages (Permanent)	924,000	441,736	77,626	519,362	404,638	56.2%
Fringe Benefits	376,789	172,128	28,845	200,973	175,816	53.3%
Outside /Temporary Services	8,000		-	-	8,000	0.0%
Contract labor-SRPP and contracts	-				-	
Interns	-		-		-	
Unemployment	-		-		-	
Total Personnel	1,308,789	613,864	106,471	720,335	588,454	55.0%
Overhead						
Annual Audit/Audit Preparation	25,000	990	-	990	24,010	4.0%
Computer Ops (General)	30,000	25,657	230	25,887	4,113	86.3%
Depreciation/Use Charge	17,000	5,817	970	6,787	10,213	39.9%
Equipment (General)	12,000		-		12,000	0.0%
Equipment Maintenance/Rental	1,300		-		1,300	0.0%
Equipment Lease/Sales Taxes	50		-		50	0.0%
Graphics/Outside Printing	22,000	7,277	667	7,944	14,056	36.1%
Insurance	12,000	5,597	812	6,408	5,592	53.4%
Inter-Regnl Bd Rel (travel/training)	2,000	1,002	-	1,002	998	50.1%
Legal Counsel	40,000	20,004	3,334	23,338	16,662	58.3%
Library/Publications/Subscriptions	2,500	259	12	271	2,229	10.8%
Office Supplies	6,000	1,912	339	2,251	3,749	37.5%
Pension Fund Mgmt. Fee	1,400	1,300	-	1,300	100	92.9%
Postage	2,000	389	16	405	1,595	20.3%
Professional Dues	26,809	11,639	1,939	13,578	13,231	50.6%
Recruiting	100		-		100	0.0%
Rent	117,252	58,626	9,771	68,397	48,855	58.3%
Office Maintenance	1,500		105	105	1,395	7.0%
Staff Training	7,500	590	56	646	6,854	8.6%
Telephone & Communications	6,000	2,930	207	3,137	2,863	52.3%
Staff Travel	20,000	10,786	2,883	13,669	6,331	68.3%
Advertising	170	500	-	500	(330)	294.1%
Hmep Training	35,000	13,300	-	13,300	21,700	38.0%
EM Exercise Expense		3,045	8,426	11,471	(11,471)	
EM Workshop Expense		24,836	-	24,836	(24,836)	
GIS Coordination	3,000		-		3,000	0.0%
GIS Data Collection	1,500		-		1,500	0.0%
Consultants - DRI	20,000	2,251	-	2,251	17,749	11.3%
Consultants - CFGIS	13,380		-		13,380	0.0%
Consultants - HUD Grant	35,000	6,000	3,900	9,900	25,100	28.3%
HUD - Pass thru	819,000	384,184	-	384,184	434,816	46.9%
Web site maintenance	10,000	2,625	-	2,625	7,375	26.3%
Storage-Off Site Records	3,000	1,214	217	1,431	1,569	47.7%
Meeting Expenses	3,500	563	91	654	2,846	18.7%
Miscellaneous supplies		323	-	323	(323)	
REMI Annual Maintenance	21,000	10,300	1,717	12,017	8,983	57.2%
Total Overhead	1,316,961	603,915	35,692	639,608	677,353	48.6%
Total Expenditures	2,625,750	1,217,780	142,163	1,359,943	1,265,807	51.8%

East Central Florida Regional Planning Council
Financial Report April 2015

	31015	31115	31215	31315	31515	31407	31612	31714	31814	31914	32307	32514	33214	33314	33414	33514	33614	33714	
			FY15	FY15	FY15		Safe Routes	FDOT	USDC	Osceola	Regional	Bike	Volusia	Brevard	RDSTF	SRES	Volusia County	Visit	
Project:	General	Unfunded Mandates	LEPC Staff Support	Haz Mat Emrg Preparedness	Haz Mat Emrg Preparedness	DRI Reviews	to School Webpage	CFGIS	EDA/CEDS	COOP	Evacuation Study	Florida	County LMS	County CEMP Update	FY13	Small Area Data	USAR/HazMat FSE	Florida	
REVENUES																			
Revenues Paid:																			
Member Assessments	546,825.00																		
Member REMI Contributions																			
Federal				4,085.51											13,163.47				
State			8,091.20					8,518.57											
Local												188.00							
DRI Fees						25,582.02													
Other	6,962.81																		
Pension forfeiture																			
Total Revenues Received	553,787.81	0.00	8,091.20	4,085.51	0.00	25,582.02	0.00	8,518.57	0.00	0.00	0.00	188.00	0.00	0.00	13,163.47	0.00	0.00	0.00	0.00
Account Receivables:																			
Member Assessments									34,701.21										
Federal					57,715.08		2,003.48		34,701.20	5,667.71				3,985.55	18,830.20	13,589.64	3,715.57		
State			13,438.54					26,651.81											
Local/Other																			75.20
Total Accounts Receivables	553,787.81	0.00	21,529.74	4,085.51	57,715.08	25,582.02	2,003.48	35,170.38	69,402.41	5,667.71	0.00	188.00	0.00	3,985.55	31,993.67	13,589.64	3,715.57	75.20	75.20
EXPENDITURES																			
Salaries	106,619.90	38,783.51	10,171.78		15,770.21	13,024.27	1,114.84	14,375.15	33,735.85	3,054.18		105.02	387.52	2,771.02	17,576.48	7,763.07	1,780.55	42.01	
Fringe Benefits (Pool)	41,469.21	15,349.05	4,056.64		6,289.37	5,194.25	444.61	5,732.99	13,018.88	1,218.05		41.88	154.55	1,105.12	7,009.73	2,826.52	710.11	16.75	
Indirect Cost (Pool)	41,431.83	15,145.02	3,980.77		6,171.76	5,097.12	436.30	5,625.79	13,080.88	1,195.27		41.10	151.66	1,084.45	6,878.64	2,962.72	696.83	16.44	
Unemployment Comp																			
Audit Fees																			
Advertising/Regional Promotion	500.00																		
Computer Operations	5,559.65							6,800.00											
Dues	926.95																		
Equipment																			
Equipment under \$500																			
Software over \$500																			
Graphics	1,698.84	342.65	427.29	0.20	1,803.09	13.00	5.43	7.51	46.49	110.73				0.20	85.05	37.33	482.16		
Board Member Travel		1,001.61																	
Legal	23,338.00																		
Office Supplies	795.42								18.38					11.22					
Postage	26.76	25.17	6.42		6.13	2.13	2.30	3.94	0.48				2.01	19.32	3.50				
Publications	190.26	43.68	36.96																
Recruiting																			
Rent																			
Equipment Rent & Maintenance																			
Staff Training	335.00	111.00							200.00										
HMEP Training					13,300.00														
Emergency Mgmt Exercise Exp																			
Overtime/Backfill reimbursement																			
Taxes, Sales/Property																			
Telephone																			
Travel	799.51	3,077.29	1,949.88	265.88	415.23				718.13	89.48					440.27			45.92	
Temporary Labor/Outside Services																			
Interest Expense																			
DATA Fees																			
Consultants						2,251.25													
GIS Coordination																			
Emergency Mgmt Workshop Expense			900.00	5,300.00	13,636.35														
Meeting Expenses	592.24	30.00																	
Miscellaneous supplies					322.94														
REMI Annual Maintenance	3,433.34								8,583.32										
Web Site Maintenance								2,625.00											
Web Site Upgrade																			
Office Maint/Painting	105.00																		
HUD DeBary sub-recipient																			
HUD Seminole County sub-recipient																			
HUD Longwood sub-recipient																			
HUD Orange County sub-recipient																			
HUD Orlando sub-recipient																			
HUD Shimberg UF sub-recipient																			
TOTAL EXPENDITURES	227,821.91	73,908.98	21,529.74	5,566.08	57,715.08	25,582.02	2,003.48	35,170.38	69,402.41	5,667.71	0.00	188.00	695.74	4,991.33	31,993.67	13,589.64	3,715.57	75.20	75.20

East Central Florida Regional Planning Council
Financial Report April 2015

	33814	34014	34015	34114	34214	34315	34412	34515	34615	34715	34815	34915	35015	35115	35215	
	Satellite	Volusia Cty	Volusia Cty	Volusia Cty	THIRA	Osceola PA	HUD	Regional	Lake County	DEO Indian	DEO	Kissimmee	Osceola	Regional	Seminole	
Project:	Beach DEP	Proj Mgmt	Proj Mgmt	CEMP		Training	Sustainable	USAR	Public Health/PI	River Lagoon	Pierson	Housing	Hydra	Haz Mat	County	
								Coordinator	Ebola TTX			Study		Coordinator	ITX	
REVENUES																
Revenues Paid:																
Member Assessments																
Member REMI Contributions																
Federal		3,775.10	3,877.00			6,000.00	420,875.94	19,651.47	11,480.00						18,567.37	
State										40,000.00	10,000.00					
Local	10,000.00															
DRI Fees																
Other																
Pension forfeiture																
Total Revenues Received	10,000.00	3,775.10	3,877.00	0.00	0.00	6,000.00	420,875.94	19,651.47	11,480.00	40,000.00	10,000.00	0.00	0.00	18,567.37	0.00	
Account Receivables:																
Member Assessments							14,419.52									
Federal	10,955.98		924.50	26,912.34	13,935.15		62,855.52	33,492.28	6,707.38				25,000.00	27,577.32	887.31	
State											5,559.08	4,881.66				
Local/Other																
Total Accounts Receivables																
	20,955.98	3,775.10	4,801.50	26,912.34	13,935.15	6,000.00	498,150.98	53,143.75	18,187.38	40,000.00	15,559.08	4,881.66	25,000.00	46,144.69	887.31	
EXPENDITURES																
Salaries	4,899.83	3,513.93	4,455.98	14,881.58	7,585.25	325.87	57,572.74	28,787.93	6,561.27	20,916.97	8,936.53	2,585.53	11,637.37	24,444.57	184.54	
Fringe Benefits (Pool)	1,954.12	328.25	345.52	5,934.97	3,025.10	129.96	21,564.18	11,481.00	2,616.72	8,341.96	3,190.03	1,026.91	4,641.13	9,748.81	73.60	
Indirect Cost (Pool)	1,917.57		1,343.35	5,823.98	2,968.53	127.53	22,140.64	11,266.30	2,567.79	8,185.96	3,392.73	1,010.68	4,554.34	9,566.50	72.22	
Unemployment Comp																
Audit Fees																
Advertising/Regional Promotion																
Computer Operations	12,000.00															
Dues																
Equipment																
Equipment under \$500																
Software over \$500																
Graphics	145.98			2.29	222.34		480.44	104.65	235.61	343.03	39.79	9.93	634.42	971.27		
Board Member Travel																
Legal																
Office Supplies												200.59				
Postage	38.48			1.40				12.79		2.57						
Publications																
Recruiting																
Rent																
Equipment Rent & Maintenance																
Staff Training																
HMEP Training																
Emergency Mgmt Exercise Exp									6,180.00				4,733.81		556.95	
Overtime/Backfill reimbursement																
Taxes, Sales/Property																
Telephone								529.83								
Travel				268.12	133.93		2,276.57	961.25	25.99	344.80		48.02	395.70	1,413.54		
Temporary Labor/Outside Services																
Interest Expense																
DATA Fees																
Consultants							9,900.00									
GIS Coordination																
Emergency Mgmt Workshop Expens						5,000.00										
Meeting Expenses							31.92									
Miscellaneous supplies																
REMI Annual Maintenance																
Web Site Maintenance																
Web Site Upgrade																
Office Maint/Painting																
HUD DeBary sub-recipient							25,824.63									
HUD Seminole County sub-recipient							30,009.16									
HUD Longwood sub-recipient							56,300.00									
HUD Orange County sub-recipient							40,878.05									
HUD Orlando sub-recipient							231,172.65									
HUD Shimberg UF sub-recipient																
TOTAL EXPENDITURES	20,955.98	3,842.18	6,144.85	26,912.34	13,935.15	5,583.36	498,150.98	53,143.75	18,187.38	38,135.29	15,559.08	4,881.66	26,596.77	46,144.69	887.31	

East Central Florida Regional Planning Council
Financial Report April 2015

	35315	35415	35515	
	Kissimmee	Volusia	FDEP	
	Medical/Arts	Exercise-	TTX	
Project:		DBIA		Total
REVENUES				
Revenues Paid:				
Member Assessments				546,825.00
Member REMI Contributions				0.00
Federal				501,475.86
State				66,609.77
Local				10,188.00
DRI Fees				25,582.02
Other				6,962.81
Pension forfeiture				0.00
Total Revenues Received	0.00	0.00	0.00	1,157,643.46
Account Receivables:				0.00
Member Assessments				49,120.73
Federal	758.16	352.41	154.17	349,456.21
State				50,531.09
Local/Other				75.20
Total Accounts Receivables				0.00
	758.16	352.41	154.17	1,606,826.69
EXPENDITURES				
Salaries	423.40	196.86	86.12	465,071.63
Fringe Benefits (Pool)	168.86	78.51	34.35	179,321.69
Indirect Cost (Pool)	165.70	77.04	33.70	179,211.14
Unemployment Comp				0.00
Audit Fees				0.00
Advertising/Regional Promotion				500.00
Computer Operations				24,359.65
Dues				926.95
Equipment				0.00
Equipment under \$500				0.00
Software over \$500				0.00
Graphics	0.20			8,249.92
Board Member Travel				1,001.61
Legal				23,338.00
Office Supplies				1,025.61
Postage				153.40
Publications				270.90
Recruiting				0.00
Rent				0.00
Equipment Rent & Maintenance				0.00
Staff Training				646.00
HMEP Training				13,300.00
Emergency Mgmt Exercise Exp				11,470.76
Overtime/Backfill reimbursement				0.00
Taxes, Sales/Property				0.00
Telephone				529.83
Travel				13,669.51
Temporary Labor/Outside Services				0.00
Interest Expense				0.00
DATA Fees				0.00
Consultants				12,151.25
GIS Coordination				0.00
Emergency Mgmt Workshop Expen:				24,836.35
Meeting Expenses				654.16
Miscellaneous supplies				322.94
REMI Annual Maintenance				12,016.66
Web Site Maintenance				2,625.00
Web Site Upgrade				0.00
Office Maint/Painting				105.00
HUD DeBary sub-recipient				25,824.63
HUD Seminole County sub-recipient				30,009.16
HUD Longwood sub-recipient				56,300.00
HUD Orange County sub-recipient				40,878.05
HUD Orlando sub-recipient				231,172.65
HUD Shimberg UF sub-recipient				0.00
TOTAL EXPENDITURES	758.16	352.41	154.17	1,359,942.45

April

Financial Forecast

Statement of Condition as of May 31, 2015

Cash-in-bank on May 1, 2015		\$881,073.71
Deposits and Interest - May 2015	\$97,300.72	
Checks Issued - May 2015	<u>-\$94,110.09</u>	
Cash-in-bank on May 31, 2015		<u><u>\$884,264.34</u></u>

Financial Forecast for June 2015

Operating Cash June 1, 2015		\$884,264.34
Accounts Payable on June 1, 2015		<u>-24,075.10</u>
Net Operating Cash for June 1, 2015		\$860,189.24

Anticipated Revenue/Expense for June 2015:

Accounts Receivables (Revenues)	\$299,030.17	
Accounts Payables (Expenditures)	<u>-\$197,908.53</u>	
Net Anticipated Revenue/Expense		<u>\$101,121.64</u>
Anticipated Operating Cash for July 1, 2015		<u><u>\$961,310.88</u></u>

	Budget	4/30/2015	Actual	Current	Under (Over)	66.7%
		Year to Date	May	Year to Date		
Personnel						
Salaries & Wages (Permanent)	924,000	519,362	64,176	583,538	340,462	63.2%
Fringe Benefits	376,789	200,973	26,020	226,993	149,796	60.2%
Outside /Temporary Services	8,000	-	525	525	7,475	6.6%
Contract labor-SRPP and contracts	-				-	
Interns	-		-		-	
Unemployment	-		-		-	
Total Personnel	1,308,789	720,335	90,721	811,056	497,733	62.0%
Overhead						
Annual Audit/Audit Preparation	25,000	990	2,420	3,410	21,590	13.6%
Computer Ops (General)	30,000	25,887	720	26,607	3,393	88.7%
Depreciation/Use Charge	17,000	6,787	969	7,756	9,244	45.6%
Equipment (General)	12,000		80	80	11,920	0.7%
Equipment Maintenance/Rental	1,300		-		1,300	0.0%
Equipment Lease/Sales Taxes	50		-		50	0.0%
Graphics/Outside Printing	22,000	7,944	2,112	10,056	11,944	45.7%
Insurance	12,000	6,408	989	7,397	4,603	61.6%
Inter-Regnl Bd Rel (travel/training)	2,000	1,002	-	1,002	998	50.1%
Legal Counsel	40,000	23,338	-	23,338	16,662	58.3%
Library/Publications/Subscriptions	2,500	271	68	339	2,161	13.6%
Office Supplies	6,000	2,251	755	3,006	2,994	50.1%
Pension Fund Mgmt. Fee	1,400	1,300	-	1,300	100	92.9%
Postage	2,000	405	72	477	1,523	23.9%
Professional Dues	26,809	13,578	2,365	15,943	10,866	59.5%
Recruiting	100		-		100	0.0%
Rent	117,252	68,397	9,771	78,168	39,084	66.7%
Office Maintenance	1,500	105	-	105	1,395	7.0%
Staff Training	7,500	646	10	656	6,844	8.7%
Telephone & Communications	6,000	3,137	689	3,826	2,174	63.8%
Staff Travel	20,000	13,669	1,416	15,085	4,915	75.4%
Advertising	170	500	50	550	(380)	323.5%
Hmep Training	35,000	13,300	-	13,300	21,700	38.0%
EM Exercise Expense		11,471	18,736	30,207	(30,207)	
EM Workshop Expense		24,836	345	25,182	(25,182)	
Overtime/Backfill reimbursement				3,869	(3,869)	
GIS Coordination	3,000		-	-	3,000	0.0%
GIS Data Collection	1,500		-		1,500	0.0%
Consultants - DRI	20,000	2,251	-	2,251	17,749	11.3%
Consultants - IRL			30,000	30,000		
Consultants - CFGIS	13,380		-		13,380	0.0%
Consultants - HUD Grant	35,000	9,900	21,120	31,020	3,980	88.6%
HUD - Pass thru	819,000	384,184	122,360	506,544	312,456	61.8%
Web site maintenance	10,000	2,625	-	2,625	7,375	26.3%
Storage-Off Site Records	3,000	1,431	223	1,654	1,346	55.1%
Meeting Expenses	3,500	654	307	961	2,539	27.5%
Miscellaneous supplies		323	833	1,156	(1,156)	
REMI Annual Maintenance	21,000	12,017	1,716	13,733	7,267	65.4%
Total Overhead	1,316,961	639,608	218,127	861,604	455,357	65.4%
Total Expenditures	2,625,750	1,359,943	308,848	1,672,660	953,090	63.7%

East Central Florida Regional Planning Council
Financial Report May 2015

	31015	31115	31215	31315	31515	31407	31612	31714	31814	31914	32307	32514	33214	33314	33414	33514	33614	33714	
			FY15	FY15	FY15		Safe Routes	FDOT	USDC	Osceola	Regional	Bike	Volusia	Brevard	RDSTF	SRES	Volusia County	Visit	
	Project:	General	LEPC Staff	Haz Mat Emrg	Haz Mat Emrg	DRI	to School	CFGIS	EDA/CEDS	COOP	Evacuation	Florida	County	County	FY13	Small Area	USAR/HazMat	Florida	
		Mandates	Support	Preparedness	Preparedness	Reviews	Webpage				Study		LMS	CEMP Update	Data	FSE			
REVENUES																			
Revenues Paid:																			
Member Assessments	546,825.00																		
Member REMI Contributions																			
Federal				4,085.51					15,750.00						13,163.47				
State			8,091.20					25,305.87											
Local												187.98							
DRI Fees						26,914.33													
Other	7,781.35																		
Pension forfeiture																			
Total Revenues Received	554,606.35	0.00	8,091.20	4,085.51	0.00	26,914.33	0.00	25,305.87	15,750.00	0.00	0.00	187.98	0.00	0.00	13,163.47	0.00	0.00	0.00	
Account Receivables:																			
Member Assessments									37,077.93										
Federal					58,343.46		2,003.25		21,327.94	7,813.98				5,409.54	23,867.04	15,765.41	3,715.20		
State			17,079.92					15,155.01											
Local/Other																			75.21
Total Accounts Receivables																			
	554,606.35	0.00	25,171.12	4,085.51	58,343.46	26,914.33	2,003.25	40,460.88	74,155.87	7,813.98	0.00	187.98	0.00	5,409.54	37,030.51	15,765.41	3,715.20	75.21	
EXPENDITURES																			
Salaries	116,547.46	41,757.28	12,118.98		15,843.49	13,695.15	1,108.77	17,238.11	35,348.44	4,181.19		104.45	385.41	2,816.83	20,281.45	8,801.24	1,770.86	41.79	
Fringe Benefits (Pool)	45,564.83	16,592.90	4,849.99		6,340.54	5,480.77	443.73	6,898.66	13,710.18	1,673.30		41.80	154.24	1,127.29	8,116.59	3,252.26	708.69	16.72	
Indirect Cost (Pool)	46,260.30	16,650.77	4,842.26		6,330.42	5,472.03	443.02	6,887.66	13,999.35	1,670.64		41.73	153.99	1,125.49	8,103.65	3,439.59	707.57	16.70	
Unemployment Comp																			
Audit Fees																			
Advertising/Regional Promotion	550.00																		
Computer Operations	5,789.60							6,800.00											
Dues	1,484.36																		
Equipment																			
Equipment under \$500	79.99																		
Software over \$500																			
Graphics	2,326.47	342.85	458.93	0.20	1,803.09	13.00	5.43	7.51	76.09	163.39				309.39	85.05	272.32	482.16		
Board Member Travel		1,001.61																	
Legal	23,338.00																		
Office Supplies	865.51								18.38					11.22					
Postage	41.42	25.17	14.12		6.13	2.13	2.30	3.94	0.48	6.70			2.01	19.32	3.50				
Publications	236.88	65.10	36.96																
Recruiting																			
Rent																			
Equipment Rent & Maintenance																			
Staff Training	335.00	121.00							200.00										
HMEP Training					13,300.00														
Emergency Mgmt Exercise Exp																			
Overtime/Backfill reimbursement																			
Taxes, Sales/Property																			
Telephone																			
Travel	926.35	3,320.23	1,949.88	265.88	415.23				743.29	118.76					440.27			45.92	
Temporary Labor/Outside Services																			
Interest Expense																			
DATA Fees																			
Consultants						2,251.25													
GIS Coordination																			
Emergency Mgmt Workshop Expense			900.00	5,300.00	13,981.62														
Overtime/Backfill reimbursement																			
Meeting Expenses	795.44	30.00																	
Miscellaneous supplies					322.94														
REMI Annual Maintenance	3,673.66								10,059.66										
Web Site Maintenance								2,625.00											
Web Site Upgrade																			
Office Maint/Painting	105.00																		
HUD DeBary sub-recipient																			
HUD Seminole County sub-recipient																			
HUD Longwood sub-recipient																			
HUD Orange County sub-recipient																			
HUD Orlando sub-recipient																			
HUD Shimberg UF sub-recipient																			
TOTAL EXPENDITURES	248,920.27	79,906.91	25,171.12	5,566.08	58,343.46	26,914.33	2,003.25	40,460.88	74,155.87	7,813.98	0.00	187.98	695.65	5,409.54	37,030.51	15,765.41	3,715.20	75.21	

East Central Florida Regional Planning Council
Financial Report May 2015

	33814	34014	34015	34114	34214	34315	34412	34515	34615	34715	34815	34915	35015	35115	35215
	Satellite	Volusia Cty	Volusia Cty	Volusia Cty	THIRA	Osceola PA	HUD	Regional	Lake County	DEO Indian	DEO	Kissimmee	Osceola	Regional	Seminole
Project:	Beach DEP	Proj Mgmt	Proj Mgmt	CEMP		Training	Sustainable	USAR	Public Health/PI	River Laqoon	Pierson	Housing	Hydra	Haz Mat	County
								Coordinator	Ebola TTX			Study		Coordinator	TTX
REVENUES															
Revenues Paid:															
Member Assessments															
Member REMI Contributions															
Federal		3,775.10	5,200.00		12,382.82	6,000.00	420,875.94	45,561.58	23,840.00					39,108.11	
State										40,000.00	10,000.00				
Local	10,000.00														
DRI Fees															
Other															
Pension forfeiture															
Total Revenues Received	10,000.00	3,775.10	5,200.00	0.00	12,382.82	6,000.00	420,875.94	45,561.58	23,840.00	40,000.00	10,000.00	0.00	0.00	39,108.11	0.00
Account Receivables:															
Member Assessments							14,419.52								
Federal	11,492.41		2,169.37	29,871.77			62,855.52	15,619.79		32,472.69			25,000.00	15,208.22	2,935.67
State											12,665.40	6,016.71			
Local/Other															
Total Accounts Receivables	21,492.41	3,775.10	7,369.37	29,871.77	12,382.82	6,000.00	498,150.98	61,181.37	23,840.00	72,472.69	22,665.40	6,016.71	25,000.00	54,316.33	2,935.67
EXPENDITURES															
Salaries	5,129.53	3,512.77	5,303.88	16,336.71	7,543.99	324.10	71,154.35	32,996.04	6,525.57	23,044.80	12,808.33	3,202.43	11,585.12	28,676.31	293.37
Fringe Benefits (Pool)	2,052.83	330.78	429.44	6,537.92	3,019.09	129.70	26,986.72	13,204.95	2,611.52	9,222.48	4,752.01	1,277.38	4,636.34	11,476.20	117.41
Indirect Cost (Pool)	2,049.55		1,636.05	6,527.49	3,014.28	129.50	28,005.49	13,183.89	2,607.35	9,207.78	5,011.01	1,278.36	4,628.95	11,457.90	117.22
Unemployment Comp															
Audit Fees															
Advertising/Regional Promotion															
Computer Operations	12,000.00														
Dues															
Equipment															
Equipment under \$500															
Software over \$500															
Graphics	146.98			12.89	222.34		3,411.62	114.35	235.61	345.78	50.88	9.93	643.22	1,147.29	338.20
Board Member Travel															
Legal															
Office Supplies	75.04			149.68								200.59			152.94
Postage	38.48			1.40											
Publications								12.79		2.57					
Recruiting															
Rent															
Equipment Rent & Maintenance															
Staff Training															
HMEP Training															
Emergency Mgmt Exercise Exp									9,270.00				4,733.81		1,908.25
Overtime/Backfill reimbursement															
Taxes, Sales/Property															
Telephone								618.19							
Travel				305.68	133.93		2,276.57	1,051.16	25.99	649.28	43.17	48.02	395.70	1,558.63	8.28
Temporary Labor/Outside Services															
Interest Expense															
DATA Fees															
Consultants							31,020.00			30,000.00					
GIS Coordination															
Emergency Mgmt Workshop Expens						5,000.00									
Overtime/Backfill reimbursement															
Meeting Expenses							135.75								
Miscellaneous supplies							833.00								
REMI Annual Maintenance															
Web Site Maintenance															
Web Site Upgrade															
Office Maint/Painting															
HUD DeBary sub-recipient							36,269.79								
HUD Seminole County sub-recipient							36,584.02								
HUD Longwood sub-recipient							148,499.81								
HUD Orange County sub-recipient							48,524.16								
HUD Orlando sub-recipient							236,666.39								
HUD Shimberg UF sub-recipient															
TOTAL EXPENDITURES	21,492.41	3,843.55	7,369.37	29,871.77	13,933.63	5,583.30	670,367.67	61,181.37	21,276.04	72,472.69	22,665.40	6,016.71	26,623.14	54,316.33	2,935.67

East Central Florida Regional Planning Council
Financial Report May 2015

	35315	35415	35515	35615	
	Kissimmee	Volusia	FDEP	SOFLEX	
	Medical/Arts	Exercise-	TTX	2015	
Project:		DBIA			Total
REVENUES					
Revenues Paid:					
Member Assessments					546,825.00
Member REMI Contributions					0.00
Federal			5,100.00		589,742.53
State					83,397.07
Local					10,187.98
DRI Fees					26,914.33
Other					7,781.35
Pension forfeiture					0.00
Total Revenues Received	0.00	0.00	5,100.00	0.00	1,264,848.26
Account Receivables:					0.00
Member Assessments					51,497.45
Federal	1,384.08	352.36	9,507.06	4,232.01	335,871.26
State					50,917.04
Local/Other					75.21
Total Accounts Receivables	1,384.08	352.36	14,607.06	4,232.01	1,703,209.22
EXPENDITURES					
Salaries	768.93	195.78	173.39		521,616.30
Fringe Benefits (Pool)	307.72	78.35	69.39		202,212.72
Indirect Cost (Pool)	307.23	78.23	69.28		205,454.73
Unemployment Comp					0.00
Audit Fees					0.00
Advertising/Regional Promotion					550.00
Computer Operations					24,589.60
Dues					1,484.36
Equipment					0.00
Equipment under \$500					79.99
Software over \$500					0.00
Graphics	0.20				13,025.17
Board Member Travel					1,001.61
Legal					23,338.00
Office Supplies					1,473.36
Postage					182.46
Publications					338.94
Recruiting					0.00
Rent					0.00
Equipment Rent & Maintenance					0.00
Staff Training					656.00
HMEP Training					13,300.00
Emergency Mgmt Exercise Exp			14,295.00		30,207.06
Overtime/Backfill reimbursement					0.00
Taxes, Sales/Property					0.00
Telephone					618.19
Travel				362.68	15,084.90
Temporary Labor/Outside Services					0.00
Interest Expense					0.00
DATA Fees					0.00
Consultants					63,271.25
GIS Coordination					0.00
Emergency Mgmt Workshop Expns					25,181.62
Overtime/Backfill reimbursement				3,869.33	3,869.33
Meeting Expenses					961.19
Miscellaneous supplies					1,155.94
REMI Annual Maintenance					13,733.32
Web Site Maintenance					2,625.00
Web Site Upgrade					0.00
Office Maint/Painting					105.00
HUD DeBary sub-recipient					36,269.79
HUD Seminole County sub-recipient					36,584.02
HUD Longwood sub-recipient					148,499.81
HUD Orange County sub-recipient					48,524.16
HUD Orlando sub-recipient					236,666.39
HUD Shimberg UF sub-recipient					0.00
TOTAL EXPENDITURES	1,384.08	352.36	14,607.06	4,232.01	1,672,660.21

ATTACHMENT 3

FY2015 Audit Presentation

(Provided by Moore Stephens Lovelace CPAs & Advisors)

**EAST CENTRAL FLORIDA REGIONAL
PLANNING COUNCIL**

ANNUAL FINANCIAL REPORT

Year Ended September 30, 2014

CONTENTS

	<u>Page Number</u>
FINANCIAL SECTION	
Independent Auditor's Report	1
Management's Discussion and Analysis	3
Basic Financial Statements:	
Government-wide/Fund Financial Statements:	
Statement of Net Position and Governmental Fund Balance Sheet	7
Statement of Activities and Governmental Fund Revenues, Expenditures, and Changes in Fund Balance	8
Notes to the Financial Statements	9
Required Supplementary Information:	
Budgetary Comparison Schedule - General Fund	15
Other Supplementary Information:	
Schedule of Revenues, Expenditures, and Changes in Fund Balance - General Fund	16
COMPLIANCE SECTION	
Independent Auditor's Report on Internal Control over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with <i>Government Auditing Standards</i>	17
Independent Auditor's Report on Compliance with for Each Major Federal Program and on Internal Control over Compliance and Report on Schedule of Expenditures of Federal Awards Required by OMB Circular A-133	19
Schedule of Findings and Questioned Costs	21
Schedule of Expenditures of Federal Awards	22
Independent Accountant's Report	23
Independent Auditor's Management Letter	24



MOORE STEPHENS
LOVELACE, P.A.

CERTIFIED PUBLIC ACCOUNTANTS

INDEPENDENT AUDITOR'S REPORT

Honorable Members of the
East Central Florida Regional Planning Council
Altamonte Springs, Florida

Report on the Financial Statements

We have audited the accompanying basic financial statements of the East Central Florida Regional Planning Council (the "Council") as of and for the year ended September 30, 2014, and the related notes to the financial statements, which collectively comprise the Council's basic financial statements, as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities and the general fund of the Council as of September 30, 2014, and the respective changes in financial position for the year then ended in conformity with accounting principles generally accepted in the United States of America.

Honorable Members of the
East Central Florida Regional Planning Council

Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis and budgetary comparison schedule, as listed in the table of contents, be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Other Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Council's basic financial statements as a whole. The Schedule of Revenues, Expenditures, and Changes in Fund Balance (the "schedule"), as listed in the table of contents, is presented for purposes of additional analysis and is not a required part of the financial statements.

The schedule is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. Such information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the schedule is fairly stated, in all material respects, in relation to the basic financial statements as a whole.

The schedule has not been subjected to the auditing procedures applied in the audit of the basic financial statements and, accordingly, we do not express an opinion or provide any assurance on it.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated June 29, 2015, on our consideration of the Council's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Council's internal control over financial reporting and compliance.

Moore Stephens Lovelace, P.A.

MOORE STEPHENS LOVELACE, P.A.
Certified Public Accountants

Orlando, Florida
June 29, 2015

EAST CENTRAL FLORIDA REGIONAL PLANNING COUNCIL
MANAGEMENT'S DISCUSSION AND ANALYSIS
Year Ended September 30, 2014

Our discussion and analysis of East Central Florida Regional Planning Council's (the "Council") financial performance presents an overview of the Council's activities for the fiscal year ended September 30, 2014. Please read it in conjunction with the financial statements following this Management's Discussion and Analysis ("MD&A").

Overview of the Financial Statements

The organization-wide and fund financial statements are combined for this annual report as all activities of the Council are governmental activities. The report consists of the organization-wide and fund statements, notes to the financial statements and required supplementary information. The statements are designed to provide readers with a broad overview of the Council's finances, in a manner similar to a private-sector business.

The Statement of Net Position and Governmental Fund Balance Sheet presents information on all of the Council's assets and liabilities, with the difference between them reported as net position. Over time, increases or decreases in net position may serve as a useful indicator of whether the financial position of the Council is improving or deteriorating.

The Statement of Activities and Governmental Fund Revenues, Expenditures and Changes in Fund Balance presents information showing how the Council's net position changed during the most recent fiscal year. The Council uses the economic resources measurement focus and the accrual basis of accounting. All changes in net position are reported as the underlying event giving rise to the change occurs, regardless of the timing of related cash flows. Thus, revenues and expenses are reported in this statement for some items that will only result in cash flows in future fiscal periods (i.e. grants receivable and earned, and unused vacation leave). These governmental activities are primarily supported by member assessments and grants.

A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. The Council uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements. Governmental fund financial statements focus on near-term inflows and outflows of spendable resources, as well as on balances of spendable resources available at the end of the fiscal year. All of the Council's grants are shown in the General Fund.

The notes to the financial statements provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements. The notes to the financial statements can be found after the Statement of Activities and Governmental Fund Revenues, Expenditures and Changes in Fund Balance.

Financial Analysis

Net position may serve over time as a useful indicator of the Council's financial position. At the close of the fiscal year, assets exceeded liabilities by \$1,146,694. Investment in capital assets represents 21.4% of net position and, thus, is not available for future spending. The balance is unrestricted net position of \$900,776 and is available to meet the Council's obligations to its partners and citizens. While there may be long-term management plans for unrestricted net position, they must be shown as unrestricted until external legal restrictions on their use occur. The Council has no restricted net position at September 30, 2014.

EAST CENTRAL FLORIDA REGIONAL PLANNING COUNCIL
MANAGEMENT'S DISCUSSION AND ANALYSIS
Year Ended September 30, 2014

The following is a comparative summary of the Statement of Net Position:

ASSETS	<u>FY14</u>	<u>FY13</u>
Current and Other Assets	\$ 1,609,435	\$ 1,509,092
Capital assets, net	<u>245,918</u>	<u>198,805</u>
Total Assets	<u>1,855,353</u>	<u>1,707,897</u>
LIABILITIES		
Current and Other Liabilities	611,264	377,902
Long Term Liabilities	<u>97,395</u>	<u>100,270</u>
Total Liabilities	<u>708,659</u>	<u>478,172</u>
NET POSITION		
Investment in Capital Assets	245,918	198,805
Unrestricted	<u>900,776</u>	<u>1,030,920</u>
Total Net Position	<u>\$ 1,146,694</u>	<u>\$ 1,229,725</u>

Governmental activities decreased the Council's net position by \$(83,031). This decrease resulted from expenses that were greater than expected for mandates unfunded by State appropriation.

The following is a comparative summary of the Statement of Activities:

Revenues	<u>FY14</u>	<u>FY13</u>
Program Revenues		
Charges for Services	\$ 649,276	\$ 594,878
Operating Grants	1,998,957	1,362,012
Capital Grants	81,720	126,562
General Revenues	<u>36,915</u>	<u>12,842</u>
Total Revenues	<u>2,766,868</u>	<u>2,096,294</u>
Expenses		
General Government	756,144	729,192
Public Safety	627,256	791,690
Physical Environment	8,639	-
Economic Environment	1,436,686	538,410
Human Services	<u>21,174</u>	<u>42,838</u>
Total Expenses	<u>2,849,899</u>	<u>2,102,130</u>
Change in Net Position	(83,031)	(5,836)
Net Position - Beginning	<u>1,229,725</u>	<u>1,235,561</u>
Net Position - Ending	<u>\$ 1,146,694</u>	<u>\$ 1,229,725</u>

EAST CENTRAL FLORIDA REGIONAL PLANNING COUNCIL

MANAGEMENT'S DISCUSSION AND ANALYSIS

Year Ended September 30, 2014

The General Fund is the operating fund of the Council. At the end of fiscal year 2014, unassigned fund balance was \$296,508, while the total fund balance reached \$339,771. As a measure of liquidity, the unassigned fund balance represents 10% of total current year expenditures and the total fund balance represents 12% of total current year expenditures. General Fund fund balance decreased by \$(346,181) during the fiscal year ended 2014. The majority of this decrease was due to timing differences between grant expenditures and the grant reimbursements received after the Council's period of availability.

General Fund Budgetary Highlights

The General Fund final budgeted expenditures were increased by \$103,416 from the original adopted budget during FY14, and revenues were increased by \$37,523. The increase in budgeted revenues and expenditures resulted from a change in estimated spending of a major grant during the year. The General Fund actual revenues were less than the final budgeted revenues by \$276,653. This decrease was due to timing differences of reimbursements from grantor agencies. Expenditures were in line with the final budget.

Capital Assets

The Council's investment in capital assets for its governmental activities as of September 30, 2014 amounts to \$245,918 (net of accumulated depreciation and amortization). This investment in capital assets includes furniture, fixtures, software, and equipment. The total increase in the Council's investment in capital assets for the current fiscal year was \$47,113. The main cause of this increase was the development and completion of the Safe Routes to School website. The following table displays the Council's capital assets.

	Governmental Activities	
	<u>FY14</u>	<u>FY13</u>
Development in Progress	\$ -	\$ 106,695
Office furniture, fixtures and equipment	162,508	195,022
Software	<u>251,211</u>	<u>65,517</u>
	413,719	367,234
Less accumulated depreciation and amortization	<u>(167,801)</u>	<u>(168,429)</u>
Capital assets, net	<u>\$ 245,918</u>	<u>\$ 198,805</u>

Additional information on the Council's capital assets can be found in Note 4 of this report.

Economic Factors and Next Year's Budget and Rates

The overall financial position and results of operations for the Council remained stable for the fiscal year ended September 30, 2014. As the region's needs continue to grow, local funding sources may show greater strain. During the 2015 fiscal year, no changes were made to the local assessments charged to member governments.

EAST CENTRAL FLORIDA REGIONAL PLANNING COUNCIL

MANAGEMENT'S DISCUSSION AND ANALYSIS

Year Ended September 30, 2014

Requests for Information

This financial report is designed to present users with a general overview of the Council's finances and to demonstrate the Council's accountability. If you have any questions concerning any of the information provided in this report or need additional financial information, contact the Council's finance department, 309 Cranes Roost Boulevard, Suite 2000, Altamonte Springs, Florida 32701.

EAST CENTRAL FLORIDA REGIONAL PLANNING COUNCIL

STATEMENT OF NET POSITION AND
GOVERNMENTAL FUND BALANCE SHEET
September 30, 2014

	General Fund	Adjustments (Note 2)	Statement of Net Position
ASSETS			
Cash and cash equivalents	\$ 814,392	\$ -	\$ 814,392
Accounts receivable	23,265	-	23,265
Due from other governments	728,515	-	728,515
Prepays	43,263	-	43,263
Capital assets, net	-	245,918	245,918
Total Assets	\$ 1,609,435	245,918	1,855,353
LIABILITIES			
Accounts payable	446,512	-	446,512
Accrued liabilities	44,289	-	44,289
Unearned revenue	120,463	-	120,463
Accrued compensated absences	-	97,395	97,395
Total Liabilities	611,264	97,395	708,659
DEFERRED INFLOWS OF RESOURCES			
Unavailable earned revenues	658,400	(658,400)	-
FUND BALANCES / NET POSITION			
Fund balances:			
Nonspendable prepaid items	43,263	(43,263)	-
Unassigned	296,508	(296,508)	-
Total Fund Balances	339,771	(339,771)	-
Total Liabilities, Deferred Inflows of Resources, and Fund Balances	\$ 1,609,435		
Net position:			
Investment in capital assets		245,918	245,918
Unrestricted		900,776	900,776
Total Net Position		\$ -	\$ 1,146,694

The accompanying notes are an integral part of the financial statements.

EAST CENTRAL FLORIDA REGIONAL PLANNING COUNCIL

STATEMENT OF ACTIVITIES AND GOVERNMENTAL FUND REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE

For the Year Ended September 30, 2014

	<u>General Fund</u>	<u>Adjustments (Note 2)</u>	<u>Statement of Activities</u>
Revenues			
Operating grants and contributions	\$ 1,790,442	\$ 208,515	\$ 1,998,957
Capital grants and contributions	81,720	-	81,720
Charges for services	644,629	4,647	649,276
Interest	727	-	727
Miscellaneous revenues	36,188	-	36,188
Total Revenues	<u>2,553,706</u>	<u>213,162</u>	<u>2,766,868</u>
Expenditures / Expenses			
General Government:			
Programs and operations	740,410	(2,875)	737,535
Depreciation and amortization	-	18,609	18,609
Capital outlay	802	(802)	-
Public Safety:			
Programs and operations	610,456	-	610,456
Depreciation and amortization	-	16,800	16,800
Capital outlay	81,720	(81,720)	-
Physical Environment			
Programs and operations	8,639	-	8,639
Economic Environment			
Programs and operations	1,436,686	-	1,436,686
Human Services			
Programs and operations	21,174	-	21,174
Total Expenditures/Expenses	<u>2,899,887</u>	<u>(49,988)</u>	<u>2,849,899</u>
Excess (deficiency) of revenues over (under) expenditures	(346,181)	346,181	-
Change in net position	-	(83,031)	(83,031)
Fund Balance / Net Position			
Beginning of the year	<u>685,952</u>	<u>543,773</u>	<u>1,229,725</u>
End of the year	<u>\$ 339,771</u>	<u>\$ 460,742</u>	<u>\$ 1,146,694</u>

The accompanying notes are an integral part of the financial statements.

EAST CENTRAL FLORIDA REGIONAL PLANNING COUNCIL

NOTES TO THE FINANCIAL STATEMENTS

September 30, 2014

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

A. The Reporting Entity

The East Central Florida Regional Planning Council ("Council") is a voluntary association of local governmental units organized under the authority of Chapter 186 (formerly Chapter 160) of the Florida Statutes. Its primary activity is the administration of governmental grants for various purposes.

The accompanying financial statements present the financial position and results of operations of the applicable fund type controlled by or dependent upon the Council. In evaluating the Council as a reporting entity, management has addressed all potential component units for which the Council may or may not be financially accountable and, as such, be includable within the Council's financial statements. No component units exist which would require inclusion in the Council's financial statements.

B. Government-wide and Fund Financial Statements

The government-wide financial statements (i.e., the statement of net position and the statement of activities) report information on all of the activities of the Council. The Council only has governmental activities and does not engage in any business-type activities. Direct expenses are those that are clearly identifiable with a specific function or segment. Program revenues include 1) charges for services, which includes member assessments; 2) operating grants; 3) capital grants and contributions; and 4) miscellaneous revenues. General revenues include interest income. Fund financial statements are presented for the Council's General Fund. This fund is considered to be a major fund.

C. Measurement Focus, Basis of Accounting, and Financial Statement Presentation

The government-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting. Revenues are recorded when earned, and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

Governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the Council considers revenues to be available if they are collected within 60 days of the end of the current period. Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, expenditures related to compensated absences and long-term lease agreements are recorded only when payment is due.

D. Budgets and Budgetary Accounting

On or before October 1 of each year, the Council adopts an annual budget sufficient to support the anticipated work program for the year. The budget is adopted on a total basis and not at the fund level. It includes combined revenues from all sources, including federal, state, local and private grants-in-aid, contracts, loans, fees, and such other fund sources legitimately available to the Council.

E. Cash and Cash Equivalents

Cash and cash equivalents include cash on hand, demand deposits, and certificates of deposit with maturity of 12 months or less.

F. Prepaids

Prepaids represent payments made to vendors for services that will benefit beyond September 30, 2014. These payments are recorded as expenditures or expenses when consumed rather than when purchased.

EAST CENTRAL FLORIDA REGIONAL PLANNING COUNCIL

NOTES TO THE FINANCIAL STATEMENTS - CONTINUED

September 30, 2014

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - Continued

G. Capital Assets

Capital assets include property, equipment, software, furniture, and software in development; and are reported in governmental activities in the government-wide financial statements. Property, plant, equipment and intangibles with initial, individual costs that equal or exceed \$500 and estimated useful lives of over one year are recorded as capital assets. Office furniture, software and equipment purchased in the General Fund are recorded as expenditures at time of purchase in the governmental fund statements. Gifts or contributions of capital assets are recorded in the general fund at fair market value at the time received. Depreciation and amortization have been provided on capital assets as a direct charge using the straight-line method over the estimated useful lives of the various classes of depreciable and amortizable assets, which range from 3-10 years.

H. Compensated Absences

It is the Council's policy to grant employees paid leave based upon the number of years of employment with the Council. Paid leave may be used as time off or accrued up to the policy maximum. Such leave pay shall be made at the employee's current rate of pay. Employees who terminate prior to completion of six months continuous service will not be paid for any accrued paid leave time. The Council records compensated absences in governmental funds, only if they have matured, as expenditures for the amount accrued during the year that would normally be liquidated with expendable, available financial resources. The Council accrues compensated absences in the period they are earned in the government-wide statements as a long-term liability.

I. Unearned Revenues

Deposits collected for development of regional impact (DRI) reviews in excess of costs incurred are recorded as unearned revenues.

J. Deferred Inflows of Resources

Deferred inflows of resources for unavailable earned revenues include amounts collected before the revenue recognition criteria are met. These amounts consist primarily of grant revenues and some DRI review revenues.

K. Indirect Costs

Certain administrative costs are recorded in the General Fund as indirect costs in the Council's accounting system and allocated to project and grant programs based upon an indirect cost rate appropriate in the circumstances. The rate is based upon direct salary and fringe benefit costs, and is calculated using actual indirect costs.

L. Fund Balances and Spending Order

In accordance with Accounting Standards, the Council classifies governmental fund balances as applicable:

- Nonspendable Fund Balance - represents fund balance that is (a) not in a spendable form such as prepaid items or (b) legally or contractually required to be maintained intact such as an endowment.
- Restricted Fund Balance - consists of amounts that can be spent only on the specific purposes stipulated by law or by the external providers of those resources.

EAST CENTRAL FLORIDA REGIONAL PLANNING COUNCIL

NOTES TO THE FINANCIAL STATEMENTS - CONTINUED

September 30, 2014

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - Continued

- Committed Fund Balance - self-imposed limitations set in place prior to the end of the fiscal period. These amounts can be used only for the specific purposes determined by a formal action of the Council, which is the highest level of decision-making authority, and that require the same level of formal action to remove the constraint. The Council can establish, modify or rescind committed fund balance through formal approval of a resolution.
- Assigned Fund Balance - amounts that are subject to a purpose constraint that represents an intended use established by the Council or by their designated body or official. The purpose of the assignment must be narrower than the purpose of the General Fund. Formal action is *not* necessary to impose, remove, or modify a constraint in Assigned Fund Balance. Additionally, this category is used to reflect the appropriation of a portion of existing fund balance to eliminate a projected deficit in the subsequent year's budget. The Council has not officially designated anyone with the authority to assign fund balance at this time.
- Unassigned Fund Balance - represents the residual classification or fund balance and includes all spendable amounts not contained within the other classifications of the General Fund.

When both restricted and unrestricted resources are available for use, it is the Council's policy to use unrestricted resources first, and then restricted resources, as they are needed for their intended purposes. For unrestricted resources, the Council considers that committed amounts would be reduced first, followed by assigned amounts, and then unassigned amounts when expenditures are incurred for purposes for which amounts in any of those unrestricted fund balance classifications could be used.

NOTE 2 – RECONCILIATION OF GOVERNMENT-WIDE AND FUND FINANCIAL STATEMENTS

Adjustments were made to include capital assets (net of accumulated depreciation) and long-term liabilities on the statement of net position. This resulted in a net difference between ending governmental fund balances and total net position of \$806,923.

Ending governmental fund balances	\$	339,771
Capital assets, net		245,918
Earned unavailable revenue		658,400
Long term portion of accrued compensated absences		(97,395)
Total net position	\$	<u>1,146,694</u>

Adjustments were made to include depreciation expense, eliminate capital outlay expenditures and record the decrease in long-term compensated absences on the statement of activities. This resulted in a net difference between "excess (deficiency) of revenues over (under) expenditures" and "change in net position" of \$263,150.

Excess (deficiency) of revenues over (under) expenditures	\$	(346,181)
Change in earned portion of unavailable revenue		213,162
Depreciation and amortization expense		(35,409)
Decrease in long term compensated absences		2,875
Capital outlay expenditures		<u>82,522</u>
Change in net position	\$	<u>(83,031)</u>

EAST CENTRAL FLORIDA REGIONAL PLANNING COUNCIL

NOTES TO THE FINANCIAL STATEMENTS - CONTINUED

September 30, 2014

NOTE 3 – DEPOSITS AND INVESTMENTS

Deposits

Deposits consist of demand accounts (interest and non-interest bearing). All deposits with financial institutions were 100% insured by Federal depository insurance or by collateral pursuant to the Public Depository Security Act of the State of Florida. The book balance at September 30, 2014 was \$814,392 and the bank balance was \$852,524.

Investments

The Council is authorized to invest in investment vehicles as defined in the written investment policy, which was approved by the Board. The policy specifies the authorized investment vehicles including repurchase agreements. The Council had no investments at September 30, 2014.

NOTE 4 – CAPITAL ASSETS

The following is a summary of changes in capital assets during the fiscal year:

	<u>Balance 10/01/13</u>	<u>Additions</u>	<u>Deletions</u>	<u>Balance 09/30/14</u>
Development in Progress - Software	\$ 106,695	\$ 78,999	\$ (185,694)	\$ -
Office furniture, fixtures and equipment	195,022	3,523	(36,037)	162,508
Software	65,517	185,694	-	251,211
Less: Accumulated depreciation	(125,165)	(22,692)	36,037	(111,820)
Less: Accumulated amortization	<u>(43,264)</u>	<u>(12,717)</u>	<u>-</u>	<u>(55,981)</u>
Total capital assets, net	<u>\$ 198,805</u>	<u>\$ 232,807</u>	<u>\$ (185,694)</u>	<u>\$ 245,918</u>

Depreciation and amortization of \$18,609 are charged to the general government function and \$16,800 to the public safety function.

NOTE 5 – LONG-TERM LIABILITIES

During the year ended September 30, 2014, the following changes occurred in long-term liabilities:

	<u>Balance</u>	<u>Additions</u>	<u>Deletions</u>	<u>Balance</u>	<u>Due in One</u>
	<u>10/01/13</u>			<u>09/30/14</u>	<u>Year</u>
Accrued compensated absences	<u>\$ 100,270</u>	<u>\$ 132,942</u>	<u>\$ (135,817)</u>	<u>\$ 97,395</u>	<u>\$ 19,479</u>

NOTE 6 – LEASE OBLIGATIONS

The Council leases office facilities under a non-cancelable operating lease. On June 1, 2009, the Council entered into a new lease agreement for office space, which was amended August 2011. The office lease expires in September, 2016. Under the terms of the lease, monthly rentals are \$9,486 increasing annually. In February 2014, the Council entered into a lease agreement for office copiers. Monthly rentals are \$1,130 for 48 months. The Council spent \$123,998 for leases in fiscal year 2014.

EAST CENTRAL FLORIDA REGIONAL PLANNING COUNCIL

NOTES TO THE FINANCIAL STATEMENTS - CONTINUED

September 30, 2014

NOTE 6 – LEASE OBLIGATIONS - Continued

The future minimum lease payments as of September 30, 2014, are as follows:

<u>Year Ending 9/30</u>	<u>Building</u>	<u>Copiers</u>	<u>Total</u>
2015	\$ 117,252	\$ 13,565	\$ 130,817
2016	120,768	13,565	134,333
2017	-	13,565	13,565
2018	-	6,780	6,780
	<u>\$ 238,020</u>	<u>\$ 47,475</u>	<u>\$ 285,495</u>

NOTE 7 – POST-EMPLOYMENT BENEFITS

Post-employment health care benefits are not required due to the Council's limited number of employees in accordance with the provisions of the Consolidated Omnibus Budget Reconciliation Act of 1985 (COBRA). The Council considers there is no effect on its accounting and reporting until COBRA is a requirement.

NOTE 8 – EMPLOYEE BENEFIT PLAN

The Council maintains a defined contribution pension plan, the East Central Florida Regional Planning Council Pension Trust (the Plan). Employees are eligible to participate in the Plan after six months of continuous service if they work more than 1,000 hours a year. Participants become vested as follows:

<u>Years of Continuous Service Completed</u>	<u>Vested</u>
1	0%
2	0%
3	40%
4	75%
5	100%

The Council has the authority for establishing and amending the Plan's provisions. The Plan is administered by the National Employers Retirement Trust. The Council is obligated under the Plan to make a contribution equal to 10% of the participant's annual base compensation. Employees of the Council are under no obligation to contribute to the Plan. The Council has the authority for establishing and amending the Plan's contribution requirements.

The Plan required a contribution of \$91,666 for the period ended September 30, 2014, or 10% of covered payroll of \$916,661. The Council made actual contributions related to the period of \$67,113 and applied forfeited funds of \$24,553. Total payroll for the period was approximately \$976,005.

NOTE 9 – RISK MANAGEMENT

The Council is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters. The Council purchases commercial insurance for all types of claims with nominal deductible amounts. There have been no significant reductions in insurance coverage during fiscal year 2014. Settled claims have not exceeded the commercial excess coverage in any of the past three years.

EAST CENTRAL FLORIDA REGIONAL PLANNING COUNCIL

NOTES TO THE FINANCIAL STATEMENTS - CONTINUED

September 30, 2014

NOTE 10 – COMMITMENTS AND CONTINGENCIES

Intergovernmental Grants

Amounts received or receivable from grantors are subject to audit and adjustment by grantor agencies, principally federal and state government. Any disallowed claims, including amounts already collected, may constitute a liability of the applicable funds. The amount, if any, of expenditures, which may be disallowed by the grantor, cannot be determined at this time although the Council expects such amounts to be immaterial.

EAST CENTRAL FLORIDA REGIONAL PLANNING COUNCIL

BUDGETARY COMPARISON SCHEDULE

GENERAL FUND

For the Year Ended September 30, 2014

	<u>Budgeted Amounts</u>		<u>Actual</u>
	<u>Original</u>	<u>Final</u>	<u>Amounts</u>
Revenues			
Federal, state and local grants	\$ 2,161,731	\$ 2,154,266	\$ 1,872,162
Charges for services	628,605	639,105	644,629
Interest income	2,500	800	727
Miscellaneous revenues	-	36,188	36,188
Total Revenues	<u>2,792,836</u>	<u>2,830,359</u>	<u>2,553,706</u>
Expenditures			
General Government	710,562	738,161	740,410
Public Safety	585,847	608,601	610,456
Physical Environment	8,291	8,613	8,639
Economic Environment	1,378,770	1,432,321	1,436,686
Human Services	20,320	21,110	21,174
Capital outlay	87,000	85,400	82,522
Total Expenditures	<u>2,790,790</u>	<u>2,894,206</u>	<u>2,899,887</u>
Excess (deficiency) of revenues over (under) expenditures	<u>2,046</u>	<u>(63,847)</u>	<u>(346,181)</u>
Net change in fund balance	2,046	(63,847)	(346,181)
Fund Balance at Beginning of Year	(2,046)	63,847	685,952
Fund Balance at End of Year	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 339,771</u>

EAST CENTRAL FLORIDA REGIONAL PLANNING COUNCIL

SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE

GENERAL FUND

For the Year Ended September 30, 2014

Revenues:

Charges for services					
Member assessments and contributions		\$		528,606	
DRI fees				116,023	
Federal, state and local grants				1,872,162	
Interest (loss)				727	
Miscellaneous revenues				36,188	
Total Revenues				2,553,706	

Expenditures:

Computer operations				15,711	
Consultants				76,436	
Contractual services				3,775	
Equipment				5,209	
Fringe benefits				329,725	
Graphics				11,897	
Indirect costs				340,288	
Legal				40,008	
Maintenance				30,300	
Meetings				21,261	
Memberships and publications				3,445	
Office supplies				1,305	
Other miscellaneous				4,577	
Postage				635	
Salaries				877,955	
Subrecipient pass-thru payments				1,048,596	
Training				59,333	
Travel & per diem				29,431	
Total Expenditures				2,899,887	

Excess (deficiency) of revenues over (under) expenditures				(346,181)	
Fund Balance, beginning of year				685,952	
Fund Balance, end of year				\$ 339,771	



MOORE STEPHENS
LOVELACE, P.A.

CERTIFIED PUBLIC ACCOUNTANTS

**INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER
FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS
BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED
IN ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS***

Honorable Members of the
East Central Florida Regional Planning Council
Altamonte Springs, Florida

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements, the governmental activities and general fund of the East Central Florida Regional Planning Council (the "Council") as of and for the year ended September 30, 2014, and the related notes to the financial statements, which collectively comprise the Council's basic financial statements, and have issued our report thereon dated June 29, 2015.

Internal Control over Financial Reporting

In planning and performing our audit of the financial statements, we considered the Council's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Council's internal control. Accordingly, we do not express an opinion on the effectiveness of the Council's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. *A material weakness* is a deficiency, or combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. *A significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control over financial reporting that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Council's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

We noted certain other matters that we reported to Council management in a separate letter dated June 29, 2015.

Honorable Members of the
East Central Florida Regional Planning Council

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Council's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Council's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Moore Stephens Lovelace, P.A.

MOORE STEPHENS LOVELACE, P.A.
Certified Public Accountants

Orlando, Florida
June 29, 2015



MOORE STEPHENS
LOVELACE, P.A.

CERTIFIED PUBLIC ACCOUNTANTS

**INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE FOR EACH MAJOR
FEDERAL PROGRAM AND ON INTERNAL CONTROL OVER
COMPLIANCE AND REPORT ON SCHEDULE OF EXPENDITURES OF
FEDERAL AWARDS REQUIRED BY OMB CIRCULAR A-133**

Honorable Members of the
East Central Florida Regional Planning Council
Altamonte Springs, Florida

Report on Compliance for Each Major Federal Program

We have audited the compliance of the East Central Florida Regional Planning Council (the "Council") with the types of compliance requirements described in the OMB Circular A-133 *Compliance Supplement* that could have a direct and material effect on each of the Council's major federal programs for the year ended September 30, 2014. The Council's major federal programs are identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs.

Management's Responsibility

Management is responsible for compliance with the requirements of laws, regulations, contracts, and grants applicable to its federal programs.

Auditor's Responsibility

Our responsibility is to express an opinion on compliance for each of the Council's major federal programs based on our audit of the types of compliance requirements referred to above. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States; and OMB Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program. An audit includes examining, on a test basis, evidence about the Council's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance for each major federal program. However, our audit does not provide a legal determination of the Council's compliance.

Opinion on Each Major Federal Program

In our opinion, the Council complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended September 30, 2014.

Report on Internal Control over Compliance

Management of the Council is responsible for establishing and maintaining effective internal control over compliance with the types of compliance requirements referred to above. In planning and performing our audit of compliance, we considered the Council's internal control over compliance with the types of requirements that could have a direct and material effect on each major federal program to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing our opinion on compliance for each major federal program and to test and report on internal control over compliance in accordance with OMB Circular A-133, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of the Council's internal control over compliance.

Honorable Members of the
East Central Florida Regional Planning Council

A *deficiency in internal control over compliance* exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. A *material weakness in internal control over compliance* is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency in internal control over compliance* is a deficiency, or combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of OMB Circular A-133. Accordingly, this report is not suitable for any other purpose.

Report on Schedule of Expenditures of Federal Awards, OMB Circular A-133

We have audited the financial statements of the governmental activities and general fund of the Council as of and for the year ended September 30, 2014, and the related notes to the financial statements, which collectively comprise the Council's basic financial statements. We issued our report thereon dated June 29, 2015, which contained unmodified opinions on those financial statements. Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the basic financial statements. The accompanying schedule of expenditures of federal awards is presented for purposes of additional analysis, as required by OMB Circular A-133, and is not a required part of the basic financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. The information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the schedule of expenditures of federal awards is fairly stated, in all material respects, in relation to the basic financial statements taken as a whole.

Moore Stephens Lovelace, P.A.

MOORE STEPHENS LOVELACE, P.A.
Certified Public Accountants

Orlando, Florida
June 29, 2015

East Central Florida Regional Planning Council
SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS
For the year ended September 30, 2014

<u>Agency/Federal Program</u>	<u>CFDA #</u>	<u>Grant #</u>	<u>Federal Expenditures</u>	<u>Pass Thru to Subrecipients</u>
<u>U.S. DEPARTMENT OF COMMERCE</u>				
Passed through Economic Development Administration:				
Comprehensive Economic Development Strategies	11.302	04-83-06490	\$ 19,770	
Comprehensive Economic Development Strategies	11.302	04-83-06904	48,272	
Passed through Florida Department of Environmental Protection				
Community Resiliency in the City of Satellite Beach	11.419	CM508	5,124	
Total U.S. Department of Commerce			<u>73,166</u>	
<u>U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT</u>				
HUD Sustainable Communities Regional Planning Grant	14.703	FLRIP005011	1,207,256	\$ 1,048,596
Total U.S. Department of Housing and Urban Development			<u>1,207,256</u>	<u>1,048,596</u>
<u>U.S. DEPARTMENT OF TRANSPORTATION</u>				
Passed through the Florida Dept. of Transportation:				
Safe Routes to School Web Page	20.205	AQP55	79,437	
			<u>79,437</u>	
Passed through the Florida Department of Emergency Management:				
Hazardous Materials Emergency Preparedness FY14	20.703	14-DT-75-13-00-21-174	51,120	
Hazardous Materials Emergency Preparedness FY15	20.703	15-DT-75-13-00-21-302	17,663	
Total U.S. Department of Transportation			<u>68,783</u>	
<u>U.S. DEPARTMENT OF HOMELAND SECURITY</u>				
Passed through the Orange County Sheriff's Office:				
UASI Community Exercise FY11	97.067	13-DS-22-06-58-02-231	4,079	
UASI Project Management FY11	97.067	13-DS-22-06-58-02-231	6,913	
HazMat & USAR Coordinators FY11	97.067	14-DS-D5-08-39-02-485	58,930	
Regional USAR Coordinator FY11	97.067	13-DS-22-06-58-02-231	54,692	
Regional USAR Coordinator FY14	97.067	15-DS-P8-06-58-02-311	3,652	
Regional Planner for Haz Mat Teams FY11	97.067	13-DS-22-06-58-02-231	54,542	
Regional Planner for Haz Mat Teams FY14	97.067	15-DS-P8-06-58-02-311	8,367	
THRIA FY14	97.067	15-DS-P8-06-58-02-311	2,617	
Passed through the Florida Department of Emergency Management:				
Regional Domestic Security Task Force FY11	97.067	12-DS-20-13-00-21-398	34,688	
Regional Domestic Security Task Force FY12	97.067	13-DS-97-13-00-21-347	60,000	
Regional Domestic Security Task Force FY13	97.067	14-DS-L5-13-00-21-472	21,549	
Total U.S. Department of Homeland Security			<u>310,029</u>	
TOTAL EXPENDITURES OF FEDERAL AWARDS			<u>\$ 1,738,671</u>	<u>\$ 1,048,596</u>

NOTE 1 Basis of Presentation

The Schedule of Expenditures of Federal Awards is presented using the modified accrual basis of accounting. The information in this schedule is presented in accordance with the requirements of OMB Circular A-133, Audits of States, Local Governments, and Non-Profit Organizations. Therefore, amounts presented in this schedule may differ from the amounts presented in, or used in, the preparation of the basic financial statements.



MOORE STEPHENS
LOVELACE, P.A.

CERTIFIED PUBLIC ACCOUNTANTS

INDEPENDENT ACCOUNTANT'S REPORT

Honorable Members of the
East Central Florida Regional Planning Council
Altamonte Springs, Florida

We have examined the East Central Florida Regional Planning Council's (the "Council") compliance with the requirements of Section 218.415, Florida Statutes, during the year ended September 30, 2014. Management is responsible for the Council's compliance with those requirements. Our responsibility is to express an opinion on the Council's compliance based on our examination.

Our examination was conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants and, accordingly, included examining, on a test basis, evidence about the Council's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances. We believe that our examination provides a reasonable basis for our opinion. Our examination does not provide a legal determination on the Council's compliance with specified requirements.

In our opinion, the Council complied, in all material respects, with the aforementioned requirements for the year ended September 30, 2014.

Moore Stephens Lovelace, P.A.

MOORE STEPHENS LOVELACE, P.A.
Certified Public Accountants

Orlando, Florida
June 29, 2015



MOORE STEPHENS
LOVELACE, P.A.

CERTIFIED PUBLIC ACCOUNTANTS

INDEPENDENT AUDITOR'S MANAGEMENT LETTER

Honorable Members of the
East Central Florida Regional Planning Council
Altamonte Springs, Florida

Report on the Financial Statements

We have audited the basic financial statements of the East Central Florida Regional Planning Council (the "Council") as of and for the fiscal year ended September 30, 2014, and have issued our report thereon dated June 29, 2015.

Auditor's Responsibility

We conducted our audit in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States; OMB Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*; and Chapter 10.550, *Rules of the Auditor General*.

Other Reports and Schedule

We have also issued our Independent Auditor's Report on Internal Control over Financial Reporting and on Compliance and Other Matters, Independent Auditor's Report on Compliance for Each Major Federal Program and on Internal Control over Compliance and Report on Schedule of Expenditures of Federal Awards Required by OMB Circular A-133, Schedule of Findings and Questioned Costs, and Independent Accountant's Report on an examination conducted in accordance with *AICPA Professional Standards*, Section 601, regarding compliance requirements in accordance with Chapter 10.550, *Rules of the Auditor General*. Disclosures in those reports and schedule, which are dated June 29, 2015, should be considered in conjunction with this management letter.

Prior Audit Findings

Section 10.554(1)(i)1., *Rules of the Auditor General*, requires that we determine whether or not corrective actions have been taken to address findings and recommendations made in the preceding annual financial audit report. In connection with our audit, there were no prior year audit findings.

Official Title and Legal Authority

Section 10.554(1)(i)4., *Rules of the Auditor General*, requires that the name or official title and legal authority for the primary government and each component unit of the reporting entity be disclosed in this management letter, unless disclosed in the notes to the financial statements. The legal authority is disclosed in the notes to the financial statements.

Honorable Members of the
East Central Florida Regional Planning Council

Financial Condition

Section 10.554(1)(i)a.a., *Rules of the Auditor General*, requires that we report the results of our determination as to whether or not the Council has met one or more of the conditions described in Section 218.503(1), Florida Statutes, and identification of the specific condition(s) met. In connection with our audit, the results of our tests did not indicate that the Council met any of the conditions described in Section 218.503(1), Florida Statutes.

Pursuant to Sections 10.554(1)(i)5.c. and 10.556(8), *Rules of the Auditor General*, we applied financial condition assessment procedures. It is management's responsibility to monitor the Council's financial condition, and our financial condition assessment was based, in part, on representations made by management and the review of financial information provided by same.

Annual Financial Report

Section 10.554(1)(i)5.b., *Rules of the Auditor General*, requires that we report the results of our determination as to whether the annual financial report for the Council for the fiscal year ended September 30, 2014, filed with the Florida Department of Financial Services, pursuant to Section 218.32(1)(a), Florida Statutes, is in agreement with the annual financial audit report for the fiscal year ended September 30, 2014. In connection with our audit, we determined that these two reports were in agreement.

Other Matters

Section 10.554(1)(i)2., *Rules of the Auditor General*, requires that we address in the management letter any recommendations to improve financial management. Please refer to the attached *Management Letter Schedule of Observations and Recommendations*.

Section 10.554(1)(i)3., *Rules of the Auditor General*, requires that we address noncompliance with provisions of contracts or grant agreements, or abuse, that have occurred, or are likely to have occurred, that have an effect on the financial statements that is less than material but which warrants the attention of those charged with governance. In connection with our audit, we did not have any such findings.

Purpose of this Letter

Our management letter is intended solely for the information and use of the Legislative Auditing Committee, members of the Florida Senate and the Florida House of Representatives, the Florida Auditor General, federal and other granting agencies, members of the Council, and applicable management and is not intended to be, and should not be, used by anyone other than these specified parties.



MOORE STEPHENS LOVELACE, P.A.
Certified Public Accountants

Orlando, Florida
June 29, 2015

ATTACHMENT 4

Proposed FY2015-2016 Work Plan

2015-16 ECFRPC Work Program

Project Descriptions

Current

2015 South Florida Exercise (SoFLEx)- \$15,000 cost-reimbursement from a Federally- funded Homeland Security Grant Program through a sub-grant Agreement with Florida Department of Emergency Management. Sub-grant period March 2015-December 2015.

Project Description - SoFLEx 2015 was conducted the week of 23-27 March 2015. It was a multi-hazard exercise involving those who may respond to a large scale real world event in Florida. SoFLEx incorporated a variety sites/venues around the state which allowed the exercise of command and communication elements in concert with the traditional “boots on the ground” response from Florida Urban Search and Rescue Teams, fire, law enforcement, and national guard responders. ECFRPC entered into an Agreement with the State to provide a conduit of reimbursing Urban Search and Rescue agencies from the Central Florida Region who participated in the exercise.

Kissimmee Housing Study - \$37,500 – FY 015/2016 Allocation \$28,025 – City of Kissimmee

Project Description – Conduct a housing study for the City of Kissimmee including comparisons of surrounding communities. The project analysis will include a housing inventory and demand including a demographic profile of the City and long term household projections, housing inventory evaluation, as well as stakeholder workshop and City council interviews.

Kissimmee Medical Arts District Strategic Plan:-\$15,975-FY 15/2016 Allocation; \$6, 269-City of Kissimmee

Project Description- This project will help the City to develop its hospital district based on an analysis of the current existing conditions, an economic profile of the region’s health care industry and trends, and a discussion of similar case studies.

Osceola County Housing – \$44,000 – FY 2015/2016 Allocation \$22,000 – Osceola County

Project Description – Conduct housing study specific to Unincorporated Osceola County and portions of the City of St. Cloud. The project analysis will include a housing inventory, analysis of current demand including diversity of housing stock, long-term projects of households by age and income, and a housing market analysis.

LEPC – (\$48,000) – FY 2015/2016 - FDEM

Program Description – Staff LEPC Region 6 and support, organize and conduct training, planning and exercise priorities for the counties and agencies located within the Region.

HMEP Planning & Training - \$88,060 – FDEM

Program Description – conduct planning, training and exercises to support the LEPC and regional emergency preparedness and response.

CFGIS – (\$50,000) - FY 2015/2016 allocation (\$50,000) - FDOT

Contract with FDOT D5 to support the Central Florida GIS Clearinghouse and interactive tools housed on the server including FDOT D5 project tools. Additional projects associated with the contract include updating regional future land use GIS database.

Hazards Analysis - \$5,434 - FDEM

Project Description – Conduct Hazards Analysis for Sumter County to ensure emergency managers and first responders have current accurate information available for planning purposes and for incident response. This includes site visits to facilities in Sumter County for data collection and data input into state database.

Statewide Regional Evacuation Study Program - Transportation Updates - \$8,000 – FY 2015/2016 Allocation - \$5,000 - FDEM

Project Description – This scope of the program updates the evacuation routes, shelter data, and update volumes of the 2010 study to incorporate the new transportation analysis findings conducted by CDM Smith as part of the project.

Safe Routes Portal and Interactive Tool - \$215,400 - FY 2015/2016 Allocation - \$2,000 – FDOT D5

Project Description – Final deliverable of Central Florida Safe Routes Portal includes the development of the Volusia County Route Condition Analysis Tool which is an interactive online mapping tool which provides an analysis of roadway characteristics and facilities. These characteristics are analyzed in terms of reducing vehicle speed and volume, reducing pedestrian exposure and increasing access, mobility and pedestrian safety.

Community Health Needs Assessment (Orange, Osceola, Seminole Counties) - \$73, 700 – FY 2015/2016 Allocation \$38,700 – Hospital Collaboration

Project Description – In partnership with Impact Partners, LLC, conduct Health Needs Assessment for Orlando Health, Florida Hospital and Aspire Health Partners. This project includes numerous tasks in order to develop a Community Health Needs Assessment required by the IRS. Health data, demographics, land use, transportation and other relevant information will be examined to help develop and establish recommendations and priorities for improving community health status in Orange, Osceola and Seminole Counties. The project includes data analysis, health impact assessment, community outreach, stakeholder meetings, and document development.

Pending

Community Health Needs Assessment (Brevard County) - \$12,000 (Additional funding may be provided) – FY 2015/2016 Allocation \$12,000 – Hospital Collaboration

Project Description - In partnership with Impact Partners, LLC, conduct Health Needs Assessment for Brevard County. This project includes numerous tasks in order to develop a Community Health Needs Assessment required by the IRS. Health data, demographics, land use, transportation and other relevant information will be examined to help develop and establish recommendations and priorities for improving community health status in Brevard County. The

project includes data analysis, health impact assessment, community outreach, stakeholder meetings, and document development.

Federal Highway Orange County Route Condition Analysis Tool and School Site Safety Assessment – \$86,260 – September 2015 – September 2016 – Fed. Highway

Project Description - Develop a Route Condition Analysis Tool for Orange County. The Tool is a support tool that helps take roadway segment data in context of community features to help identify countermeasures that can be implemented to improve corridor safety and accessibility. The project also includes an analysis of the conditions surrounding 3 school sites to assess access safety.

DEO Technical Assistance Grant – *Golf Course Redevelopment Guidebook* – \$75,000 – September 2015 – May 2016 - DEO

Project Description – The project proposes the development of a guide book that provides best practices for retrofitting golf courses in a context-sensitive approach. As part of this process, an existing conditions report will identify all golf courses within the 7-county ECFRPC region. The second phase of the project will include an analysis of case studies to identify strategies, best practices and lessons learned from previous golf course retrofitting projects. The project will include workshops to obtain input and help build consensus on the retrofitting strategies that would best fit the Central Florida region. The final guide book will be the culmination of the research and data collected, providing specific strategies for local stakeholders, conservationists and the development community in dealing with and leveraging these community assets. This guide book would serve as a first hand reference for these stakeholders to implement sustainable, marketable and tactical golf course retrofit projects.

DEO Technical Assistance Grant – *U.S. 441* - actual contract to ECFRPC to be determined- estimated to be at least \$25,000 – September 2015- May 2016 - DEO

Project Description- In partnership with Osceola County and the City of Kissimmee, the project is comprised of analysis that will provide the basis for the development of a community based corridor master plan. Work tasks include analysis of exiting land uses and multi-modal facilities within the study area. Data analysis will include, where available zoning, future land use, transit facilities, sidewalks, bike lanes, and roadway characteristics. A socio-economic analysis of corridor study area will include, where available household economic and demographic data and business information. The current SR 441 PD&E will be reviewed to identify deficiencies of the PD&E in addressing pedestrian safety, multi-modal opportunities, and redevelopment opportunities. Finally, an action plan for the City and County will be developed to undertake to continue the corridor assessment, vision and implementation of redevelopment and multi-modal opportunities. Plan will include key goals and strategies.

DEO Technical Assistance Grant – *Debary TOD Market Feasibility Study* - \$24,000 – September 2015- May 2016

Project Description – In partnership with the City of Debary, the project will complete a TOD market study to analyze regional demographic and socioeconomic data to identify the viability of several industries including: manufacturing, recreation tourism, higher education, health care, and retail. This will include workshop with City leaders and other stakeholders to discuss

the findings of the market study and gather input from the community about the most desired uses for the TOD and the needs of the community.

DEO Technical Assistance Grant – *Food Systems* - \$45,000 – September 2015 – May 2016- DEO

Project Description – In partnership with Orange County and Good Food Central Florida, the project will develop a strategic plan for Orange County’s food production industry which will include a profile of Orange County’s food production industry, which is comprised of agriculture, food manufacturing, and distribution establishments. The second part of the project will examine the local zoning/land use regulations of the County’s six largest jurisdictions to identify the number and type of food uses allowed in our area. Finally, the ECRPC will use the findings of these sections to identify barriers to the development of the food production industry and include recommendations for the strengthening of this sector.

DEO Technical Assistance Grant - *Florida Turbine Initiative Strategic Plan* - \$55,000 – (\$33,000 to the ECFRPC) - September 2015 – May 2016 - DEO

Project Description – In partnership with Treasure Coast RPC, the project will develop a Florida Turbine Initiative (FTI) Regional Economic Plan. As currently envisioned, the first part of the economic strategic plan will be an assessment of the 11-county region’s turbine industry. For the second part of the project, the RPCs will host a series of meetings with representatives from the economic, workforce and infrastructure development sectors. These meetings will be used to gather input from these stakeholders. Based on the sector’s general characteristics and stakeholder feedback, the RPCs will develop a series of strategies and recommendations to strengthen the region’s turbine industry.

DEO Technical Assistance Grant – *East Central Florida Manufacturing Plan* - \$45,000 – September 2015 – May 2016 - DEO

Project Description – Develop an East Central Florida Manufacturing plan. The project will include a profile of East Central Florida’s manufacturing industry. To create this profile, the ECFRPC will use an industry cluster analysis methodology to identify the number and type of manufacturers residing in the Council’s seven-county region and map the location of these businesses to identify particular agglomerations of manufacturers within East Central Florida. An in-depth analysis of the local land use regulations and workforce gaps that may be impediments for the growth of three of these manufacturing agglomerations will also be included. Based on the project’s findings, the ECFRPC will produce an action plan that can be shared with regional stakeholders such as manufacturing associations, economic development organizations, and local governments.

DEO Technical Assistance Grant – *Indian River Lagoon* – Total \$155,000 (ECFRPC \$55,000) – September 2015 – May 2016 – DEO

Project Description – Develop economic valuation analysis of the Indian River Lagoon, update current database including nutrient and maintenance information, analyze impacts of sea level rise on outfalls, and develop a stormwater maintenance best practice strategy plan.

DEO Technical Assistance Grant – *Coast to Coast Urban-Rural Overlay Design Study and Opportunities Inventory* – Total \$115,000 FY 2015/2016 approximate \$38,000

Project Description - identify the key natural and cultural resources along the route that should be celebrated by trail users, and develop a unifying design overlay to the Coast to Coast Connector that will provide recognition and continuity of the trail from the user's perspective. Includes map atlases, database, final report, and 5 stakeholder workshops.

DEO Technical Assistance Grant - *Orlando Sanford International Airport to Port Canaveral Corridor Assessment* – Total \$77,000 FY 2015/2016 \$77,000

Project Description- This study would assess potential connections between Port Canaveral and the Orlando Sanford International Airport and provide a competitive economic advantage for the state for the movement of people and goods between these economic engines. The Orlando Sanford International Airport is expected to grow as a reliever airport and the port has an economic impact of \$1.794 billion. An enhanced corridor from SR 417 through Seminole, Volusia and Brevard Counties to I-95, the Space Port and Port Canaveral will provide a competitive edge.

ATTACHMENT 5

Proposed FY2015-2016 Budget

	East Central Florida Regional Planning Council			
	FY 2016 Proposed Budget			
	July 22, 2015			
	<u>Revenues</u>			
				increase
				decrease
1	ECFRPC FY 2016 Proposed Budget			
2		Adopted Budget	Proposed	
3	Proposed Budget	Amendment #1	Budget	Change
4		FY 2015	FY2016	
5	Federal Revenues			
6	EOG /DEM(HMEP) Training and Planning	88,060	88,060	-
7	HUD SCP Grant -SunRail TOD planning grants	170,000	0	(170,000)
8	HUD SCP Grant -SunRail TOD planning grants/pass thru	510,000	0	(510,000)
9	Regional USAR Coordinator	91,000	91,000	-
10	Regional HazMat Planner	91,000	91,000	-
11	Statewide Regional Evacuation -Hurricane Atlas	19,000	5,000	(14,000)
12	Safe Routes to School Portal and interactive tools	11,000	2,000	(9,000)
13	Safe Routes to School Portal /interactive tools Annual Maintenance	4,000	0	(4,000)
14	US EDA/CEDS (\$189,000 2014-2016)	63,000	63,000	-
15	Satellite Beach/DEP	15,000		(15,000)
16	Satellite Beach/cash match	10,000		(10,000)
17	Brevard CEMP	3,986		(3,986)
18	Osceola COOP	7,463		(7,463)
19	Volusia CEMP Update	43,702		(43,702)
20	RDSTF FY13	38,451		(38,451)
21	Volusia County USAR/HAZMAT FSE	3,885		(3,885)
22	Volusia County Project Management (Keith Ball)	3,775		(3,775)
23	THIRA	12,383		(12,383)
24	Osceola PA Training	6,000		(6,000)
25	Lake County PIO Ebola TTX	11,480		(11,480)
26	Osceola Hydra	34,000		(34,000)
27	Seminole TTX	3,000		(3,000)
28	Sub Totals	\$ 1,240,185	\$ 340,060	(900,125)
29	State Revenues			
30	DCA (EOG Div Comm Plng) Contract (General Revenue)			-
31	EOG/ DEM (LEPC Staff Support)	42,000	48,000	6,000
32	DEO/Pierson	25,000	0	(25,000)
33	Indian River Lagoon	75,000	0	(75,000)
34	FDOT (GIS Coordination) Flair 088854	49,917		(49,917)
35	Sub Totals	\$ 191,917	\$ 48,000	(143,917)
36	Local Revenues			
37	Member Assessments	546,825	573,880	27,055
38	DRI Fees - (estimated)	35,000	35,000	-
39	REMI, Inc. Analysis	1,000	7,000	6,000
40	Kissimmee Housing Study	32,800	28,025	(4,775)
41	Kissimmee Medical Arts District	9,475	6,269	(3,206)
42	Osceola Housing Study	20,000	24,000	4,000
43	Orange, Osceola, Seminole Health Needs Assessment		60,000	60,000
44	Brevard County Health Needs Assessment		10,000	10,000
45	Interest			-
46	Pension Fund Forfeitures			-
47	Sub Totals	\$ 645,100	\$ 744,174	\$ 99,074
48	Pending			
49	DEO/TAG - Florida Turbine Initiative Strategic Plan		33,000	33,000
52	DEO/TAG - East Central Florida Manufacturing Sector Plan		45,000	45,000
53	DEO/TAG - Indian River Lagoon		155,000	155,000
54	DEO/TAG - Golf Course Redevelopment Guidebook		75,000	75,000
55	DEO/TAG - US 441 - estimated		25,000	25,000
56	DEO/TAG - Coast 2 Coast		38,000	38,000
58	Sea Grant - Satellite Beach		3,000	3,000
59	Orange City Housing Study		44,000	44,000
60	EPA Brownfields Assessment Grant - Bithlo		30,000	30,000
61	Orange, Osceola, Seminole Health Needs Assessment	35,000		(35,000)
62	Orange County CR	50,000		(50,000)
63	USAR EX	20,000		(20,000)
64	UASI Strategy Update	15,000		(15,000)
65	Daytona DBIA EX	31,000		(31,000)
66	FDOT/CFGIS FY15-16	7,000	50,000	43,000
67	Sub Totals	\$ 158,000	\$ 498,000	\$ 340,000
68	Total Revenue	\$ 2,235,202	\$ 1,630,234	\$ (604,968)
69				
70	Total Projected Expenditures	\$ 2,235,202	\$ 1,563,174	\$ (672,028)
71				
	Balance of Revenues minus Expenditures	\$ -	\$ 67,060	\$ 67,060

East Central Florida Regional Planning Council				
FY 2016 Proposed Budget				
July 22, 2015				
<u>Expenditures</u>				
				increase
ECFRPC FY 2016 Proposed Budget				
	Proposed Budget	Adopted Budget Amendment #1 FY 2015	Proposed Budget FY 2016	Change
Personnel				
6	Salaries & Wages-full time	834,452	673,723	(160,729)
7	Part time salaries	24,000	-	(24,000)
8	Fringe Benefits	348,789	298,854	(49,935)
9	Subtotal	\$ 1,207,241	\$ 972,577	\$ (234,664)
Contract and Unemployment				
12	Casual Labor (secretarial temps)	2,000	-	(2,000)
13	Contract labor			
14	Outside Services - Computers	6,000	20,000	14,000
15	Interns	-	-	0
16	Unemployment			
17	Subtotal	\$ 8,000	\$ 20,000	\$ 12,000
18	Total Personnel	\$ 1,215,241	\$ 992,577	\$ (222,664)
Operating Expenses				
Office Administration				
22	Insurance	12,000	12,000	0
23	Pension Fund Management Fee	1,400	1,400	0
24	Total Office Administration	\$ 13,400	\$ 13,400	\$ -
Office Operations				
27	Advertising/Regional Promotion	170	170	0
28	Computer Operations (General)	30,000	30,000	0
29	Copy costs/Graphics/Printing	22,000	20,000	(2,000)
30	Library/Subscriptions/Legal Ads	2,500	2,500	0
31	Meeting Expenses	3,500	3,500	0
32	Office Supplies	6,000	6,000	0
33	Postage	2,000	2,000	0
34	FRCA	21,688	31,688	10,000
35	NARC or NADO	1,125	1,125	0
36	Staff Professional Dues	2,496	2,496	0
37	Other Professional affiliations	1,500	1,500	0
38	Rent	117,252	120,768	3,516
39	Office Maintenance	1,500	1,500	0
40	Sales and Lease Taxes	50	50	0
41	Storage - Off Site Records	3,000	3,000	0
42	Telephone Communications	6,000	4,000	(2,000)
43	Total Office Operations	\$ 220,781	\$ 230,297	\$ 9,516
Equipment				
46	Equipment (General)	12,000	12,000	0
47	Equipment Maintenance/Rental	1,300	1,300	0
48	Equipment Use Charge	17,000	13,000	(4,000)
49	Total Equipment	\$ 30,300	\$ 26,300	\$ (4,000)
Staff Support				
52	Staff Training	7,500	7,500	0
53	Staff Travel/Sustenance	20,000	20,000	0
54	Recruiting	100	100	0
55	Total Staff Support	\$ 27,600	\$ 27,600	\$ -
Board Support				
58	Inter-Regional Board Relations	2,000	2,000	0
59	Total Board Support	\$ 2,000	\$ 2,000	\$ -
Contingencies				
62	Contingencies		20,000	20,000
63	Total Contingencies		\$ 20,000	20,000
64	Sub Total Operating Expenses	\$ 1,509,322	\$ 1,312,174	\$ (197,148)
External Expenses				
Professional Services				
68	Annual Audit/Audit Preparation	25,000	25,000	0
69	Legal Counsel	40,000	40,000	0
70	Consultants (DRI)*	20,000	6,000	(14,000)
71	Consultants CFGIS	13,380		(13,380)
72	IRL-pass thru TCRPC/consultant		100,000	100,000
73	Consultants HUD	35,000		(35,000)
74	HUD - pass thru	510,000		(510,000)
75	Total Professional Services	\$ 643,380	\$ 171,000	\$ (472,380)
Project Expenses				
78	GIS Coordination	3,000	3,000	0
79	GIS Data Collection	1,500	1,500	0
80	Web site maintenance	10,000	10,500	500
81	Metroquest	12,000		(12,000)
82	HMEP Training*	35,000	44,000	9,000
83	REMI Maintenance	21,000	21,000	0
84	Total Project Expenses	82,500	80,000	(2,500)
85	Total External Expenses	\$ 725,880	\$ 251,000	\$ (474,880)
86	Sub Total Expenditures	\$ 2,235,202	\$ 1,563,174	\$ (672,028)

**Proposed Local
assessments FY
2016**

ECFRPC 2016 Assessments					
			Proposed 2016	2016	FY2016
	Member	2014 Population	Assessments	Assessments	increase
		2014 BEBR	per capita dues @	comparison	
		Estimates	\$0.1669347	at \$0.23/capita	
				Historic Rate	
9	Brevard County	552,427	\$ 92,219	\$ 127,058	\$ 597
10	Lake County	309,736	\$ 51,706	\$ 71,239	\$ 1,032
11	Orange County	1,227,995	\$ 204,995	\$ 282,439	\$ 4,020
12	Osceola County	295,533	\$ 49,335	\$ 67,973	\$ 1,160
13	Seminole County	437,086	\$ 72,965	\$ 100,530	\$ 948
14	Sumter County	111,125	\$ 18,551	\$ 25,559	\$ -
15	Volusia County	503,851	\$ 84,110	\$ 115,886	\$ 749
16	Total Assessments	2,885,326	\$ 573,880	\$ 790,683	\$ 8,505

	ECFRPC 2015 Assessments			ECFRPC 2014 Assessments			ECFRPC 2013 Assessments			FY 2012		FY 2011	
	Proposed 2015	2015		Adopted 2014	2014		Adopted 2013	2013		US Census Pop			
Member	2013 Population	Assessments	Assessments	2012 Population	Assessments	Assessments	2011 Population	Assessments	Assessments	2010 Population	Actual	2009 Population	Actual
	2013 BEBR	per capita dues @	comparison	Census Population	per capita dues @	comparison	Census Population	per capita dues @	comparison	1-Apr-10	Dues @	1-Apr-09	Dues @
	Estimates	* 0.1637889	at \$0.23/capita	Estimates 2012	\$0.1637889	at \$0.23/capita	Estimates 2011	\$0.1637889	at \$0.23/capita		0.1637889/capita	BEBR	0.164421/capita
			Historic Rate			Historic Rate			Historic Rate			Estimates	10% reduction from 2010 multiplier
Brevard County	548,424	\$ 91,622	\$ 126,138	545,625	\$ 89,367	\$ 125,494	543,566	\$ 89,030	\$ 125,020	543,376	\$ 88,999	555,657	\$ 91,362
Lake County	303,317	\$ 50,674	\$ 69,763	299,677	\$ 49,084	\$ 68,926	301,019	\$ 49,304	\$ 69,234	297,052	\$ 48,654	291,993	\$ 48,010
Orange County	1,202,978	\$ 200,975	\$ 276,685	1,175,941	\$ 192,606	\$ 270,466	1,169,107	\$ 191,487	\$ 268,895	1,145,956	\$ 187,695	1,108,882	\$ 182,323
Osceola County	288,361	\$ 48,175	\$ 66,323	280,866	\$ 46,003	\$ 64,599	276,163	\$ 45,232	\$ 63,517	268,685	\$ 44,008	272,788	\$ 44,852
Seminole County	431,074	\$ 72,017	\$ 99,147	428,104	\$ 70,119	\$ 98,464	425,071	\$ 69,622	\$ 97,766	422,718	\$ 69,237	423,759	\$ 69,675
Volusia County	498,978	\$ 83,362	\$ 114,765	497,145	\$ 81,427	\$ 114,343	494,804	\$ 81,043	\$ 113,805	494,593	\$ 81,009	507,105	\$ 83,379
Total Assessments	3,273,132	\$ 546,825	\$ 752,820	3,227,358	\$ 528,605	\$ 742,292	3,209,730	\$ 525,718	\$ 738,238	3,172,380	\$ 519,601	3,160,184	\$ 519,601

	<u>FY 2010</u>		<u>FY 2009</u>		<u>FY 2008</u>		<u>FY 2007</u>	
		-						
<u>Member</u>	<u>Population</u>	<u>Actual</u>	<u>Population</u>	<u>Actual</u>	<u>Population</u>	<u>Actual</u>	<u>Population</u>	<u>Actual</u>
		Dues @		Dues @		Dues @		Dues @
		0.18269/capita		0.2047/capita		0.21054/capita		.23/capita
Brevard County	556,213	\$ 101,615	552,109	\$ 113,017	543,050	\$ 114,334	531,970	\$ 122,353
Lake County	288,379	\$ 52,684	286,499	\$ 58,646	276,783	\$ 58,274	263,017	\$ 60,494
Orange County	1,114,979	\$ 203,696	1,105,603	\$ 226,317	1,079,524	\$ 227,283	1,043,437	\$ 239,991
Osceola County	273,709	\$ 50,004	266,123	\$ 54,475	255,903	\$ 53,878	235,156	\$ 54,086
Seminole County	426,413	\$ 77,901	425,698	\$ 87,140	420,667	\$ 88,567	411,744	\$ 94,701
Volusia County	510,750	\$ 93,309	508,014	\$ 103,990	503,844	\$ 106,079	494,649	\$ 113,769
Total Assessments	3,170,443	\$ 579,208	3,144,046	\$ 643,586	3,079,771	\$ 648,415	2,979,973	\$ 685,394

REGIONAL PLANNING COUNCIL DUES RATES

RPC	Per Capita Rate	Total Local Dues	Population
Apalachee	\$5,000/County	\$45,000	477,098.00
Central Florida	\$0.25/capita	\$201,955	824,958.00
East Central Florida	\$0.16/capita	\$528,606	3,437,773.00
North Central Florida	\$0.30/capita	\$118,962	882,113.00
Northeast Florida	\$0.41/capita	\$623,091	1,568,868.00
South Florida	\$0.175/capita	\$755,678	4,491,639.00
Southwest Florida	\$0.30/capita	\$472,941	1,592,622.00
Tampa Bay	\$2,000 base fee plus \$0.295/capita	\$927,732	3,369,783.00
Treasure Coast	\$0.43/capita	\$784,839	1,932,599.00
West Florida	\$1,000 base fee plus \$0.0325/capita	\$47,375	929,916.00
Withlacoochee	\$0.35/capita	\$275,587	

March, 2015

REGIONAL PLANNING COUNCIL DUES RATES

RPC	Per Capita Rate	Total Local Dues	Population
Apalachee	\$5,000/County	\$45,000	477,098.00
Central Florida	\$0.25/capita	\$201,955	824,958.00
East Central Florida	\$0.16/capita	\$528,606	3,437,773.00
North Central Florida	\$0.30/capita	\$118,962	882,113.00
Northeast Florida	\$0.41/capita	\$623,091	1,568,868.00
South Florida	\$0.175/capita	\$755,678	4,491,639.00
Southwest Florida	\$0.30/capita	\$472,941	1,592,622.00
Tampa Bay	\$2,000 base fee plus \$0.295/capita	\$927,732	3,369,783.00
Treasure Coast	\$0.43/capita	\$784,839	1,932,599.00
West Florida	\$1,000 base fee plus \$0.0325/capita	\$47,375	929,916.00
Withlacoochee	\$0.35/capita	\$275,587	

March, 2015

ATTACHMENT 6

Resolution #04-2015

Combination of Metropolitan Statistical Areas (MSAs)



East Central Florida Regional Planning Council
Resolution #04-2015

A Resolution supporting the continued funding of the Orlando/Orange Urban Area Security Initiative (UASI) and the combination of three Metropolitan Statistical Areas (MSAs) in the East Central Florida region.

WHEREAS, the Orange/Osceola UASI lost funding due to the FY2015 Metropolitan Statistical Area (MSA) Risk Profile Score of 32 for the Orlando-Kissimmee-Sanford MSA; and

WHEREAS, the Orlando/Orange County UASI consistently partners with agencies within the adjacent MSAs of Deltona-Daytona Beach-Ormond Beach and Palm Bay-Melbourne-Titusville for planning, training, equipment, and exercises; and

WHEREAS, the population projection for the three aforementioned combined MSAs is ranked 17th among the 100 considered for 2010, and extrapolated to 12th by 2028 using the 2010 U.S. Census Bureau metropolitan area growth rates for the 2000-2010 period; and

WHEREAS, a higher MSA Risk Profile Score would enable the UASI program to secure federal funds;

NOW, THEREFORE BE IT RESOLVED, that the East Central Florida Regional Planning Council on July 22, 2015 supports the revision of the Risk Profile analysis to combine the MSAs of Orlando-Kissimmee-Sanford, Deltona-Daytona Beach-Ormond Beach, and Palm Bay-Melbourne-Titusville into one larger MSA.

Attest:

EAST CENTRAL FLORIDA
REGIONAL PLANNING COUNCIL:

Lee Constantine
Chair, ECFRPC

Hugh W. Harling, Jr.
Executive Director

HANDOUTS

Florida Regional Councils Association (FRCA) Business Meeting – July 9, 2015 @ ECFRPC

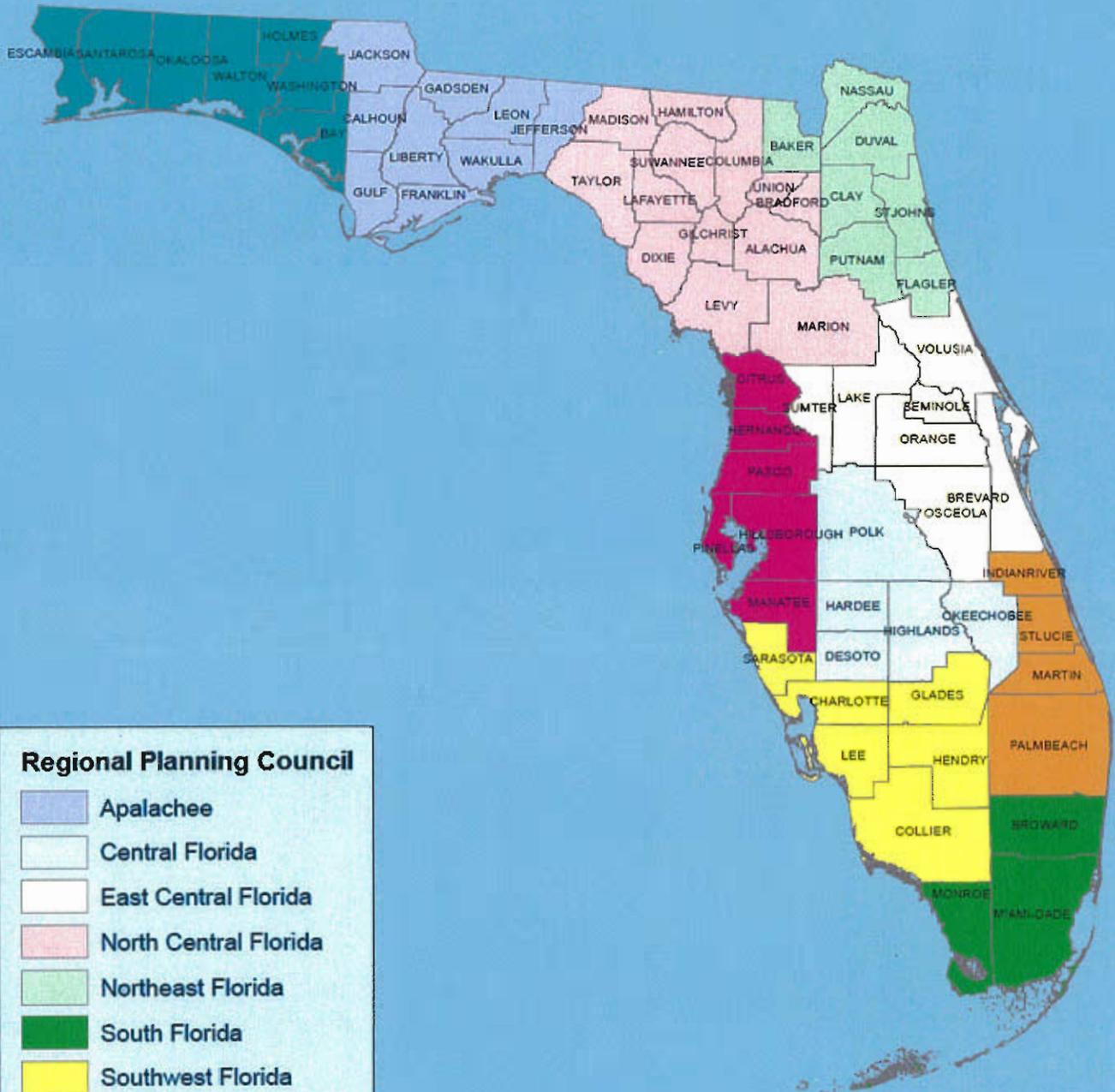
1. Career Source – requirement to develop local and regional plans.
2. Amendment 1 and Trails – RPC role in trails planning.
3. Urban League – Statewide loan program.
4. Need to enhance public relations, media exposure on local television.
5. Annual Report – new requirement for each RPC to submit to state.
6. Regional Visions – need to plan 50 years out (ECFRPC already has 50 year plan in place)
7. NOAA – Mapping of coastal flooding. Trainers – 5 planning areas. Sea Grant – sea level rise. Coastal resiliency grant – 50/50 match required.
8. USDA – potential future grants.

Florida Regional Councils Association (FRCA) Policy Board Meeting – July 10, 2015 @ ECFRPC

1. Continue to partner with DEO. Six Pillars platform. Chamber recognition. Regional evacuation. Regional broadband studies.
2. Revolving loan fund for small businesses.
3. Medical reserve corps.
4. Military planning.
5. Community development – Urban League.
6. Sea level rise.
7. Public art.
8. Value of ecosystems.
9. Energy Summit.
10. Complete Streets planning. Trails including water trails (blueways).
11. Brownfields symposium.
12. Four key area of focus: Partnerships, Performance, Innovation, Value.
13. RPC websites - more promotion of RPC programs, activities needed.
14. Blurring the lines – need to work across RPC boundaries toward common goals.
15. Lead and Secondary Councils – emergency management.
16. Hurricanes – need good topo.
17. MOU – all ten councils.
18. Develop tools for easy use by clients.
19. FL Sen. Dorothy Huckle – outreach.
20. Martha – focus on outbound information. Need fresh new messaging. Put a face on RPCs. Provide success stories. Talk to customers. Take photos at events for use in newspapers.
21. Conflicts between adjacent agencies.
22. Let people know who we are.
23. Insurance sales. Method to improve cash flow. (ie. Association of Counties)
24. Increase marketing. All participants in RPCs need to increase efforts.
25. Consider hiring consultant for public relations.
26. DEO developing a report card for each RPC.

27. Utilize social media. Produce YouTube videos about what we do.
28. Reestablish functions with member counties and cities. Go over with all elected officials.
29. This is a new day, new sense of purpose.
30. All governor's appointees need to maintain contact with governor.
31. Be helpful.
32. RPC power is in the statutes.
33. Golf course redevelopments.
34. Joint Planning Agreements where applicable.
35. When RPC performs free services for local governments, send invoice advising how much project or service would have cost.
36. Brainstorm committees. Show a value added.
37. Strive to be self-funded.
38. Transportation at local level.
39. Sea level rise – local flooding.
40. RPCs can be neutral party to resolve disagreements.

Florida Regional Planning Councils

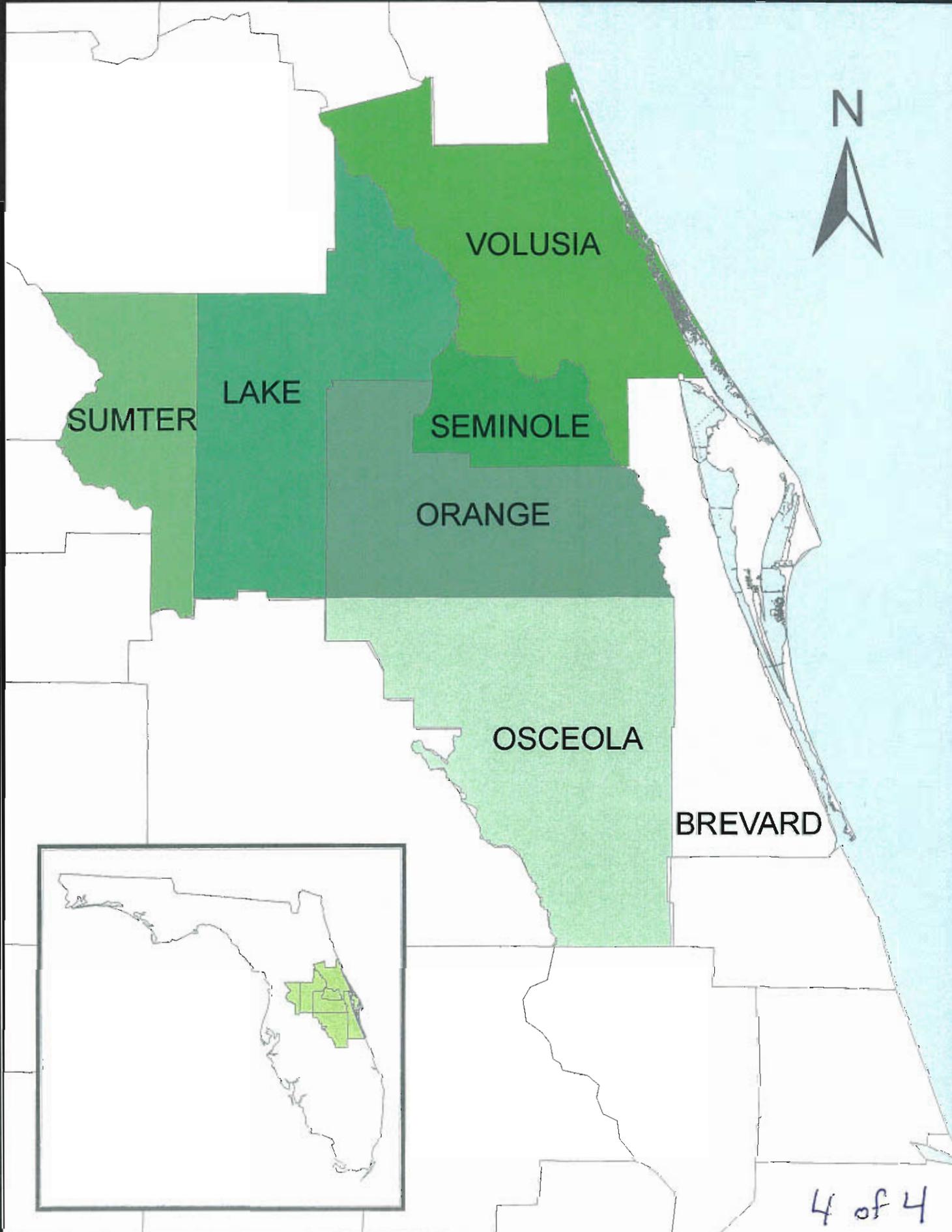


Regional Planning Council

- Apalachee
- Central Florida
- East Central Florida
- North Central Florida
- Northeast Florida
- South Florida
- Southwest Florida
- Tampa Bay
- Treasure Coast
- West Florida

3 of 4

East Central Florida Regional Planning Council



4 of 4



May/June 2015 Project Updates and Activities Council Meeting Date July 22, 2015

This report contains **key** current **Projects and Activities** undertaken by the ECFRPC staff during the months of May and June 2015.

COMPLETED PROJECTS

Indian River Lagoon Outfall Project (DEO Grant)

- Final Development of 5 County Map Atlases and GIS database to include water quality and other relevant data for outfalls along the Indian River Lagoon.
- Submittal of final maps, data and BMAP Impediments Report (from Treasure Coast RPC) to DEO.

Town of Pierson Economic Strategy (DEO)

- Deliverables 2 and 3 submitted to DEO for payment
- Presentation to Town Council scheduled for July 28, 2015

HUD Grant

- The Fair Housing Equity Assessment has been completed and is under review by HUD.
- Affordable Housing Study is complete and has been reviewed by Affordable Housing Working Group
- Final report is complete.
- Flash drives have been received and loaded for distribution
- All sub-recipient projects have been completed.
- Final Consortium meeting was held on May 29, 2015.

FDEP Coastal Partnership Grant – Satellite Beach Coastal Resiliency

- Final Public Open House planning and coordination
- Open House held on June 2, 2015 at the City of Satellite Beach
- Final open house deliverables sent to DEP, DEO, and the City of Satellite Beach

Volusia County Comprehensive Emergency Management Plan (CEMP)

- Completed Continuity of Operation Plans (COOP's) for all 20 Volusia County Emergency Support Functions (ESF's)
- Completed update to all Emergency Support Function (ESF) documents.
- Completed update to all administrative documents and statistics included in the plan to reflect 2015 data and staff/personnel/facility updates.

ONGOING PROJECTS AND PROGRAMS

Economic Development District (EDD)

Meeting with staff from the Florida Institute of Technology and toured several facilities (Melbourne)

Coordination of CEDS activities with Sumter County

CAMID EDA application review and coordination with EDA staff

Meeting with Seminole County and Lake Mary Economic Development Staff to discuss REMI and other services

Assisted City of DeBary with DEO grant proposal write up

Letters of support for DeBary and Lake Mary DEO grant proposals

Meeting with Osceola County Economic Development and West 192 Redevelopment Authority staff



May/June 2015 Project Updates and Activities Council Meeting Date July 22, 2015

Local Emergency Planning Committee (LEPC) - \$42,000 - FDEM – July 1, 2014- June 30, 2015

- Quarterly HazMatters Update provided to the State
- Coordination for LEPC Biennial Exercise and other training opportunities
-

City of Kissimmee Housing Study - \$37,500 - City of Kissimmee - January 2015 – December 2015

Project Description – Conduct a housing study for the City of Kissimmee including comparisons of surrounding communities. The project analysis will include a housing inventory and demand including a demographic profile of the City and long term household projections, housing inventory evaluation, as well as stakeholder workshop and City council interviews.

Activities

- Continued data analysis and collection
- Determination of types of graphics, tables, maps, etc. for report.

Safe Routes Portal and Interactive Tool - \$215,400 - FDOT D5 – Multi-Year – End December 2015

Project Description – Final deliverable of Central Florida Safe Routes Portal includes the development of the Volusia County Route Condition Analysis Tool which is an interactive online mapping tool which provides an analysis of roadway characteristics and facilities. These characteristics are analyzed in terms of reducing vehicle speed and volume, reducing pedestrian exposure and increasing access, mobility and pedestrian safety.

Activities

- Continued data collection and update process for regional data sets and Volusia County Route Condition Tool.

CFGIS Data Development and Interactive Tools Support – \$49,916.50 - District 5 FDOT -

- Completed Future Land Use Updates and Provided to FDOT
- Consultant support and back ups

Osceola County Housing Study - \$44,000 – Osceola County – June 1 , 2015 – March 31, 2016

Project Description – Conduct housing study specific to Unincorporated Osceola County and portions of the City of St. Cloud. The project analysis will include a housing inventory, analysis of current demand including diversity of housing stock, long-term projects of households by age and income, and a housing market analysis.

Activities

- Contract execution

Statewide Regional Evacuation Study (SRES) (all counties)

- Completed Directional Atlases for Brevard and Volusia Counties showing storm surge for hurricanes heading in 4 directions: NW-W, N-NW, N-NE, and NE-E.
- Provided completed files, databases, and atlases to DEM, NEFRC, and Brevard and Volusia Counties.

Develop of Regional Impact (DRI)

- Status of existing projects under review is being determined based on new legislation.



May/June 2015 Project Updates and Activities Council Meeting Date July 22, 2015

- Stoneybrook South DRI traffic monitoring and modeling study underway.
- Summer Bay DRI in Lake County has a Notification of a Proposed Change application to add a hospital to the project.
- Villa City DRI has been submitted and request for additional information sent to applicant on March 12, 2015. We are still awaiting a response.
- Awaiting submittal of Southwest Airport DRI

Kissimmee Medical Arts District Strategic Plan - \$15,975-March 2015-December 2015

Project Description--This project will help the City to develop its hospital district based on an analysis of the current existing conditions, an economic profile of the region's health care industry and trends, and a discussion of similar case studies.

Finished Medical District Land Use map

Working on medical economic profile

COMPLETED PROJECTS/GRANTS

NEW PROJECTS

Sumter County Hazards Analysis - \$5,434 – FDEM – July 1, 2015 – June 30, 2016

Project Description – Conduct Hazards Analysis for Sumter County to ensure emergency managers and first responders have current accurate information available for planning purposes and for incident response. This includes site visits to facilities in Sumter County for data collection and data input into state database.

PENDING PROJECT SCOPES/GRANTS

Sea Grant Coastal Resiliency Grant

Federal Highway – Route Condition Tool for Orange County

Orange, Osceola, Seminole Health Needs Assessment

Brevard County Health Needs Assessment

Orange City Housing Study

DEO Technical Assistance Grant – Golf Course Redevelopment Guidebook

DEO Technical Assistance Grant – U.S. 441 – Kissimmee/Osceola

DEO Technical Assistance Grant – Debary TOD Market Feasibility Study

DEO Technical Assistance Grant – Food Systems

DEO Technical Assistance Grant - Florida Turbine Initiative Strategic Plan

DEO Technical Assistance Grant – East Central Florida Manufacturing Plan

DEO Technical Assistance Grant – Indian River Lagoon

DEO Technical Assistance Grant – Coast to Coast Trail Design and Opportunities

DEO Technical Assistance Grant – Volusia Corridor

EPA Brownfields Assessment – Bithlo Rural Settlement

AGENCY MEETINGS

Various meetings were held or attended throughout the region. Some of these include:

- FDOT Complete Street Working Group Workshops 3 and 4
- Meeting with Sumter County officials



May/June 2015 Project Updates and Activities Council Meeting Date July 22, 2015

- Good Food Central Florida
- Bithlo Transformation Advisory Group
- MetroPlan Orlando SR 50 BRT AA Health Impact Assessment Steering Committee Meeting
- MetroPlan Orlando BPAC Meeting
- Emergency Management Meetings
- Orange County Public Schools Interlocal Planners Committee Meeting
- U.S. 441 DEO Proposal Meeting
- Meeting with Mary Oakley (Center for Landscape Conservation Planning - UF) re: Indian River Lagoon
- Metroplan Complete Streets Task Force Meeting
- HMEP Calls
- Wekiva River Basin Commission Meeting and Support
- Coast To Coast Connector Stakeholder Meeting
- Emergency Airport Taskforce Meeting – Kissimmee/Osceola

EXECUTIVE DIRECTOR MEETINGS

May

Indian River Lagoon Meeting
FDOT D5 District Meeting
SR-519, Fiske Boulevard Kick-off
Coast to Coast Sumter Meeting
River to Sea TPO Committee Meeting
Emergency Preparedness Manager Interviews
North Ranch Sector Plan
ECFRPC Executive/Council Meetings
FDEP Grant Discussion
Indian River Lagoon Council Meeting
Indian River Lagoon BMAP's Meeting
Final Consortium Meeting for Sustainable Communities Planning Grant Wrap-up

June

Sumter County Meeting
FDOT I-4 Poinciana Parkway Connector Corridor Public
Wekiva River Basin Commission
CFX 2040 Master Plan
Central Florida Wellness Council
Indian River Lagoon Council
Strategic Intermodal System (SIS) Advisory Group Meeting #3
CFASPP Round 2-2015
River to Sea TPO
FRCA-EDAC Partners
FDOT- Public Meeting – SR 50/Shine Avenue
FDOT – Public Meeting – SR 414/Maitland Blvd.
FDOT – Strategic Intermodal System (SIS) Policy Plan – The Villages
LandDesign Open House
Executive Committee Meeting